

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 18, 2022. Chairman Knight called the meeting to order at 9:00 a.m. with members Don Meats, Tom Hugunin, Tim Johnson and Bob Saueressig present. Coffey County Clerk Angie Kirchner, County Counselor Wade Bowie, II and Administrative Assistant Andrea Berryman were also present. Housing Authority Director Ronda Gilbert, Engineer Wayne Blackburn, Treasurer Richard Croll, KWIKCOM Communications Representatives Eric Vogel and John Terry, Economic Development Director Bobby Skipper, Emergency Management Director Carl Lee and Coffey County Republican Editor Mark Petterson were also present.
2. Meats moved to approve the minutes dated Monday, January 10th, 2022, seconded by Johnson. Motion carried.
3. Hugunin moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Doris Terrell- Lots Six (6) and Seven (7), in Block One Hundred Fifty-seven (157), in the City of Burlington, Coffey County, Kansas Physical Address 1325 Yuba Burlington KS 66839, seconded by Meats. Motion carried.
4. Knight moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Elmer Lendo- The South Half of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter (S1/2 SW 1/4 SW1/4 SE 1/4) of Section Seven (7), Township Twenty (20), Range Fifteen (15) East of the Sixth Principal Meridian, in Coffey County, Kansas. Physical address- 960 20th Rd Burlington KS 66839, seconded by Saueressig. Motion carried.
5. Saueressig moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Charles F Garner and Theresa A Garner- Lots Four (4) and Five (5) in Block Four (4) of Jacobs Creek West 1st Addition, Coffey County, Kansas. Physical Address- 440 2nd Street, Hartford, JC, seconded by Johnson. Motion carried.
6. Saueressig moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Standley M. Johnson and Cheryl K. Johnson- Beginning at the Southwest corner of the East Half of the Southwest Quarter (E 1/2 SW1/4) of Section Thirty-three (33), Township Twenty-two (22) South, Range Fourteen (14) East, Coffey County, Kansas; thence North along the West line of said East Half of the Southwest Quarter (E 1/2 SW 1/4) on an assumed bearing of North 00° 01' 54" East 447.98 feet; thence South 89° 44' 01" East 290.02 feet to an existing fence; thence South 00° 24' 00" East along said fence 448.01 feet to the South section line; thence North 89° 44' 01" West 293.40 feet to the point of beginning. Physical Address- 520 4th Rd Gridley KS, seconded by Meats. Motion carried.

7. Hugunin moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release. acknowledging satisfaction in full debt secured by: Rodney M. Brown- Lots Eight (8) and Nine (9), in Block Sixty-four (64), in the City of Burlington, Coffey County, Kansas. Physical Address-524 St. Lawrence Burlington, seconded by Johnson. Motion carried.
8. Hugunin moved, upon the request of the Coffey County Housing Authority Board, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by: Robert and Sharon Hogan- Lots Eleven (11) and Twelve (12) in Block Forty-nine (49), City of Burlington, Coffey County, Kansas. Physical Address- 412 Des Moines Burlington, seconded by Johnson. Motion carried.
9. Johnson moved to authorize and direct the Chairman to sign one (1) tax abatement in the amount of \$751.90, seconded by Meats. Motion carried.
10. Knight moved to authorize and direct the Chairman to sign the Payroll Notice for Teri Seaton Grade Change, Transfer, Clerk's office, from Tax/Levy Clerk to Payroll/Benefits Coordinator, classification: from 35-14 to 40-18, Wage: from \$21.93 to \$25.11, effective 1/1/22, seconded by Saueressig. Motion carried.
11. Saueressig moved to authorize and direct the Chairman to sign the Payroll Notice for Brad Jones Grade Change, Promotion, Clerk's office, from Elections Deputy to Chief Deputy Clerk/Elections Deputy, classification: from 45-14 to 50-17, Wage: from \$25.29 to \$28.27, effective 1/1/22, seconded by Johnson. Motion carried.
12. Knight moved to rescind Paragraph 20 of the Monday, January 10<sup>th</sup>, 2022 minutes, Saueressig moved to approve Resolution No. 847a; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS at zero dollars participation, seconded by Hugunin. Motion carried., seconded by Meats. Motion carried.
13. Knight moved to approve Resolution No. 847b; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS at zero dollars participation, seconded by Saueressig. Motion carried.
14. Johnson moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to request for proposals (RFP's) for Engineering Services for Professional Services for Construction Inspection Services for Bridge Project 6A (16-C-5074-01, seconded by Hugunin. Motion carried.
15. Hugunin moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to request for proposals (RFP's) for Engineering Services for Professional Services for Geotechnical Services for High-Risk Rural Road (HRRR) Project for Road Widening of Old Hwy 50 from Fauna Rd o US 75 Hwy, seconded by Johnson. Motion carried 4-yes, 1-no, Saueressig.

16. Hugunin moved to waive landfill fees for a structure owned by Gene Earnest located at 1303 Yuba St., Burlington, KS 66839, seconded by Johnson. Motion carried.
17. Johnson moved to include the 2021 taxes in the purchase price of properties sold in the County Tax Sale on Wednesday, January 19, 2022. All remaining taxes and assessments will be cleared, seconded by Knight. Motion carried.
18. Saueressig moved to recess into executive session for 20 minutes at 11:00 a.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, regarding performance evaluation, under the Kansas Open Meetings Act (K.S.A. (75-4319) (b)(1)). To resume in the Commission Chambers at 11:20 a.m., seconded by Hugunin. Motion carried.
19. The Board resumed regular session at 11:20 a.m.
20. Saueressig moved to authorize and direct the Chairman to sign one (1) tax abatement in the amount of \$574.08, seconded by Meats. Motion carried.
21. Johnson moved to end any and all COVID pay (80 hours paid at 100% and the 60/40 paid if used the previous 80 hours paid) effective Monday, January 31, 2022 at 11:59 p.m., anyone diagnosed prior to and including Monday, January 31<sup>st</sup>, 2022 would still be covered, seconded by Hugunin. Motion carried.
22. Meats moved to recess into executive session for 15 minutes at 1:32 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss matters deemed privileged in the attorney-client relationship, regarding potential County litigation, under the Kansas Open Meetings Act (K.S.A. (75-4319)(b)(2)). To resume in the Commission Chambers at 1:47 p.m., seconded by Johnson. Motion carried.
23. The Board resumed regular session at 1:47 p.m.
24. Hugunin moved to recess into executive session for 15 minutes at 1:53 p.m., to include each of the Commissioners, County Counselor Wade Bowie, II, to discuss matters deemed privileged in the attorney-client relationship, regarding personnel matters of non-elected personnel for legal guidance, under the Kansas Open Meetings Act (K.S.A. (75-4319)(b)(2)). To resume in the Commission Chambers at 2:08 p.m., seconded by Johnson. Motion carried.
25. The Board resumed regular session at 2:08 p.m.
26. The Board will question and sign warrants and vouchers for the month of January 2022 on Wednesday, January 26<sup>th</sup>, 2022 at 9:00 a.m.
27. The Board will question and sign warrants and vouchers for the month of February 2022 on Thursday, February 24<sup>th</sup>, 2022 at 9:00 a.m.

28. The Board will question and sign warrants and vouchers for the month of March 2022 on Monday, March 28<sup>th</sup>, 2022, following the meeting.
29. The Board will question and sign warrants and vouchers for the month of April 2022 on Wednesday, April 27<sup>th</sup>, 2022.
30. The Board will question and sign warrants and vouchers for the month of May 2022 on Thursday, May 26<sup>th</sup>, 2022.
31. The Board will question and sign warrants and vouchers for the month of June 2022 on Monday, June 27<sup>th</sup>, 2022, following the meeting.
32. The Board will question and sign warrants and vouchers for the month of July 2022 on Wednesday, July 27<sup>th</sup>, 2022.
33. The Board will question and sign warrants and vouchers for the month of August 2022 on Monday, August 29<sup>th</sup>, 2022, following the meeting.
34. The Board will question and sign warrants and vouchers for the month of September 2022 on Wednesday, September 28<sup>th</sup>, 2022.
35. The Board will question and sign warrants and vouchers for the month of October 2022 on Wednesday, October 26<sup>th</sup>, 2022.
36. The Board will question and sign warrants and vouchers for the month of November 2022 on Monday, November 28<sup>th</sup>, 2022, following the meeting.
37. The Board will question and sign warrants and vouchers for the month of December 2022 on Tuesday, December 27<sup>th</sup>, 2022, following the meeting.
38. Knight adjourned the meeting at 2:15 p.m.

### **Correspondence**

1. Adjutant General's Department – Emergency Operations Plan – January 10, 2022
2. Whitney Damron – Legislative & Political Update – January 14, 2022
3. Coffey County Housing Authority – Board Meeting Minutes – December 14, 2021

### **Minutes, January 18 2022**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**