

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 2, 2022. Chairman Jesse Knight called the meeting to order at 9:00 a.m. with members Don Meats, Tom Hugunin, Tim Johnson and Bob Saueressig present. Coffey County Clerk Angie Kirchner, Wade Bowie, II and Administrative Assistant Andrea Berryman were also present. Housing Authority Director Ronda Gilbert, Economic Development Director Bobby Skipper, citizen Aubrea Baker and Coffey County Republican Editor Mark Petterson were also present.
2. Johnson moved to approve the minutes dated Monday, April 25, 2022, as written, seconded by Meats. Motion carried.
3. Meats moved to approve the minutes dated Wednesday, April 27, 2022, as written, seconded by Johnson. Motion carried.
4. Saueressig moved to authorize and direct the Chairman to sign the 2023 Budget Preparation Memo and to approve the County Clerk to send the memo and supporting documentation to all departments, seconded by Johnson. Motion carried.
5. Meats moved to waive landfill fees for a structure owned by Nancy Hess located at 309 W Twelfth LeRoy, Kansas, seconded by Johnson. Motion carried.
6. Knight moved to waive landfill fees for a structure owned by David and Norma Jones located at 324 W Broadway, Lebo, Kansas, seconded by Meats. Motion carried.
7. Hugunin moved to waive landfill fees for a structure owned by Mike Abendroth located at 812 Des Moines in Burlington, seconded by Saueressig. Motion carried.
8. Meats moved to review and approve the CP-2 for Brian Ziegler, New Hire for Heavy Equipment Operator in the Assistance Crew, Full-Time; subject to regular IPP, Wage Classification of 35-1 with a wage of \$18.38, effective 05/02/22, seconded by Johnson. Motion carried.
9. Based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with Straight-Line Striping for Pavement Striping at several locations throughout the county, Project No. S2201-C. This motion was tabled.
10. Knight moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one (1) full-time Crew Supervisor for Asphalt Crew. No new position is being added. This request will only fill a current vacant position within the department due to voluntary resignation, seconded by Johnson. Motion carried.
11. Johnson moved to approve Resolution No. 882; A RESOLUTION APPOINTING AN EMERGENCY MANAGEMENT DIRECTOR FOR COFFEY COUNTY, KANSAS, seconded by Hugunin. Motion carried.

12. Johnson moved, upon the recommendation of the Emergency Management Director, to direct the Chairman to sign the Emergency Management Director job description Emergency Management Deputy Director/Radiological Officer job description and the Emergency Management Planning Specialist job description all dated April 27, 2022 and to authorize the County Clerk to update the CP-4 form accordingly, seconded by Meats. Motion carried.
13. Knight moved, upon the recommendation of the Emergency Management Director, and approval of the County Attorney as to form, to direct the chairman to sign the updated Emergency Management Department Table of Organization dated April 27, 2022, seconded by Johnson. Motion carried.
14. Johnson moved, upon the recommendation of the Emergency Management Director, and approval of the County Attorney as to form, to direct the chairman to sign the CP-2 Payroll notice for Amber Presley, change from Grade 60-1 \$29.86 per hour to \$70,000 yearly salary effective May 1, 2022, seconded by Meats. Motion carried.
15. Meats moved, upon the recommendation of the Emergency Management Director, and approval of the County Attorney as to form, to direct the chairman to sign the CP-2 Payroll notice for Tim Patterson, change from Grade 50-4 \$23.82 per hour to Grade 60-1 \$25.59 per hour effective May 2, 2022, seconded by Knight. Motion carried.
16. Johnson moved, upon the recommendation of the Emergency Management Director, and approval of the County Attorney as to form, to direct the chairman to sign the CP-2 Payroll notice for Julie Rohrer, change from Grade 30-7 \$19.32 per hour to Grade 50-1 \$22.49 per hour effective May 2, 2022, seconded by Meats. Motion carried.
17. Johnson moved to enter into executive session for 20 minutes at 11:28 a.m., to include each of the Commissioners and County Counselor Wade Bowie, to discuss matters deemed privileged in the attorney-client relationship, to discuss potential litigation regarding County policy, under the Kansas Open Meetings Act (K.S.A. (75-4319)(b)(2)). To resume in the Commission Chambers at 11:48 a.m., seconded by Hugunin. Motion carried.
18. The Board regular session at 11:48 a.m.
19. The Board will question and sign warrants and vouchers for the month of May 2022 on Thursday, May 26<sup>th</sup>, 2022.
20. The Board will question and sign warrants and vouchers for the month of June 2022 on Monday, June 27<sup>th</sup>, 2022, following the meeting.
21. The Board will question and sign warrants and vouchers for the month of July 2022 on Wednesday, July 27<sup>th</sup>, 2022.

22. The Board will question and sign warrants and vouchers for the month of August 2022 on Monday, August 29<sup>th</sup>, 2022, following the meeting.
23. The Board will question and sign warrants and vouchers for the month of September 2022 on Wednesday, September 28<sup>th</sup>, 2022.
24. The Board will question and sign warrants and vouchers for the month of October 2022 on Wednesday, October 26<sup>th</sup>, 2022.
25. The Board will question and sign warrants and vouchers for the month of November 2022 on Monday, November 28<sup>th</sup>, 2022, following the meeting.
26. The Board will question and sign warrants and vouchers for the month of December 2022 on Tuesday, December 27<sup>th</sup>, 2022, following the meeting.
27. Knight adjourned the meeting at 12:22 p.m.

**Correspondence**

**Minutes, May 2, 2022**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**