

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, December 16, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. EMS Director James Higgins met with the Board to thank them for a check in the amount of \$146,558.00 for a new ambulance.
3. Saueressig moved to approve the minutes of Monday, December 9, 2013, as written, seconded by Rowley. Motion carried.
4. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign thirty (30) tax abatements to the Treasurer's tax roll in the amount of \$4,988.96.
- 4a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
5. County Engineer Wayne Blackbourn presented the weekly report for December 16, 2013.
6. Item No. 93-01; Road Permits: No road permits were issued during the past week.
7. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
8. Rowley moved, to enter into Executive Session for 10 minutes at 9:23 a.m., to include each of the Commissioners and the Engineer, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
9. The Board resumed regular session at 9:33 a.m.
10. Rowley moved, to enter into Executive Session for 10 minutes at 9:34 a.m., to include each of the Commissioners and the Engineer, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
11. The Board resumed regular session at 9:44 a.m.
12. Meats moved, to enter into Executive Session for 10 minutes at 9:46 a.m., to include each of the Commissioners and the Engineer, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
13. The Board resumed regular session at 9:56 a.m.

14. Item No. 2013-64; Request – Tire Purchase: Request authorization to solicit formal bids of assorted tires. Review bids and make award.
- 14a. Saueressig moved, based upon the recommendation of the County Engineer, to find that the bid for assorted tires on December 11, 2013 from Bahr Tire for Items# 1, 2, 3, and 4 as the best bid and to purchase same for the sum of \$18,025.90 to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
15. Blackburn also presented the Construction Zone Report for the week of December 16, 2013.
16. Housing Authority Director Ronda Gilbert met with the Board to request waiving landfill fees for a property located at 801 Fisher Street in Waverly, Kansas.
17. Combes moved to waive landfill fees for a property located at 801 Fisher Street in Waverly, Kansas, seconded by Saueressig. Motion carried.
18. Emergency Management Director Russel Stuke met with the Board to discuss an After Action meeting held in Topeka and the EOC Policy.
19. Whitney Damron met with the Board to discuss the upcoming 2014 Kansas Legislature issues and presented a Memorandum of Agreement for lobbying services.
20. Robrahn moved, upon approval of the County Attorney as to form, to approve the 2014 Memorandum of Agreement with Whitney Damron for lobbying services and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.
21. County Appraiser Connie Lawrence met with the Board to request the purchase of one (1) Ricoh SP 8300DN Printer with 2000 sheet large capacity tray and 1000 sheet Finisher for the Appraiser's office at a total cost of \$3,904.00.
- 21a. Saueressig moved, upon the recommendation of the County Appraiser, to accept the bid of Digital Connections Inc., Coffeyville, Kansas, as being the best bid and to purchase one (1) Ricoh SP 8300DN Printer with 2000 sheet large capacity tray and 1000 sheet Finisher for the Appraiser's office at a total cost of \$3,904.00, with funds to come from the GIS Reserve Fund, Capital Outlay Line Item, seconded by Rowley. Motion carried.
22. TrustPoint Representative Angela Trimble and Shanna Cook met with the Board regarding the County's Insurance renewal.
23. Robrahn moved, to enter into Executive Session for 30 minutes at 1:00 p.m., to include each of the Commissioners and Candidate #1, for the purpose of interviewing for the Economic Development position, seconded by Rowley. Motion carried.
24. The Board resumed regular session at 1:30 p.m.

25. Meats moved, to enter into Executive Session for 30 minutes at 1:31 p.m., to include each of the Commissioners and Candidate #1, for the purpose of interviewing for the Economic Development position, seconded by Combes. Motion carried.
26. The Board resumed regular session at 2:01 p.m.
27. Robrahn moved, to enter into Executive Session for 15 minutes at 2:05 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel matters, seconded by Meats. Motion carried.
28. The Board resumed regular session at 2:20 p.m.
29. Saueressig moved, to enter into Executive Session for 10 minutes at 2:31 p.m., to include each of the Commissioners and Ronda Truelove, to discuss personnel matters of non-elected personnel matters, seconded by Robrahn. Motion carried.
30. The Board resumed regular session at 2:41 p.m.
31. Saueressig moved, to enter into Executive Session for 30 minutes at 2:42 p.m., to include each of the Commissioners and Candidate #2, for the purpose of interviewing for the Economic Development position, seconded by Rowley. Motion carried.
32. The Board resumed regular session at 3:12 p.m.
33. Meats moved, to enter into Executive Session for 15 minutes at 3:13 p.m., to include each of the Commissioners and Candidate #2, for the purpose of interviewing for the Economic Development position, seconded by Robrahn. Motion carried.
34. The Board resumed regular session at 3:28 p.m.
35. Rowley moved, to enter into Executive Session for 15 minutes at 3:31 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel matters, seconded by Meats. Motion carried.
36. The Board resumed regular session at 3:46 p.m.
37. The Board will take a Road Tour on Thursday, December 19, 2013, at 9:00 a.m.
38. The Board will question and sign warrants and vouchers for the month of December 2013, on Monday, December 30, 2013.
39. The Courthouse will close for business at Noon on Tuesday, December 31, 2013, for year-end balancing.
40. The Board will approve and sign year-end transfers on Tuesday, December 31, 2013.
41. Combes adjourned the meeting at 4:11 p.m.

**Correspondence**

1. Whitney Damron – Bill Meek: Mortgage Fee is Appropriate – Wichita Eagle – December 10, 2013
2. MHCECK – Board Meeting Minutes of November 20, 2013
3. Jason & Tiffanie Harred – Thank you note – December 9, 2013
4. Barbara Anderson – Kansas Dept of Commerce – ROZ Request for Information – December 9, 2013
5. The Kiplinger Tax Letter – December 6, 2013
6. U.S. Senator Jerry Moran – Kansas Common Sense Newsletter – December 9, 2013

Minutes, December 16, 2013

Signed:

Attest:

Chairman

County Clerk