

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, December 22, 2014. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present. Fred Rowley was absent from the meeting.
2. The Board met in the courthouse lobby for the Wellness Program 5K award presentation. 5K Circuit Participants: (6 or more races-received medals)
Kandi Alvarado, Tim Austin, Charlotte Birk, Ken Caudell, Melissa Caudell, Kenneth Combes, Alex Cox, Jamie Flaigle, Bobbi Gellhaus, Linda Hoch, Jenifer Hugunin, Cindy Joy, Crystal Kistner, David Lendo, Darla Long, Karen Maley, Sandra McNabb, Karen Milliken, Steve Milliken, Martha Newkirk, Brian Payer, Jen Plummer, Amber Presley, Nikita Rogers, Beverly Rolf, Candice Seaman, Lindsey Skillman, Holly Thompsen, Sheri VanArsdale and Judy Wall.

Performance Awards: (Earned a trophy)

Males:

- 1st: Brian Payer 19:22
2nd: David Lendo 24:50
3rd: Kenneth Combes 25:35

Females:

- 1st: Charlotte Birk 22:31
2nd: Sheri VanArsdale 23:44
3rd: Jenifer Hugunin 24:47

Coffey County 5k Circuit Queen: Karen Milliken

Big Winners:

Candice Seaman: \$1000 Chamber Bucks
David Lendo: \$500 Chamber Bucks

3. Meats moved to approve the minutes of Monday, December 15, 2014, as written, seconded by Saueressig. Motion carried.
4. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to the Coffey County Payroll Notice for Larry C. Bender, New Hire, subject to New Hire IPP, Sheriff's Office, Lake Patrol Attendant, Classification LE-I-a, Wage \$10.27, effective 12/23/2014. This request will fill a current vacant position within the department due to a resignation.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.

5. Saueressig moved, upon the recommendation of the Health Department Administrator, to approve the correspondence to WPS Medicare attesting that Coffey County will be legally and financially responsible for the Health Department, seconded by Robrahn. Motion carried.
6. Move to approve correspondence to Senator Knox and Representative Mast regarding 2015 Legislative issues. The motion was tabled until next Monday.
7. Meats moved to authorize and direct the Chairman to sign the memorandum to Department Heads regarding budget year-end transfers, seconded by Saueressig. Motion carried.
8. Robrahn moved, upon the recommendation of Coffey County Clerk to authorize and direct the Chairman to sign the Notice to Township Board for a 2015 Cereal Malt Beverage license for TravelCenters of America located at 2775 US Hwy 75, Lebo, Kansas 66856, seconded by Meats. Motion carried.
9. Saueressig moved to re-appoint Todd Laflin as a member of the Coffey County Fire Board to a three-year term, effective January 1, 2015, and ending December 31, 2017, seconded by Robrahn. Motion carried.
10. Combes moved to appoint James Trager as a member of the Coffey County Fire Board to a three-year term, effective January 1, 2015, and ending December 31, 2017, seconded by Robrahn. Motion carried.
11. Saueressig moved to re-appoint Jim Ochs as a member of the Coffey County Hospital Board to a three-year term, effective January 1, 2015, and ending December 31, 2017, seconded by Combes. Motion carried.
12. Robrahn moved to re-appoint Gene Merry as a member of the Coffey County Hospital Board to a three-year term, effective January 1, 2015, and ending December 31, 2017, seconded by Meats. Motion carried 3-yes, 1-no, Saueressig.
13. Meats moved to appoint Cameron Roth as a member of the Coffey County Hospital Board to a three-year term, effective January 1, 2015, and ending December 31, 2017, seconded by Robrahn. Motion carried.
14. Housing Authority Director Rhonda Gilbert met with the Board to request to waive landfill fees for 2 structures located at 716 Yuba and 213 S. 2nd Street, both of Burlington, Kansas. City Police Chief Doug Jones was also present.
15. Robrahn moved to waive landfill fees for two structures located at 716 Yuba and 213 S. 2nd Street, both of Burlington, Kansas, seconded by Meats. Motion carried.
16. County Engineer Wayne Blackbourn presented the weekly report for December 22, 2014.
17. Item No. 93-01; Road Permits: No Road Permits were issued during the past week.

18. Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permits was issued during the past week.
19. Item No. 2014-76; Engineering Services for Coffey County Services for Coffey County Bridge: Request for Professional Engineering Consulting Services with BG Consultants Design and Inspection of County Bridge #188 on Garner Road – 2.6.
- 19a. Based upon the recommendation of the County Engineer and approval of the County Attorney as to form, move to approve and direct the Chairman to sign Agreement for Professional Engineering Consulting Services with BG Consultants for the Design and Inspection services for Bridge #188 on Garner Road - 2.6 to be paid from the Special Bridge Fund. This motion is tabled until next Monday.
20. Item No. 2014-78; Employment – Truck Crew Foreman: Request to advertise in-house only and hire a full-time Truck Crew Foreman. (This request is to fill a vacant position due to a retirement to fill the Foreman position for the Truck Crew.)
- 20a. Robrahn moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise in-house only and hire a full-time Truck Crew Foreman. (This request is to fill a vacant position due to a retirement to fill the Foreman position for the Truck Crew.), seconded by Meats. Motion carried.
21. Item No. 2014-79; Fund Agreements for Bridge #188: Review and sign KDOT form Agreement Project No. 16C-4724-01 for the Kansas Local Bridge Improvement Program of County Bridge #188 on Garner Road.
- 21a. Saueressig moved, Based upon the recommendation of the County Engineer, to review and sign KDOT form Agreement Project No. 16 C-4724-01 for the Kansas Local Bridge Improvement Program of County Bridge #188 on Garner Road, seconded by Combes. Motion carried.
22. Blackburn also presented the Construction Zoning Report for the week of December 22, 2014.
23. Department Heads met with the Board to discuss establishing an Employee Recognition Policy. Health Department Administrator Lindsay Payer, Sheriff Randy Rogers, Appraiser Connie Lawrence, Register of Deeds Gwen Birk, Economic Development Director Kelli Higgins, Emergency Management Cortney Bartley, Treasurer Brenda Cherry, Information Technology Director Bill Bauer, Engineer Wayne Blackburn, Extension Agent Darl Henson.
24. The Board reviewed Policy and Procedures changes.
25. The courthouse will close at Noon on Wednesday, December 24th on Christmas Eve. The courthouse will be closed Thursday, December 25, 2014, and Friday, December 26, 2014, for Christmas.
26. The Board will sign year end transfers on Wednesday, December 31, 2014, at 11:00 a.m.

27. The courthouse will close for business at Noon on Wednesday, December 31, 2014, for year-end balancing.
28. Combes recessed the meeting at 2:03 p.m., until Tuesday, December 23rd, 2014, at 9:00 a.m., to question and sign warrants and vouchers for the month of December 2014, and to address any other County business that may arise.

Correspondence

1. Whitney Damron – Economic Lifelines Update – December 19, 2014
2. Finney & Turnipseed – Christmas Card – December 19, 2014
3. Whitney Damron – Kansas Towns Fight Housing Shortage Amid Uphill Battle to Boost Population, Vitality – December 19, 2014
4. East Central Kansas Area Agency on Aging – December 16, 2014
5. Kristy Kelley – KDOT District #4 – Monthly Direction – December 16, 2014
6. Randy Lindauer Family – Christmas Card – December 17, 2014
7. Coffey County Fire District #1 – Board Meeting Minutes of November 17, 2014
8. KAC – County Comment – December 2014
9. City of Burlington – Council Meeting Minutes of December 3, 2014
10. Whitney Damron – KU Hospital and Medical School Plan Major Reorganization – December 18, 2014
11. City of LeRoy – Council Meeting Minutes of November 3, 2014
12. Whitney Damron – KCC Approves Chanute Public Broadband Proposal – December 17, 2014
13. The Kiplinger Letter – December 12, 2014
14. KDHE – Public Notice No. KS-AG-14-328 – December 12, 2014
15. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – December 16, 2014
16. KAC – 2015 Membership Dues and News – December 11, 2014
17. Whitney Damron – KCC to Hear Chanute Broadband, Black Hills Energy Cases – December 16, 2014
18. Whitney Damron – KCC Approves Chanute Public Broadband – December 16, 2014
19. CFS Engineers – Christmas Card – December 16, 2014

- 20. Coffey County Library Board – Board Meeting Minutes of November 17, 2014
- 21. KAC – Grant Funding for Prosecutors and Public Defenders – December 16, 2014
- 22. Coffey County Hospital – Board Meeting Minutes of November 17, 2014

Minutes, December 22, 2014

Signed:

Attest:

Chairman

County Clerk