

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 24, 2007. Chairman Tim Sipe called the meeting to order at 8:30 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Denise Humlicek, Payroll Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant.
- 2.** Robrahn moved to approve the minutes of Monday, December 17th 2007, as corrected, Paragraph 12., delete ‘motion’ replace with “item”, and approve the minutes of Wednesday, December 19th, as corrected, Paragraph 5., delete ‘through’ replace with, “. Term which expires.” seconded by Rowley. Motion carried.
- 3. Consent Agenda**

 - A.** Move to authorize and direct the Chairman to sign seven (7) tax abatements to the Treasurer’s tax roll in the amount of \$557.74.
 - B.** Move to authorize and direct the Chairman to sign the letter regarding support of a grant application for COF Training Services, Inc.
- 3a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
- 4.** Rowley moved, upon approval of the County Attorney as to form, to approve the 2008 Memorandum Agreement with Whitney Damron for lobbying services and to authorize and direct the Chairman to sign same, seconded by Crotts. Motion carried.
- 5.** Crotts moved to transfer \$30,000 from the General Fund Courthouse General Line Item to the Employee Benefits Fund for the month of December 2007, seconded by Robrahn.
- 6.** Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the year 2008 Cereal Malt Beverage License to Cedar Valley Investments, LLC dba BP Travel Center located at 2754 US Hwy 75 NW, Lebo, Kansas 66856, seconded by Sipe. Motion carried.
- 7.** Treasurer JoAnn Raaf informed the Board that Central National Bank would be closing at noon on Monday, December 31st, 2007, and that a memo should be sent out to inform Department Heads and employees.
- 8.** Sheriff Randy Rogers met with the Board to explain that he had gone over budget on December 20th, 2007, due to medical bills received for the treatment of an inmate. Rogers, Interim Emergency Management Coordinator, reported that he would be purchasing new desk furniture in the Emergency Management office because what is currently there is old and falling apart. Rogers stated that the lowest bid received was through Office Supplies Today in the amount of \$4,500.00. Rogers also reported that there are funds from Homeland Security available for reimbursement for the laptops in

Emergency Management and the County is working on sending in a request for the reimbursement. Rogers wanted to purchase new software and networking equipment in the amount of approximately \$8,000.00. The Board directed Rogers to move any remaining funds to Equipment Reserve and to wait to allow the new Emergency Manager to make the decisions and work on the new software needed for Emergency Management.

8a. Sipe moved, upon the recommendation of the Emergency Management Coordinator, to approve the bid of Office Supplies Today for three (3) workstations in the amount of \$4,523.47 as the best bid and to authorize and direct the encumbrance of 2007 funds for 2008 delivery and payment, with funds to come from the General Fund, Emergency Preparedness – Capital Outlay Line Item, seconded by Saueressig. Motion carried.

9. Wayne Blackburn, County Engineer, presented and discussed the weekly report dated December 24, 2007. Jim D. Galts and Clyde Adams, Representatives from Murphy Tractor, were also present.

10. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

11. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

12. Item No. 99-99; Landfill: Request authorization to solicit sealed bids for one (1) compact Track Loader. Bid opening November 28, 2007 @ 2:00 p.m. Review bids – Make award.

12a. Saueressig moved, based upon the recommendation of the County Engineer, to approve the bid of Murphy Tractor for one (1) John Deere 2008 Compact Track Loader Model – CT332 to include one heavy duty bucket with teeth, as being the best bid and to purchase same for the sum of \$48,595.00, to be paid from the Solid Waste Fund, seconded by Sipe. Motion carried 4-yes, 1-no, Crotts.

13. Item No.2007-35; Crawler Dozer Purchase: Request authorization to solicit sealed bids for one (1) 90-95 HP Crawler Dozer with trade-in of D-003 a 1994 Caterpillar D5C, SN: 9DL00529. Bid opening December 19, 2007 @ 2:00 p.m. Review bids – Make award.

13a. Rowley moved, based upon the recommendation of the County Engineer, to find that D-003, a 1994 Caterpillar D5C Dozer (SN: 9DL00529) is no longer required, or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Berry Tractor for \$18,500. Notice of the Boards intention to dispose of said property was published on December 7 and 14, 2007 in the official County Newspaper, seconded by Robrahn. Motion carried.

13b. Saueressig moved, based upon the recommendation of the County Engineer, to approve the bid of Berry Tractor for one (1) 2008 Komatsu D39EX-21A Dozer as being the best bid and to purchase same for the sum of \$64,500.00 to be paid from the General Fund, Public Works Equipment Line Item. Said purchase price reflects a trade-in value of \$18,500.00 for one (1) 1994 Caterpillar D5C Dozer SN: 9DL00529 (D-003), seconded by Sipe. Motion carried.

14. Item No. 2007-39; 2008 Construction Plan: Approve Project plan for 2008.

14a. Robrahn moved to approve the 2008 Construction Plan as submitted December 24, 2007, seconded by Sipe. Motion carried.

15. Blackburn presented the Construction Zone Report for the week of Monday, December 24th, 2007. Blackburn reported that the Road and Bridge crews worked to clear snow from roads on Saturday, December 22nd, from 10:00 a.m. to 11:00 p.m.

16. Emergency Management Coordinator Randy Rogers returned to inform the Board that the sirens are connected and functional. Rogers stated that there is a preliminary approval on the newly licensed frequency. Emergency Management is also in search for more weather spotters.

17. Sipe recessed the meeting at 12:00 p.m., until Thursday, December 27th, 2007, at 9:00 a.m., to sign end of year resolutions and to address any other County business that may arise.

Correspondence

1. Frank Paskin & Art Eccles Family - Thank you card - December 30, 2007
2. Hawver's Capitol Flash - December 17, 18, 19, 20, 21, 2007
3. Whitney Damron - Articles of Interest - December 20, 2007
4. Whitney Damron - Property-Tax Frustration Builds - December 19, 2007
5. COF Training Services - Support for Grant application - December 19, 2007
6. Robert Hyde - Letter of Resignation from Housing Authority - December 19, 2007
7. City of Gridley - Minutes of the December 3, 2007 Council Meeting - December 17, 2007
8. Kansas Association of Counties - Christmas card - December 19, 2007
9. The Kiplinger Letter - December 14, 2007

Minutes, December 24, 2007

Signed:

Attest:

Chairman

County Clerk