

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, April 17, 2023. Chairman Jesse Knight called the meeting to order at 9:00 a.m. with members Tom Hugunin, Don Meats, Steve McCurry and Wayde Thomsen present. Also present were County Clerk Angie Kirchner and County Counselor Wade Bowie, II. USD #244 Superintendent Craig Marshall and Daycare Representatives Taylor Akers, Leti Milota, River City Construction Joe Seymour, Road and Bridge Superintendent Ryan Durst, Koy Myers, Kiera Tyan, Cheryl Plank, Interim Health Department Administrator Katie Rich and Coffey County Republican Editor Mark Petterson were also present.
2. Meats moved to approve the minutes of Monday, April 10, 2023, as written, seconded by McCurry. Motion carried.
3. Hugunin moved to re-appoint Don Voorhees as a member of the Coffey County Airport Board for a 3-year term effective May 19, 2023 until May 18, 2026, seconded by Thomsen. Motion carried.
4. Knight moved to re-appoint Loal Wood as a member of the Coffey County Airport Board for a 3-year term effective May 19, 2023 until May 18, 2026, seconded by McCurry. Motion carried.
5. Meats moved to proclaim April 2023 as Fair Housing Month, seconded by Thomsen. Motion carried.
6. McCurry moved to authorize and direct the Chairman to sign the 2024 Budget preparation Memo and to approve the County Clerk to send the memo and supporting documentation to all departments, seconded by Thomsen. Motion carried.
7. Meats moved, upon the request of the Coffey County Housing Authority Board, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Darrel Bowen and Luvenia A Bowen - Lots Four (4) and Five (5), in Block Twelve (12), of Shea's Addition to the City of Burlington, Coffey County, Kansas. Book Volume: M 313 Page: 1-2 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Hugunin. Motion carried.
8. Killough Construction was the only bidder for the courthouse parking lot.
9. McCurry moved to authorize and direct the Chairman to sign the CP-2 for Nathan Hollinger, Promotion to Crew Leader, Full-Time, subject to regular IPP, Wage Classification: 40-02; wage: \$21.36, effective 04/17/2023, seconded by Hugunin. Motion carried.
10. Meats moved to enter into executive session for 10 minutes at 10:08 a.m., to include each of the commissioners and Road and Bridge Superintendent Ryan Durst, to discuss Personnel matters of non-elected personnel, job performance, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 10:18 a.m., seconded by Knight. Motion carried.
11. The Board resumed regular session at 10:18 a.m.

12. Hugunin moved to authorize and direct the Chairman to sign the CP-2 for Adam Sowder, Promotion to Crew Supervisor, Full-Time, subject to regular IPP, Wage Classification: 55-01; wage: \$25.43, effective 04/17/2023, seconded by Thomsen. Motion carried.
13. Knight moved to approve the Road and Bridge Superintendent request to solicit for formal bids and purchase various culvert pipes and end sections for inventory at the county shop. Funds to be paid from the Road and Bridge Fund, seconded by Meats. Motion carried.
14. McCurry moved to approve the Road and Bridge Superintendent request to solicit formal bids for assorted tires. Funds to be paid from the Road and Bridge Fund, seconded by Thomsen. Motion carried.
15. Hugunin moved to approve Resolution No. 2021-877a; A RESOLUTION CONCERNING THE SALARY OF THE COFFEY COUNTY TREASURER, seconded by Thomsen. Motion carried.
16. Knight moved to enter into executive session for 10 minutes at 11:55 a.m., to include each of the commissioners and County Counselor Wade Bowie, II, to discuss Personnel matters of non-elected personnel, disciplinary/performance issue involving an individual employee, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 12:05 p.m., seconded by Meats. Motion carried.
17. The Board resumed regular session at 12:05 p.m.
18. Knight recessed the meeting at 12:38 p.m. for lunch until 1:45 p.m. for interviews. Thomsen left the meeting.
19. Knight called the meeting back to order at 1:45 p.m.
20. Knight moved to enter into executive session for 35 minutes at 1:58 p.m., to include each of the commissioners and County Counselor Wade Bowie, II and Interim Health Department Administrator, to discuss Personnel matters of non-elected personnel, for interviewing potential Health Department Administrator/Nurse, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 2:33 p.m., seconded by Hugunin. Motion carried.
21. The Board resumed regular session at 2:33 p.m.
22. Hugunin moved to enter into executive session for 15 minutes at 2:38 p.m., to include each of the commissioners and County Counselor Wade Bowie, II and Interim Health Department Administrator, to discuss Personnel matters of non-elected personnel, for interviewing potential Health Department Administrator/Nurse, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 2:53 p.m., seconded by McCurry. Motion carried.
23. The Board resumed regular session at 2:53 p.m.

24. Knight moved to enter into executive session for 15 minutes at 3:03 p.m., to include each of the commissioners and County Counselor Wade Bowie, II, to discuss Personnel matters of non-elected personnel, for discussion of applicant for Health Department Administrator, under the Kansas Open Meetings Act (K.S.A. 75-4319 (b)(1)). To resume in the Commission Chambers at 3:18 p.m., seconded by McCurry. Motion carried.
25. The Board resumed regular session at 3:18 p.m.
26. Hugunin moved, based upon the recommendation of the County Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Ed Taylor, Sheriff, Part-Time Courthouse Security Deputy, Promotion – Classification from: 40-5 to 40-6, Wage from: \$22.62 to \$23.06, effective 04/17/23, seconded by McCurry. Motion carried.
27. Meats moved, based upon the recommendation of the County Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Darrell Fournier, Jail, Full-Time Sergeant, Promotion – Classification from: 30-2 to 35-5, Wage from: \$18.72 to \$21.03, effective 04/20/23, seconded by Hugunin. Motion carried.
28. Meats moved, based upon the recommendation of the County Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jonathan Combes, Jail, Full-Time Corporal, Promotion – Classification from: 35-3 to 35-4, Wage from: \$20.25 to \$20.63, effective 04/20/23, seconded by McCurry. Motion carried.
29. Knight moved to authorize the Interim Health Department Director to formally offer the position of Coffey County Health Department Administrator to Applicant #1 subject to salary negotiations. If accepted, the CP-4U salary will be formalized by the Board at the next Board meeting, seconded by Hugunin. Motion carried.
30. The Board will question and sign warrants and vouchers for the month of April 2023 on Friday, April 28<sup>th</sup>, at 8:00 a.m.
31. The Board will question and sign warrants and vouchers for the month of May 2023 on Tuesday, May 30<sup>th</sup>, following the meeting.
32. The Board will question and sign warrants and vouchers for the month of June 2023 on Wednesday, June 28<sup>th</sup>.
33. Knight adjourned the meeting at 3:31 p.m.

**Correspondence  
Minutes, April 17, 2023**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**