

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 30, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Larry Crotts and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Commissioner-elect Kraig Kirchner and WCNOG Representative Jeannene Ryan.

2. Sipe moved to approve the minutes of December 23, 2002 as corrected, seconded by Sleezer. Motion carried. Corrections were: December 23, 2002, replaced paragraph 11 with "Lisa Moore, Jailer, had an appointment with the Board for a grievance hearing and requested an executive session." Paragraph 32, "move to paragraph 32a," and begin the paragraph with "Following a lengthy discussion" add new paragraph 32, "In deciding on appointments to the Hospital Board, the Board had a lengthy discussion regarding depreciation; concern over continuing hospital loss; conflict of interest; a thorough review of the nine applicants; and term limits."

3. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign 3 abatements to the Treasurer's tax roll in the amount of \$271.12.
- B. Upon approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the Statement of Work for Services Acquired from an IBM Business Partner (KALOS) regarding the 1-year service agreement for printers, as approved last week.
- C. Upon approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the Statement of Work for Services Acquired from an IBM Business Partner (KALOS) regarding the 3-year maintenance agreement for the AS-400, as approved last week.

3a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Merry moved to authorize and direct the Chairman to sign the letter regarding a wage grievance, seconded by Rowley. Motion carried.

5. Crotts moved to adopt Resolution No. 528c, A RESOLUTION PROVIDING ADDITIONAL FUNDING FOR CONTINUATION OF A GEOLOGIC ASSESSMENT FOR THE COFFEY COUNTY LANDFIL, seconded by Rowley. Motion carried.

6. Sipe moved to adopt Resolution No. 590e, A RESOLUTION TRANSFERRING CERTAIN FUNDS FROM THE COFFEY COUNTY ECONOMIC DEVELOPMENT REPAIR AND MAINTENANCE FUND TO THE AMPRO NEW EQUIPMENT LEASE FUND, seconded by Sleezer. Motion carried.

- 7.** Merry moved to adopt Resolution No. 633-C, A RESOLUTION TRANSFERRING ADDITIONAL FUNDS TO THE COFFEY COUNTY TECHNOLOGY OFFICE FUND, seconded by Crofts. Motion carried.
- 8.** Sipe moved to adopt Resolution No. 700-A, A RESOLUTION TRANSFERRING ADDITIONAL FUNDS TO THE COFFEY COUNTY RURAL WATER INFRASTRUCTURE RESERVE FUND, seconded by Rowley. Motion carried.
- 9.** Merry moved to adopt Resolution No. 717, A RESOLUTION TRANSFERRING ADDITIONAL FUNDS TO THE COFFEY COUNTY EQUIPMENT RESERVE FUND, seconded by Sipe. Motion carried.
- 10.** Crofts moved to adopt Resolution No. 718, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY NOXIOUS WEED CAPITAL OUTLAY FUND, seconded by Rowley. Motion carried.
- 11.** Sleezer moved to adopt Resolution No. 719, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY HIGHWAY IMPROVEMENT FUND, seconded by Merry. Motion carried.
- 12.** Sipe moved to adopt Resolution No. 720, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY GIS FUND, seconded by Crofts. Motion carried.
- 13.** Crofts moved to adopt Resolution No. 721, A RESOLUTION ESTABLISHING A RESERVE FUND FOR THE COFFEY COUNTY HOUSING AUTHORITY SPECIAL PROJECTS PROGRAM IN COFFEY COUNTY, KANSAS, seconded by Rowley. Motion carried.
- 14.** Rowley moved to adopt Resolution No. 722, A RESOLUTION ESTABLISHING A RESERVE FUND FOR THE COFFEY COUNTY FAIR BOARD PHASE II CONSTRUCTION PROJECT IN COFFEY COUNTY, KANSAS, seconded by Sleezer. Motion carried.
- 15.** The Board discussed the possibility of a tax sale in 2003. The Board directed the Coffey County Attorney to work with his staff and the County Treasurer in anticipation of having a delinquent tax sale in 2003. County Treasurer JoAnn Raaf was present for this discussion.
- 16.** Chairman Merry discussed a proposed draft contract for a new County Administrator position.
- 17.** The County Attorney's opinion regarding the creation of a County Administrator position was that it is at the Coffey County Commissioners' discretion.
- 18.** A draft resolution for discussion to create the position was presented to the Board earlier today. Commissioner Crofts asked, "Why do we need a County Administrator? I think everything is working smooth the way we are doing it now. At a recent department head meeting we asked the department heads to lower their budget by 7 ½ %, now we are trying to

spend more. If we do vote on the position why don't we wait for the new commissioner to come aboard, he will be the one working with her.”

19. Crotts requested an executive session with the Board.

20. Crotts moved to recess into executive session at 10:22 a.m. for 10 minutes to include each of the commissioners and the county attorney to discuss matters of non-elected personnel, seconded by Rowley. Motion carried.

21. The Board resumed regular session at 10:32 a.m.

22. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of December 23rd to December 27th, 2002.

23. Item No. 95-9; Hotaling completed and mailed out agendas for the January 6th Strategic Planning Committee meeting to be held at the Coffey County Hospital. The committee usually meets on the first Wednesday of the month, but since the first Wednesday was New Years Day, the meeting was moved to Monday, January 6th.

24. Item No. 95-10; Hotaling viewed and photographed operations at the boat ramp excavation project. The project may be completed by January 3rd. Hotaling will coordinate with the Sheriff and WCNOG on setting the reopening date and getting a news release out. 2003 Coffey County Lake fishing regulations brochure has been printed and will be distributed this week.

25. Item No. 95-25; Hotaling viewed American Outdoorsman video taken here in Coffey County. The show featured Jim Kelley, Hall of Fame Quarterback, who played for the Buffalo Bills, turkey hunting in Coffey County. Hotaling met with Jeff Berkenmeier who is working with the American Outdoorsman and Jim Kelley to organize a celebrity turkey hunt this spring. The hunt would be a fundraiser for “Hunters Hope Foundation”.

26. Item No. 95-29; Hotaling completed and mailed out Leadership Coffey County class #3 agendas. Class #3 will be held at the Coffey County Hospital on January 9th. The class entitled “Community Services & Quality of Life” features presentations by Susan Mueller, Randy Rogers, Bill Walker, Steve Lightle, Dennis George and Jane Hatch.

27. Item No. 97-6; Hotaling completed and mailed out Coffey County Manufacturer's Association (CCMA) meeting agendas for the meeting to be held on January 8th. The program for the meeting will be presented by Kansas Department of Human Resources Industrial Hygienist, Becky Butts. Hotaling confirmed the meeting time and date with Becky.

28. Hotaling cleaned out files and set up files for 2003. 2001 files were stored in the basement and 2002 files will remain in extra file storage space until after 2003.

- 29.** Hotaling asked if the Board wanted to continue the annual purchase of tickets for the Music Box.
- 30.** Rowley moved to recess into executive session at 10:48 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Sleezer. Motion carried.
- 31.** The Board resumed regular session at 10:53 a.m.
- 32.** Jeannene Ryan, WCNO, reported that the buoys near the Coffey County Lake boat ramp needed to be looked at. Hotaling said he would see the Coffey County Sheriff about checking them.
- 33.** Hub Caspar, Coffey County Engineer, presented the weekly report dated December 30, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 34.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 35.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 36.** Item No. 99-13; Landfill: Review and sign agreement with Aquaterra Environmental Solutions, Inc. to provide storm water discharge permitting and control services for the Coffey County Landfill.
- 36a.** Sleezer moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Agreement with Aquaterra to provide storm water discharge permitting and control services for the Coffey County Landfill at a cost of \$4,900 to be paid from the Landfill Capital Outlay Line, seconded by Rowley. Motion carried.
- 37.** Caspar reported, due to new requirements there are some yield signs in the County that need to be changed to stop signs. He will work with the County Attorney in preparing a resolution for that purpose following an Engineers study.
- 38.** Merry moved to adopt the 2003 Coffey County Road Project Plan, seconded by Sipe. Motion carried.
- 39.** Caspar also presented the Construction Zone report.
- 40.** Chairman Merry reported a road problem in Aliceville.

41. Commissioner Sleezer reported the intersection at 6th & Contour needs to be looked at when approaching from the East on 6th Road.
42. Merry moved to recess into executive session at 11:35 a.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the Administrative Coordinator to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
43. The Board resumed regular session at 11:45 a.m.
44. The Board recessed for lunch at 11:48 a.m. until 1:00 p.m.
45. Chairman Merry called the meeting back to order at 1:00 p.m.
46. The Board examined, questioned, and signed warrants and vouchers for the month of December.
47. Rowley moved to recess into executive session at 2:01 a.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the Administrative Coordinator to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.
48. The Board resumed regular session at 2:11 p.m.
49. JoAnn Raaf met with the Board for clarification on three resolutions passed by the Board earlier today.
50. Sleezer moved to recess into executive session at 2:30 p.m. for 5 minutes for include each of the Commissioners and the County Attorney to discuss matters that would be deemed privileged in the attorney client relationship, seconded by Sipe. Motion carried.
51. The Board resumed regular session at 2:35 p.m.
52. Sleezer moved to recess into executive session at 2:37 p.m. for 5 minutes with the same people for the same reasons, seconded by Rowley. Motion carried.
53. The Board resumed regular session at 2:42 p.m.
54. Crotts moved to adjourn the meeting at 3:05 p.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Whitney Damron – Newspaper articles & Legislative matters
2. Mona Veteto - Thank you

3. Corps of Engineers – Public Notices
4. Owen Thero – Thank you
5. NACO – Training brochure
6. COF Training Services – Letter regarding shortage of available services in Coffey County
7. KDHE – Letter regarding Inspection of Wastewater Treatment facilities.
8. University of Kansas – Notice of Seminars
9. DeAngelo Brothers – Letter regarding seminars & request to be put on bidders list.
10. Recycling in Kansas – Newsletter

Minutes, December 30, 2002

Signed:

Attest:

Chairman

County Clerk