

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 17, 2007. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant.
2. The Chairman noted that the Road Tour previously scheduled for Thursday, December 13th, 2007, was canceled due to weather conditions.
3. Saueressig moved to approve the minutes of Monday, December 10th 2007, as corrected, seconded by Robrahn. Motion carried. Paragraph 19., delete “installed this week” and replace with ‘operational by year end’.
4. Robrahn moved to enter into Executive Session for 10 minutes at 9:06 a.m., to include each of the Commissioners, the County Attorney and Teri Hoffay, Radiological Officer, to discuss matters of non-elected personnel, seconded by Crotts. Motion carried.
5. The Board resumed regular session at 9:16 a.m.
6. The Board wanted to recognize Pat’s Pig for voluntarily providing a free breakfast to anyone that provided emergency services during the last storm, including state employees, and the County Road and Bridge and Sheriff’s office employees from 7:00 a.m. to 9:00 a.m. on Saturday, December 15th, 2007.
7. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA Compensation for the month of December 2007, for Randy Rogers as Interim Emergency Preparedness Coordinator.
 - B. Move to authorize and direct the Chairman to sign three (3) tax abatements to the Treasurer’s tax roll in the amount of \$882.86.
- 7a. Rowley moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
8. Wayne Blackburn, County Engineer, presented and discussed the weekly report dated December 17, 2007. Jeff Beyer, Landfill Supervisor, was also present.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
10. Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.

11. Solid Waste Management Unit Weekly Report for December 10th through December 15th, 2007:

Solid Waste:	102.99 tons
Special Waste:	0.00 tons
Const. Debris:	22.20 tons
Brush:	0 tons
Metal:	0 tons
Tire Total:	17
Passenger:	17
Truck:	0
Equipment:	0
Appliances:	0

12. Item No. 99-99; Landfill: Request authorization to solicit sealed bids for one (1) compact Track Loader. Bid opening November 28, 2007 @ 2:00 p.m. Review bids – Make award. The Board wanted Blackburn to inquire why vendors would submit bids that do not meet minimum specifications. The item was tabled.

13. Jeff Beyer, Landfill Supervisor, met with the Board to discuss building a new office building at the Landfill. Beyer informed the Board that the landfill office building is built on very low ground on a flat cement slab. Beyer also explained that the ground holds water and does not currently drain into the ditch at the property line. The Board will visit the office at the Landfill and discuss it at a later date.

14. Item No.2007-35; Crawler Dozer Purchase: Request authorization to solicit sealed bids for one (1) 90-95 HP CRAWLER Dozer with trade-in of D-003 a 1994 Caterpillar D5C, SN: 9DL00529. Bid opening December 19, 2007 @ 2:00 p.m.

15. Item No. 2007-37; KDOT Agreement No. 159-07: Project No. 75-16K-7415-03 – Frontage Roads near Beto Junction.

15a. Rowley moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve and sign the Agreement with the Kansas Department of Transportation (KDOT) for placing an aggregate base and a Double Bituminous Seal on three frontage roads near Beto Junction. KDOT Project No. 75-16K-7415-03, seconded by Sipe. Motion carried.

16. Blackburn rescheduled the Road Tour with the Board for 8:30 a.m. on Wednesday, December 19th, 2007.

17. Blackburn presented the Construction Zone Report for the week of Monday, December 17th, 2007.

18. Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting held on December 5th, at the Coffey

County Hospital. Hotaling reported on the graded Emergency Response Organization exercise; the Kansas Association of Counties mural report; the Freedom Frontier's National Heritage Area meeting; the Gridley Gleam loan; and the latest unemployment figures, showing Coffey County with only 3.1% or 161 people unemployed. Statewide unemployment rate is 3.4%.

19. Item No. 95-29; Hotaling sent information on the Coffey County Leadership Program to several citizens and students. Hotaling has received 10 applications (5 from adults and 5 from youth).

20. Item No. 95-32; Countertop Trends LLC provided a full-time equivalent report for period June 1st through November 30th. Employment is up from 67 FTE to 71 FTE. Hotaling said that it is difficult to find additional employees in the area. Hotaling is also looking at recycling funding to assist Countertop Trends in purchasing a grinder. There is no funding available from Kansas Department of Health & Environment. The Southeast Kansas Regional Planning Commission staff is researching possible federal funding.

21. Item No. 97-7; Hotaling attended a reception for former Chamber of Commerce Executive Director Mary Walker at the Coffey County Hospital on November 16th. Walker served as Chairperson of the Strategic Planning Committee this past year and had been an officer for three years. She served as the Coffey County Chamber Executive Director for nearly 4 years and represented Coffey County and promoted local businesses strongly over those years.

22. Item No. 98-6; Hotaling attended the annual meeting of the Southeast Kansas Regional Planning Commission (SEKRPC) in Chanute on December 6th. Ed Crone, Executive Director of Grand Gateway Economic Development Association, in Big Cabin, Oklahoma gave a presentation on the state and federal agencies that have contracted with the Council of Governments in Oklahoma.

23. Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting on December 6th in Chanute. Hotaling reviewed a loan application from an Anderson County business and finalized the Main Street Building Loan / Grant Program. Hotaling discussed future funding of the Southeast Kansas Regional Leadership Academy.

24. Item No. 07-2; Hotaling attended the Freedom's Frontier National Heritage Area (FFNHA) meetings November 15th in Leavenworth and December 13th in Lawrence. Bill Freeman, Mayor of LeRoy, attended the Leavenworth meeting. Freeman has applied for grant funding for an audio presentation on the journey of Opothle Yahola to the LeRoy area. Hotaling will also be completing a Visitor's Readiness Form for the Yahola Memorial in LeRoy to be submitted to the FFNHA.

25. Item No. 07-3; Hotaling met with representatives from the Gridley Gleam and NetWork Kansas to review the loan made to the Gleam by Coffey County and NetWork

Kansas. Hotaling provided information to NetWork Kansas for statewide press release on the 50/50 matching loan.

- 26.** Hotaling completed loan report for period November 1st – 30th, 2007.
- 27.** Hotaling met with the Burlington City Clerk to review the Enterprise Zone Annual Report to be submitted to Kansas Department of Commerce after December 31st.
- 28.** Hotaling spoke to a Lebo business owner about possible projects that could employ 25 to 30 people. Hotaling explained that incentives to get the project going could include a tax abatement, a CDBG State of Kansas loan, a city loan, a county loan, etc.
- 29.** Hotaling met with two citizens to discuss financing for a business in New Strawn. Hotaling provided information on Small Business Administration (SBA) loans, NetWork Kansas, etc. Hotaling stated that a competitive retail operation would not be eligible for county loan funds.
- 30.** Hotaling attended an Emergency Weather meeting on December 10th.
- 31.** Sipe thanked employees on behalf of the Board and citizens of Coffey County for their continuous years of service. The Board presented and awarded certificates and pins to County employees for their continuous years of service: 5 – Years of Service: Dennis Young, Jerald S. Stevenson, John Rolf, Kelly Blevins, Alexandra Corbin, Leticia Hammond, Sallee Hess, Ronald Hess, Jr., Michael Lawrence, Troy Rogers; 10 – Years of Service: Jacquelyn Hawley, James Hughes, Douglas Witteman, Alan Van Fleet, William Reavis, Karen Pressley; 15 – Years of Service: Marilyn Eccles; 20 – Years of Service: Bonnie Heath, Albert Gaddis; 25 – Years of Service: David Lehman, Cindy Joy, Matthew Hopkins, Fareda Belcher; 30 Years of Service: Debra Noonan, John Liddell.
- 32.** Housing Authority Director Steve Lightle met with the Board to request that the County waive landfill fees for twelve demolition structures. Lightle stated that six and possibly seven new houses will be re-built on the lots.
- 32a.** Crotts moved to waive landfill fees for the Coffey County Housing Authority for demolition debris from twelve listed structures, seconded by Robrahn. Motion carried.
- 33.** Interim Emergency Preparedness Coordinator Randy Rogers met with the Board to report on the ice storm and all activities that occurred during the ice storm. The state of Kansas received a Presidential declaration however counties will not receive reimbursements for labor costs at this time. Rogers reported that the County is going to track costs created from the ice storm in the event that reimbursements are given out at a later date. Rogers reported that Road and Bridge did a great job on clearing roads and that there were only two accidents reported to the Sheriff's office.

- 34.** Information Technology Director Bill Bauer met with the Board to discuss installing a 30' to 31' tower at the Coffey County Lake to allow the Lake employees to access the County's computer server system. Bauer reported that it would cost approximately \$6,200 to \$7,200. No action was taken.
- 35.** Elliott Insurance Representatives Rick Elliott and Angela Brown met with the Board to present premium comparisons for the last five years and presented the Insurance Program Renewal for 2008. Elliott also stated that there would be a safety meeting with Jeff Beyer and Elliott Insurance to get the safety program started.
- 36.** Sipe moved to re-appoint John Hetzel, Arnold Kraft and Merlin Williams, as members of the Coffey County Hospital Board to three-year terms, effective January 1, 2008, and ending December 31, 2011, seconded by Saueressig. Motion carried.
- 37.** Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the application and Notice of Township Board for a 2008 Cereal Malt Beverage License for Cedar Valley Investments, LLC dba BP Travel Center at Beto Junction, seconded by Saueressig. Motion carried.
- 38.** The Board will meet on Monday, December 24th, 2007 at 8:30 a.m. to sign warrants and vouchers for the month of December and for their regularly scheduled meeting. The courthouse will close at 12:00 noon.
- 39.** Rowley moved to enter into Executive Session for 5 minutes at 12:24 p.m., to include each of the Commissioners and the County Attorney to discuss matters deemed privileged in the attorney/client relationship, Robrahn seconded.
- 40.** The Board resumed regular session at 12:29 p.m.
- 41.** The Board will meet on Thursday, December 27th, 2007, at 9:00 a.m., to sign end of year resolutions and address any other County business that may arise.
- 42.** Sipe recessed the meeting at 12:45 p.m., until Wednesday, December 19th, 2007, at 8:30 a.m., for a Road Tour with the County Engineer, and to address any other County business that may arise.

Correspondence

1. Coffey County Housing Authority - September 13, October 4, November 1, 2007 Regular Board Meeting Minutes - December 10, 2007
2. Wolf Creek Quality Assessment Report - December 14, 2007
3. Juliene Maska, Governor's Grants Program - 2008 State Wireless Enhanced 911 Grant Application - December 10, 2007

4. KU Transportation Center - Winter 2008 Introduction and Intermediate GIS Workshop - December 13, 2007
5. Hawver's Capitol Flash - December 7, 10, 11, 12, 13, 14, 2007
6. NACO - Secure Rural Schools Reauthorization - December 10, 2007
7. The Kiplinger Letter - November 21, 2007
8. NACO - Technical Assistance Award Deadline Extended - December 14, 2007
9. Whitney Damron - Articles of Interest - December 16, 2007
10. Coffey County Fire District #1 - December 17 Agenda, November 19 Board Meeting
11. League of Kansas Municipalities - Kansas Workforce Summit - December 14, 2007
12. Whitney Damron - The Senate Report - December 10, 2007
13. The Kiplinger Letter - November 16, 2007
14. The Kiplinger Tax Letter - November 16, 2007
15. The Kiplinger Letter - November 30, 2007
16. The Kiplinger Tax Letter - November 30, 2007
17. Season's Greetings - TMHC Services, Inc. - December 10, 2007
18. Kansas Preservation Newsletter - November/December 2007
19. Chris Paus - Lake Region - Round #16 Grantees from KDHE - December 11, 2007
20. Karen Domer - Kansas Animal Health Department - K-State Researchers Predict Outbreak of Foot-And-Mouth Disease - December 12, 2007
21. The Kiplinger Letter - December 7, 2007

Minutes, December 17, 2007

Signed:

Attest:

Chairman

County Clerk