

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 20, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Rowley moved to approve the minutes of December 13th, 2004 as corrected, seconded by Sipe. Motion carried. Corrections were: Monday, December 13th, 2004, paragraph 4, second sentence, change 'are' to "is". Paragraph 14, second sentence after 'draft', change to read, "a generic policy, with "reasonable and prudent" language." Paragraph 15, replace 'questioned' with "asked about". Paragraph 30 a, add at end of sentence, "seconded by Crotts. Motion carried." Paragraph 32, delete 'Secretary', after 'Janet Payne'. Paragraph 36, add second sentence, "Chairman Merry was attending to other County business." Paragraph 40, change third sentence to read, "The Board felt it was a Federal problem and chose not to pursue this option."

3. Consent Agenda:

- A. Upon the recommendation of the Economic Development Director, move to defer the 2004 principal payment upon payment of the 2004 interest payment on the Huff's Garden economic development loan.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Jeff Beyer, Risk Management Coordinator, in the amount of \$100.37, from 9/30/04 through 12/15/04.
- C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of December 2004, for John Zuern as Zoning Administrator.
- D. Move to authorize the Chairman to sign 12 abatements to the Treasurer's tax roll in the amount of \$1,590.35.

3 a. Merry moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. At approximately 9:15 a.m., Monday, December 20, 2004, Commissioner's Merry and Rowley presented Years of Service Pins to the following: 5 years – Alan Birk, Lyle Evans, David Williams, and Sharon Shurle – unable to attend, Bill Miles, Damian Podrebarac and Rita Walters; 10 years – Mary Bloomer, James Hughes, and Donna Salava – unable to attend, Carol Jones, Tom Johnson, and Cheryl Petersen; 15 years – Bill Bauer and Tasha Rogers; 20 years – Robert Reed and Steve Stahl – unable to attend, Todd Bemis and James Kraft; 25 years – Jeanie Friend, Susan Mueller, Kenny Roney, Rose Yoho, and Martin Lehman.

5. Hub Caspar, County Engineer, presented and discussed the weekly report dated December 20, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
6. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.
7. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
8. Coffey County Appraiser Elysa Lovelady apprised the Board of the real estate value of properties at Jacobs Creek.
 - 8a. Debbie Wistrom, Jacobs Creek had an appointment with the Board but did not attend.
9. Jon Hotaling, Economic Development Director, presented the weekly report for the week of December 13, 2004.
10. Item No. 96-3; Hotaling confirmed information on Mid-American Machine's Community Development Block Grant from Eastern Kansas Economic Development Group. Hotaling also received and reviewed the cost benefit analysis worksheet for Mid-American Machine's tax exemption application from Eastern Kansas Economic Development Group.
11. Item No. 04-3; Hotaling received the cost benefit analysis worksheet for Charloma, Inc. from Bruce Fairbank of Mid American Certified Development Company at Pittsburg State. Hotaling reviewed and will make the adjustment to exemption % for land. 0% of land is exempted from taxation under the City of Burlington and Coffey County policy. Hotaling needs to set up meetings for review committees to finalize city, county, & school district cost benefit analysis worksheets for Charloma and Mid-American projects.
12. Hotaling mailed information on KAC Education Director Marla Flentje to Mary Markwalter, Administrator of the Coffey County Library System.
13. Hotaling mailed information on the Community Development Block Grant Program (CDBG) to a resident of LeRoy. Hotaling also sent information on the Small Business Administration (SBA) LowDoc loan program for small businesses.
14. Hotaling started on setting up new files for 2005 and storing 2004 files.
15. Hotaling provided information on the regional labor market; traffic counts; mill levy; water, sewer, gas, electricity, & fiber optic availability; land; zoning; fire rating; enterprise zone incentives; airport; schools; health care facilities; etc. for a business prospect. Hotaling met with a prospect, a KDOC representative, and a railroad representative on Friday, December 17th.
16. Merry moved to recess into Executive Session at 10:43 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director, to

discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Rowley.

17. The Board resumed regular session at 10:48 a.m.

18. Warren Bell, former County Agricultural Agent for Coffey County for 29 years and now lower Neosho Watershed Specialist for the Kansas Center for Agricultural Resources and the Environment (KCARE), met with the Board to discuss water quality in Coffey County. Bell has an office in Yates Center, Kansas and covers the Neosho River Basin area from John Redmond Reservoir south to the state line. Bell said being aware of what can contaminate the water even in today's times is very important. He said water quality awareness in Kansas is continuing to improve.

19. Rowley moved to adjourn the meeting at 11:48 a.m., seconded by Sipe. Motion carried.

CORRESPONDENCE:

Response Not Required

1. City of Burlington – Minutes of 12-1-04
2. Whitney Damron – News article
3. Kansas State Historical Society – Newsletter
4. Hawver's Capitol Report – Misc. dates
5. City of Gridley – Minutes of 12-6-04
6. Center for Study of Rural America – Newsletter
7. EMC Insurance – Letter regarding Policy 3A-1-54-72
8. Kansas County Commissioners Association – Letter regarding challenges for the association

Minutes, December 20, 2004

Signed:

Attest:

Chairman

County Clerk