

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 27, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Catherine Faimon, Coffey County Republican.
2. Rowley moved to approve the minutes of December 20, 2004 as corrected, seconded by Merry. Motion carried. Corrections were; Paragraph 4, after 'Lyle Evans', add "David Williams". Paragraph 8, delete 'appraisals' and replace with "real estate value of properties." Add sentence "8a. Debbie Wistrom, Jacobs Creek, had an appointment with the Board but did not attend."
3. **Consent Agenda:**
  - A. Move to authorize the Chairman to sign 13 abatements to the Treasurer's tax roll in the amount of \$3,466.52
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
4. Coffey County Sheriff Randy Rogers met with the Board to further discuss the budget shortfall in the Sheriff's department budget. A budget transfer to eliminate the deficit will be done Wednesday, December 29, 2004 when the Board will be signing warrants and vouchers.
5. Robert Reed, Road Supervisor, presented the weekly report dated December 27, 2004. John Zuern, Administrative Assistant, was also present.
6. Commissioner Rowley asked Reed about a portion of road in the Lebo area. Reed said it is an open road but is primarily used as a private drive for 2 families. The County will continue to maintain the road, although it does not need a lot of maintenance.
7. Item No. 93-01; Road Permits Report: No road permits were issued during the past week.
8. Item No. 99-99; Zoning Permit/Applications Report: No zoning permits were issued during past week.
9. Item No. 99-13; Landfill: September 28, 2004 Inspection – Update, Digital Trash – FYI
10. Information relating to electronics recycling was attached to the report.
11. Merry moved to recess into Executive Session at 9:43 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the Administrative Coordinator, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

12. The Board resumed regular session at 9:53 a.m.
13. The Administrative Coordinator discussed several year-end budget items with the Board.
14. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of December 20, 2004.
15. Item No. 96-3; Hotaling mailed out requests for proposals for the Professional Administrative Services for Community Development Block Grant (CDBG) for Mid-American Machine. Request for proposals were sent to 15 certified administrators in the State of Kansas.
16. Item No. 04-05; Hotaling worked with the Kansas Department of Commerce Representative, the Coffey County Engineers Office, the County Appraiser, Real Estate Agent, the East Central Kansas Development Association, the Coffey County Land & Title Co., the Coffey County Airport, Coffey County Fire District #1, Sprint, Westar, etc., to complete a 31 page confidential site data request for a business prospect. Hotaling set up an appointment with Ray Barmby concerning the project. Complete data request must be sent to the Kansas Department of Commerce by January 5<sup>th</sup>.
17. Hotaling provided newspaper information for a professional forum ad concerning State of Kansas enterprise zone incentives available in Coffey County.
18. Hotaling met with a radio representative to review ads and review a copy for upcoming events including Pioneer Days, January 29<sup>th</sup>, at the Coffey Count Museum.
19. Hotaling spoke with a representative of the Kansas Department of Commerce regarding a Coffey County resident who stopped by the Kansas Department of Commerce Office in Topeka requesting financing assistance. Hotaling will contact city officials.
20. Sipe moved to recess into Executive Session at 10:34 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Rowley. Motion carried.
21. The Board resumed regular session at 10:44 a.m.
22. The County Clerk presented bids for 2 replacement monitors for the Clerk's office.

Bids were:

Quality PC	Burlington, KS	AOC LM 17" Monitor	\$329.00 each
Inland Associates	Waverly/Olathe KS	AOC 17" LCD Monitor	\$269.00 each
CCD	Lenexa, KS	AOC 17" LCD Monitor	\$277.00 each

22a. Crotts moved, upon the recommendation of the County Clerk to purchase 2-replacement 17" Monitors for the Clerk's Office from Inland Associates, Inc., in the amount of \$538.00, with funds to come from the General Fund of the County Clerk's budget, seconded by Rowley. Motion carried.

23. Crotts moved to authorize and direct the County to prepare and file suit in the Coffey County District Court to recover money from Kansas Asemblies, Inc., Carl N. Kelly and Gary C. DeSloover related to the Economic Development agreement dated September 3, 2002, seconded by Sipe. Motion carried.

24. Kirchner moved to adjourn the meeting at 10:55 a.m., until Wednesday, December 29, 2004, at 8:30 a.m., to sign warrants and vouchers, and attend to any other County business that may arise, seconded by Sipe. Motion carried.

**Correspondence:**

Response Not Required

1. Coffey County Airport Board – Minutes of November 10, 2004
2. Coffey County Fire District No. 1 – Minutes of November 15, 2004
3. Hawver's Capital Report – Misc. dates
4. Linda Salava – Thank you
5. Whitney Damron – Notice of Change of Address
6. Harold Stones – Follow up on e-mail regarding Jacobs Creek log jam

Response Required

7. Kansas Department of Commerce – Letter regarding Grant No. 04-BF-R08

Minutes, December 27, 2004

Signed:

Attest:

Chairman

County Clerk