

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 18, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Mark Petterson, Editor of the Coffey County Republican was present for a portion of the meeting.

2. Merry moved to approve the minutes of Monday, December 11, 2006, as corrected, seconded by Sipe. Motion carried. Paragraph 12., delete 'guarantee' replace with "formal acceptance". Paragraph 14a., after 'a' add "full-time".

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for J. Douglas Stevenson, Highway Dept., from M-III-d to M-IV-a, from truck driver to lead man from \$13.31 to \$14.90, effective 1/1/07.

B. Move to authorize and direct the Chairman to sign seven (7) tax abatements to the Treasurer's tax roll in the amount of \$467.02.

3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Sheriff Randy Rogers informed the Board that he spoke with Elliott Insurance regarding the estimate received from EMC Insurance related to the accident that John Liddell was involved in. Rogers expressed dissatisfaction with the amount of time the adjuster spent inspecting the emergency vehicle. Elliott Insurance suggested that Rogers take the emergency vehicle to an authorized body shop to have a complete inspection of the vehicle including the frame. The emergency vehicle is currently being inspected at Beyer Motor Company. Elliott filed a complaint with EMC expressing dissatisfaction with the amount of time the adjuster spent on the vehicle inspection. Rogers will hold off depositing the check received from EMC until further notification from Elliott Insurance.

5. Rowley moved to approve the County providing and hauling two (2) loads of rock to Eagle Creek boat ramp in the Jacob's Creek area, and Wildlife Refuge will be responsible for spreading the rock, with funds to come from the General Fund Community Improvement Line Item, seconded by Kirchner. Motion carried.

6. Merry moved to authorize and direct the County Clerk to advertise for sealed bids for the Courthouse Electrical Service Improvements, Project No. 2007 – COURT, seconded by Crotts. Motion carried.

7. Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the application and Notice to Township Board for a 2007 Cereal Malt Beverage license for Cedar Valley Investments, LLC dba BP Travel Center at Beto Junction, seconded by Sipe. Motion carried.

- 8.** Hub Caspar, County Engineer, presented and discussed the weekly report dated December 18, 2006. Bruce Hegwald, Temporary Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 9.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 10.** Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 11.** Item No. 99-11; Landfill: Lysimeter report for December 12, 2006.
- 12.** Caspar also requested to advertise for a Survey Technician.
- 12a.** Merry moved to approve the County Engineer's request to advertise for a Survey Technician, seconded by Sipe. Motion carried.
- 13.** Caspar also presented the Construction Zone Report for the week of December 18, 2006.
- 14.** Rowley moved to enter into Executive Session for 5 minutes at 9:51 a.m., to include each of the Commissioners, Hub Caspar, and the County Attorney, to discuss matters of non-elected personnel, seconded by Crotts. Motion carried.
- 15.** The Board resumed regular session at 9:56 a.m.
- 16.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of December 18, 2006.
- 17.** Item No. 95-9; Hotaling received and reviewed the revised and updated telephone listings for the Public Information Centers for Emergency Planning Public Information Officer Position Manual. Hotaling sent verification of receiving the update back to WCNOC.
- 18.** Item No. 95-24; Hotaling discussed the Kansas Chamber of Commerce Annual Caucus and Dinner with Mary Walker, Executive Director of the Coffey County Chamber of Commerce. Walker will reserve a table under the special offer available to Chambers of Commerce and invoice Coffey County Economic Development.
- 19.** Item No. 98-6; Hotaling delivered thank you notes from the County Commissioners and Chamber of Commerce gift certificates to members of the Coffey County Visitor's Board.
- 20.** Hotaling provided additional information to a call center prospect. Hotaling received additional information regarding a teaming agreement and provided drafts of the agreement to Coffey County Attorney Doug Witteman and Burlington City Attorney Steve Smith for their review.

21. Hotaling reviewed the Economic Development Department fund balances as of December 1st. Hotaling reviewed bills to be paid in December and projected total unencumbered balances remaining, less \$9,000 carry over to the 2007 budget.
22. Hotaling discussed Small Business Financing and Small Business Administration (SBA) Guaranteed Loan Programs with a small business owner in Coffey County. Hotaling set up an appointment to meet with the business owner on Monday, December 18th.
23. Coffey County Health Department Administrator Susan Mueller updated the Board on the activities in the Health Department. Mueller thanked the Board for being part of her retiring ceremony at the Kansas Association of Counties Annual Conference. Mueller presented a revised Health Department Administrator job description for the Board's review.
24. Information Systems Administrator Bill Bauer informed the Board that the Lebo Police Station has requested to be on the County's e-mail system. Bauer also presented pricing on (3) three replacement servers stored in the offices of the Appraiser, Engineer, and Emergency Preparedness.
25. Merry moved, upon the recommendation and request of Bill Bauer, Information Technology Director, and approval of the County Attorney as to form, to approve the purchase of replacement of Three existing Servers and Tape Backup Systems in the Appraiser, Clerk, Treasurer, Engineer and Emergency Preparedness Departments from Central Computer Distribution, Olathe, Kansas at cost of \$28,959.45, with funds to come from the General Fund Technology Training and Equipment Capital Outlay Line Item, seconded by Rowley. Motion carried.
26. Rowley moved to allow the request of the Lebo City Police and any other requests from City Police Departments in Coffey County to be added to the County E-mail through the County's E-mail system, seconded by Merry. Motion carried.
27. The Board will sign warrants and vouchers on Tuesday, December 19, 2006, at 1:00 p.m.
28. Rowley adjourned the meeting at 11:30 a.m., until Tuesday, December 26th at 8:00 a.m., for a tour of completed road and bridge projects and projects that are currently under construction in the County.

Meetings attended

1. Sipe attended the Lake Region RC&D meeting
2. Merry attended the Kansas Sampler Foundation meeting, the Kansas Energy Council meeting, and the Kansas Association of Counties meeting

Correspondence

No Response Required

1. Lori Wiebold - Kansas University - 12/8/06
2. Mary K. Zimmerman - Kansas University - 11/28/06
3. The Kiplinger Letter - 12/8/06
4. Cook, Flatt & Strobel Engineers - Christmas Card
5. Coffey County Airport - November 8, 2006 Minutes/December 11 Agenda
6. Rick & Nancy Raymer - Christmas Card
7. BG Consultants, Inc. - Christmas Card
8. City of Gridley Minutes - December 4, 2006

Minutes, December 18, 2006

Signed:

Attest:

Chairman

County Clerk