

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, December 17, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, Commissioner-Elect Arlin Meats and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, December 10, 2012 and Monday, evening December 10, 2012, as written, seconded by Combes. Motion carried.
3. Saueressig moved to approve the minutes of Wednesday, December 12, 2012, as corrected, seconded by Crotts. Motion carried 4-yes, 0- no, 1-abstention, Robrahn. Corrections were to add a paragraph, The Board stopped by Sunset Manor in Waverly, Kansas to visit with staff, administration and to inspect the building.
4. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$1,012.80.
- 4a. Crotts moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
5. Robrahn moved to approve payment of the Integrated Technology Consultants invoice in the amount of \$3,700.00 for serving as the primary contact for all entities on county network issues. For period beginning July 1, 2012 through June 30, 2013. Funds to come from General Fund, Technology Training & Equipment, Capital Outlay Line Item, seconded by Combes. Motion carried.
6. Rowley moved, upon the approval of the County Attorney as to form, to waive the purchasing policy as to formal bidding requirements for good cause, said cause being that informal bid quotes were obtained with the assistance of Coffey County EMS Director, and to approve the purchase of eight (8) Automated External Defibrillators from Marelly, Chesterfield, Missouri, in the amount of \$13,225.44. Funds to come from the General Fund, Community Improvement line, seconded by Combes. Motion carried.
7. Saueressig moved to reappoint Johnnie Redding, Jr., District 5, as a member of the Coffey County Fire Board to a three-year term, effective January 1, 2013, and ending December 31, 2015, seconded by Crotts. Motion carried.
8. Robrahn moved to reappoint Danielle Birk-Ernst, District 1, as a member of the Coffey County Fire Board to a three-year term, effective January 1, 2013, and ending December 31, 2015, seconded by Combes. Motion carried.
9. Crotts moved to reappoint Carol Knight as a member of the Coffey County Tourism & Visitor's Board to a two-year term, effective January 1, 2013 and ending December 31,

2014, seconded by Robrahn. Motion carried.

10. Combes moved to appoint Cody Haddock as a member of the Coffey County Planning Board to a three-year term, effective immediately, and ending April 30, 2015, seconded by Rowley. Motion carried.
11. Rowley moved to appoint Peter Allegre as a member of the Coffey County Hospital Board to a three-year term, effective January 1, 2013, and ending December 31, 2015, seconded by Saueressig. Motion carried.
12. Combes moved to appoint Tim Smith as a member of the Coffey County Hospital Board to a three-year term, effective January 1, 2013, and ending December 31, 2015, seconded by Saueressig. Motion carried.
13. The Board tabled the motion to appoint a member to the Coffey County Hospital Board until the next Commissioners meeting, Wednesday, December 26, 2012.
14. County Engineer Wayne Blackbourn presented the weekly report for December 17, 2012.
15. Item No. 93-01; Road Permits: Two road permits were issued during the past week.
16. Item No. 99-13; Zoning Permit/Application Report: Two zoning permits were issued during the past week.
17. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for December 3, 2012 to December 14, 2012.
18. Item No. 95-9; Hotaling attended the Strategic Planning Committee meeting at Coffey County Hospital on Wednesday, December 5 at 12 Noon. The committee reviewed the COF Employment Summit and provided information on the SEKRPC Semi-Annual General Commission meeting, the SEK Prosperity Foundation Board of Directors meeting, the business visitations with Craig VanWey and the WCNOE ERO Drill and retirement reception on December 20.
19. Item No. 98-6; Hotaling attended the SEKRPC General Commission meeting in Chanute the evening of December 5. Mary Collins, City Clerk for Waverly also attended. Officers elected for 2013 were Kris Marple from Wilson County, Chairman; Dick Works from Allen County, Vice-Chairman; and Lonnie Addis from Labette County, Secretary/Treasurer. Interim Executive Director, Dennis Arnold gave an update on grant applications and projected revenue from grant administration.
20. Item No. 05-2; Hotaling participated in Alliance for Technology Commercialization Board of Directors meeting via conference call on Thursday, December 6. The board discussed plans on winding down operations over the next two months due to funding to the organization being cut from the State and City of Pittsburg for 2013.

21. Item No. 08-1; Hotaling reviewed the Kansas Small Business Development Center Consultant's schedule for January, February and March. Hotaling delivered schedules to Coffey County Libraries Administrative Offices for distribution to all Coffey County Libraries and mailed schedules to banks and city halls.
22. Hotaling set up an appointment for a new company that has developed an absorbent product that encapsulates any liquid on contact and is 15 times more effective than clay products, to give a demonstration at the County Shop on December 13. Attendees invited to the demonstration: Wayne Blackburn, Jeff Beyer, Todd Bemis, Russel Stukey, Randy Rogers, and Randall Brown. The company may be considering a Midwest manufacturing location in the future.
23. Hotaling completed an estimate for the final month expenditures and carryover remaining from 2012 budget.
24. Hotaling completed the loan report for the period November 1 – 30, 2012.
25. Saueressig moved, upon accepting the resignation of Jon Hotaling from the Coffey County Tourism and Visitors Board, to appoint Ronda Truelove as a member of the Coffey County Tourism and Visitors Board, seconded by Rowley. Motion carried.
26. Noxious Weed/Recycling Director Todd Bemis met with the Board to request to advertise for a full-time Recycling Laborer. Bemis said this would eliminate hiring for summer help in the Recycling Department.
- 26a. Combes moved, upon the recommendation of the Noxious Weed Director, to approve the revised Organizational Chart for the Noxious Weed/Recycling Department, seconded by Saueressig. Motion carried.
- 26b. Saueressig moved, upon the recommendation of the Noxious Weed Director, to advertise in-house and hire a full-time Recycling Laborer, seconded by Combes. Motion carried.
27. The Board will question and sign warrants and vouchers for the month of December 2012, on Wednesday, December 26, 2012, at 9:00 a.m. Larry Crotts and John Liddell Retirement reception will be from 1:00 p.m. to 3:00 p.m.
28. Robrahn adjourned the meeting at 10:40 a.m.

Correspondence

1. Hawver's Capitol Report – December 7, 11, 12, 13, 14, 2012
2. MHCECK – Board Meeting Minutes of November 14, 2012
3. Coffey County Housing Authority – Board Meeting Minutes of November 13 and December 3, 2012

4. Finney & Turnipseed – Christmas Card – December 13, 2012
5. City of Waverly – Board Meeting Minutes of November 14, 2012
6. Thank you card – Gary Haas Family – December 14, 2012
7. KAC – Christmas Card – December 14, 2012
8. KAC - Methodology for Fixtures Fiscal Note – December 14, 2012
9. The Kiplinger Letter – December 7, 2012
10. Kiplinger’s Personal Finance Adviser – December 2012
11. The Kiplinger Tax Letter – December 7, 2012
12. Road Groom Manufacturing – December 14, 2012
13. Groff & Berry CPA’s, Inc. – Coffey County Fire District #1 Financial Statements for year ended December 31, 2011
14. SEKRPC – Christmas Card – December 10, 2012
15. ECKAAA – Christmas Card – December 10, 2012
16. TMHC Services, Inc – Christmas Card – December 11, 2012

Minutes, December 17, 2012

Signed:

Attest:

Chairman

County Clerk