

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 18, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer and Perry Powell present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer, County Attorney Doug Witteman, 3rd District Commissioner-Elect Fred Rowley Jr. and 2nd District Commissioner-Elect Larry Crotts. WCNOG Representative Jenny Hageman and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sleezer moved to approve the minutes of Monday, December 11, 2000 as corrected, seconded by Knapp. Motion carried. Corrections were: Monday, December 11, 2000, paragraph 3b, delete “for a”, add ‘with the’. Paragraph 7, item B, delete ‘regarding’. Paragraph 18a, change ‘Commission’ to “Commissioners”. Paragraph 34, add “new Subtitle D” before ‘Coffey’. Paragraph 41a, add “by the County Attorney” at end of paragraph. Correspondence, item 15, add “non-reappointment of his”, after ‘regarding’.

3. CONSENT AGENDA:

A. Upon the recommendation of the Zoning Administrator, approve Article 13 of the Coffey County Subdivision Regulations.

B. Move to approve payment of 2001 membership fee of \$35.00 for John Zuern, Zoning Administrator, to the Kansas Association of County Zoning and Planning Officials, with funds to come from Courthouse General, Contractual Services Line.

C. Move to authorize and direct the Chairman to sign the Notice to Lincoln Township board for Cereal Malt Beverage License for Coastal Mart, Inc., located at Highway 131 & I35, Lebo, Kansas 66856.

D. Move to authorize and direct the Chairman to sign the year 2001 dealer’s license for Cereal Malt Beverages, and approval documents for the application, for Snovelle Welding & Automotive, located at 521 Hwy 57, Gridley, KS 66852.

3 a. Sipe moved to approve the Consent Agenda as submitted. Seconded by Sleezer. Motion carried.

4. Merry moved to appoint Cindy Makar to the Coffey County Fire District #1 Board of Trustees, for a 3-year term, beginning January 1, 2001, seconded by Sleezer.

4 a. Following discussion of the motion, Commissioner Merry withdrew his motion and Commissioner Sleezer withdrew his second. Present guidelines does not allow two (2) appointments from the same commission district.

5. Becky Jewett, Emergency Preparedness Coordinator, presented a draft, combining the contingency plan implementing procedures for the emergency responsibilities of the Chairman and Board of County Commissioners in the event of a Wolf Creek Emergency. The Board discussed and will review the procedures further for approval at a later date.

6. The Chairman presented service award pins to the following:

5 Years	10 Years	15 Years	20 Years	25 Years
Kay Akkerman	Jeff Beyer	Jerry Bass	Linda Bell	Robert B. Hegwald
Jerry Headley	Scott Lawson	Dennis Birk	Arthur Eccles	Lorna Stohs
Carol Jones		Jerry M. Black		
Gene Merry		Roy Dornes		
Tim Sipe		Dale Hinderliter		
Jerry R. Smith		Jim Hugunin		
		Charlene Raaf		
		JoAnn Raaf		
		Robert Reavis		
		Harlan Sharon		
		Larry Tice		
		Sharon Walrod		

6 a. William Winter (5 years), David Noonan and John Andrick (15 years) were unable to attend. The Board all congratulated them for their dedicated service.

7. The board resumed discussion of the Fire District Board appointment, but delayed discussion for a scheduled appointment.

8. Daniel and Dea Rossillon, Ponca City, Oklahoma, met with the Board and presented a written request for a partition fence viewing. The fence in question is the west ½ mile of 2nd Lane between Juneberry Road and Kafir Road.

9. Following discussion, Knapp moved to appoint Johnnie Sleezer and Tim Sipe to be the Commission representatives as fence viewers upon the request of Daniel Rossillon and to appoint Johnnie Sleezer to replace Perry Powell as a fence viewer on the previous request of Kenneth Vitt. The subject fences will be viewed at a time subsequently established and notice thereof will be provided by the County Attorney. Seconded by Powell. Motion carried.

10. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of December 11th to December 15th, 2000.

- 11.** Item No. 95-9; Hotaling completed agendas for the Coffey County Strategic Planning Committee meeting to be held January 3, 2001. Agendas will be mailed out upon completion of minutes from the December 6, 2000 meeting.
- 12.** Item No. 95-10; Hotaling provided Coffey County Lake brochures to the Sheriff's Office for review before submitting changes for 2001 fishing regulations to the printer. New brochures will be available in January.
- 13.** Item No. 97-6; Hotaling attended the Coffey County Manufacturers Association (CCMA) Annual Christmas Dinner. Hotaling mailed out letters to USD Superintendents and Vicky Vineyard of the Coffey County Academy of Learning, inviting them to attend the next regular CCMA meeting on January 10, 2001 to discuss apprenticeship program possibilities.
- 14.** Item No. 97-7; Hotaling attended Coffey County Chamber of Commerce Tourism Committee meeting at the Coffey County Museum. The Committee reviewed web site proposals for the Chamber. The Committee will get clarification on parts of the proposals and move forward with the project after the first of the year.
- 15.** Item No. 97-8; Hotaling received information requested on full time equivalent employee (FTE) figures for Rock Creek Woodworks. According to the FTE data for the period March 1, 2000 through August 31, 2000, the FTE equaled 31.25 employees. This exceeds the required FTE of 25 to meet the loan conditions of the Promissory Note dated April 19, 1999.
- 16.** Hotaling attended the Department Head luncheon meeting on December 15, 2000.
- 17.** Hotaling reserved tables and chairs for a booth at the Kansas Sports, Boat, and Travel Show in Wichita, February 14-18, 2001.
- 18.** Hotaling spoke to several business prospects who are interested in setting up operation in Coffey County.
- 19.** Hotaling also reported the tourism signs to be installed along Hwy 75 on Coffey County Airport Property will be delayed until spring, 2001.
- 20.** Powell moved to recess into Executive Session at 10:35 a.m. for ten (10) minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.
- 21.** The Board resumed regular session at 10:45 a.m.
- 22.** Knapp moved to re-enter Executive Session at 10:48 a.m. for five (5) minutes with the same people for the same reasons, seconded by Sleezer. Motion carried.

- 23.** The Board resumed regular session at 10:53 a.m.
- 24.** At approximately 11:00 a.m., Sleezer moved to enter into a public hearing to hear comments and/or objections to a road vacation for a portion of Juneberry Road, seconded by Knapp. Motion carried.
- 25.** Norman and Sharron Zlab and Fred Walrod were present for the hearing. Mr. Zlab presented a petition with thirteen (13) signatures of people in the area asking the Board to rescind Resolution No. 618r to vacate certain portions of Juneberry Road from 3rd Road thence north approximately one (1) mile to 4th Road. The petition stated that the road allows access to property owners and visitors. When asked, Mr. Zlab stated he was not in favor of vacating even part of the Right of Way. Walrod explained that although it is County Right of Way there is no sign of a road there and it would require a bridge if the road were opened. The petition did not ask that the road be opened to traffic.
- 25 a.** Being no further discussion, Powell moved to close the public hearing, seconded by Knapp. Motion carried.
- 26.** Sleezer moved to approve Resolution No. 618-s, A RESOLUTION VACATING CERTAIN PORTIONS OF JUNE BERRY ROAD FROM 3RD ROAD THENCE NORTH APPROXIMATELY ONE (1) MILE TO 4TH ROAD, seconded by Sipe. Motion carried.
- 27.** Hub Caspar, County Engineer, presented the weekly report dated December 18, 2000. Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant.
- 28.** Item No. 93-01; Road Permit Report: One (1) Road Permit was issued during the past week.
- 29.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 30.** Item No. 99-13; Landfill: Schedule of Events:
- A. November, 2000 – Have drained the quarry and have it so it will drain.
November & December, 2000 – Separating boulders from shale and clay on quarry floor and cleaning the quarry floor. Filter Rock was crushed by Nelson Quarries and is stockpiled on site. The Filter Rock was tested by Coffey County Highway Department as it was being crushed. Tests were conducted in December 1999, January, February, March and April 2000. Nelson Quarries was paid 80% (eighty percent) of the bid for Filter Rock. The bid was for 12,500 tons at \$5.00 per ton.
 - B. A timeline for Terracon was provided.
- 30a.** The Commission requested a landfill construction schedule.

- 31.** Sipe moved to recess into Executive Session at 11:43 a.m. for 10 minutes to include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.
- 32.** The Board resumed regular session at 11:53 a.m.
- 33.** Sleezer moved to approve a 2-year contract for Mary Bloomer as Administrative Coordinator, effective April 1, 2001 until March 31, 2003, seconded by Sipe. Motion carried, 4-yes, 1-no, Powell.
- 34.** The Board directed the County Attorney to draft a resolution setting revised guidelines for Fire Board member appointments.
- 35.** Commissioner Sleezer will be attending a Joint Engineer District Advisory Board meeting on Friday, January 5, 2001.
- 36.** The Board discussed and reviewed year-end budget transfers.
- 37.** Sipe moved to approve Resolution No. 684, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY GIS FUND, seconded by Knapp. Motion carried.
- 38.** Sleezer moved to approve Resolution No. 685, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY EQUIPMENT RESERVE FUND, seconded by Sipe.
- 39.** Knapp moved to approve Resolution No. 633-A, A RESOLUTION RE-ESTABLISHING A RESERVE FUND FOR PAYMENT OF THE EXPENSES OF THE COFFEY COUNTY TECHNOLOGY OFFICE, seconded by Merry. Motion carried.
- 40.** Sleezer moved to approve Resolution No. 686, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY NOXIOUS WEED CAPITAL OUTLAY FUND, seconded by Powell. Motion carried.
- 41.** Knapp moved to approve Resolution No. 687, A RESOLUTION TRANSFERRING FUNDS TO THE COFFEY COUNTY CAPITAL IMPROVEMENT RESERVE FUND, seconded by Sleezer. Motion carried.
- 42.** Sleezer moved to recess until 1:00 p.m. at the Coffey County Emergency Operations Center to participate in a Wolf Creek emergency drill and to attend to other County business that may arise, seconded by Powell. Motion carried.
- 43.** All of the Board, except Commissioner Knapp, resumed the meeting in the Emergency Operations Center in the basement of the Coffey County Courthouse to participate in an emergency drill. Commissioner Knapp did not attend the drill.

44. At the conclusion of the drill at 3:50 p.m., the Board reassembled in the Commission Chambers. Commissioner Knapp rejoined the meeting.

45. Sipe moved to approve the revised Contract for Professional Services for Douglas P. Witteman, as County Counselor, for the year 2001, subject to review and approval of Special Counsel Larry Hendricks, seconded by Knapp. Motion carried.

46. The Board will not be meeting on Monday, December 25, 2000, due to the Christmas holiday.

47. Sipe moved to adjourn the meeting at 4:28 p.m. until 9:00 a.m. Wednesday, December 27, 2000, for a regular meeting and to sign warrants and vouchers in the afternoon, seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Required

Response Optional

1. Coffey County Conservation District Newsletter.
2. City of New Strawn – Invitation for Business Appreciation Breakfast.

Response Not Required

3. Fire District – Minutes – November 20, 2000.
4. Lebo City Council Minutes – November 6, 2000.
5. Valerie Hill, Lake Region Authority – Memo regarding employment status.
6. Kerr Center for Sustainable Agriculture – Field Notes Newsletter – Winter 2000.

Minutes, December 18, 2000

Signed:

Attest:

Chairman

County Clerk