

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 15, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Peterson, Coffey County Republican Editor, and Jeanenne Ryan, WCNOC Representative.

2. Sipe moved to approve the minutes of Monday, December 8th, 2003, as corrected, seconded by Rowley. Motion carried. Corrections were: December 8th, 2003, paragraph 12, delete '\$5,183.00', replace with "\$5,688.00". Paragraph 14, delete 'upcoming', add "from the 2004 budget" after 'expenditures'. Paragraph 25, add at end of paragraph, "also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant." Paragraph 26 a., change January '3' to January "13". Add new paragraph 36, "All of the Board members will be attending a staff meeting at the courthouse on Friday at noon."

3. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign the letter to Blue Cross Blue Shield regarding waiver of the waiting period for dental and health insurance for Hub Caspar, County Engineer.
- B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Florence Jackson, regarding Lots 10, 11 and 12 in Block 3, Jacobs Creek West Addition.
- C. Upon the Request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Raymond L. and Alice J. Snovelle, regarding Lot 3, in Block 8, City of Gridley, Coffey County, Kansas.
- D. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Brad L. and Rhonda L. Rodgers now known as Gleue, regarding Lots 1, 2 and 3, North half of Lot 4, and the West 90 feet of Lots 17, 18, 19 and 20, in Block 40 in the City of LeRoy, Coffey County, Kansas.
- E. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Patricia E. Wagner, regarding the North half of Lots 18, 19 and 20, in Block 13 in Shea's Addition to the City of Burlington, Kansas.

- F. Move to authorize the Chairman to sign 17 abatements to the Treasurer's tax roll in the amount of \$887.46.
- G. Move to approve payment of 2004 membership fee of \$35.00 for John Zuern, Zoning Administrator, to the Kansas Association of County Zoning and Planning Officials, with funds to come from Courthouse General, Contractual Services Line.

3 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Merry moved to approve Resolution No. 541-a, A RESOLUTION PROVIDING ADDITIONAL FUNDING FOR A RESERVE FUND FOR CONSTRUCTION OF A COUNTY WIDE FIBER OPTIC SYSTEM, seconded by Kirchner. Motion carried.

5. Crotts moved to approve Resolution No. 528-d, A RESOLUTION PROVIDING ADDITIONAL FUNDING FOR CONTINUATION OF A GEOLOGIC ASSESSMENT FOR THE COFFEY COUNTY LANDFILL, seconded by Sipe. Motion carried.

6. The County Clerk was authorized to draft a request for a proposal for the 15-ton and 30-ton air-conditioner condensers for advertisement for bids.

7. Sharon Geiss, Executive Director, Mid-America Nutrition Program, Inc., updated the Board on fiscal year 2003, October through September. Geiss also talked about future funding and the concern about losing some of the funds from certain sources.

8. Keith Clark, Director, Fourth Judicial District Community Corrections, met with the Board to discuss two potential additions to the Fourth Judicial District Community Corrections' Advisory Board. Clark said with this addition they will have 21 members on the Advisory Board.

8 a. Sipe moved to approve the recommendation of Keith Clark, Director, Fourth Judicial District Community Corrections, regarding approval of additional Advisory Board Members, i.e., Reverend Mindy Johnson and Marty McDougal, seconded by Crotts. Motion carried.

9. Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the 2004 cereal malt beverage application for Cedar Valley Investments, LLC dba BP Travel Center at Beto Junction, seconded by Kirchner. Motion carried.

10. Rowley moved to accept the estimate of Crow-Moddie Ford and approve the expenditure for the repair of the County pool vehicle, the 2000 Ford Crown Victoria, at a cost not to exceed \$1,937.66, with funds to come from Courthouse General Contract Services, seconded by Sipe. Motion carried.

11. Whitney Damron, P.A., lobbyist, apprised the Board of some issues that the legislature will be looking at in the upcoming session. Just to name a few: Wireless 911; Kansas Open

Records Act/Kansas Open Meeting Act; consolidation of governmental services/local units of government; Home Rule Power; and publication of official public notices.

11 a. Crotts moved, upon the approval of the County Attorney as to form, to approve the Memorandum of Agreement regarding governmental services/lobbying for the year 2004 with Whitney B. Damron, P.A. and to authorize and direct the Chairman to sign the same, seconded by Rowley. Motion carried.

12. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of December 8, 2003.

13. Item No. 95-10; Hotaling discussed the Grand National Walleye Cup Tournament, scheduled for April 4, 2004 at the Coffey County Lake, with WCNOC representatives and Undersheriff Kenny Roney. This tournament will not require volunteers, but the sheriff's office will have a full crew at the gatehouse to speed up the check in process.

14. Item No. 95-29; The youth leadership task force met to review class curriculum and class schedule. Hotaling also discussed methods to promote the program to increase awareness and to generate more applications. Hotaling printed some additional brochures for Lebo High School. Hotaling contacted all guidance counselors to see if additional students are planning to apply.

15. Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting held at the Coffey County Hospital on December 10th. The group discussed having a tour of the WCNOC Eisenhower Learning Center for the next meeting scheduled for Wednesday, January 14, 2004. Hotaling completed the minutes of the meeting.

16. Item No. 98-10; As a member of the SEK, Inc. nominating committee, Hotaling contacted Gwen Martin, City of Yates Center, and Bill Swinney, Allen County Community College, about serving on the SEK, Inc. Board of Directors. Both agreed to serve.

17. Hotaling attended the Attorney Generals' Prison Task Force meeting in Yates Center. Hotaling provided information on the Coffey County labor force and the Coffey County Employment program in support of the prison.

18. Hotaling attended the Governor's Fishing Classic committee meeting. Hotaling discussed activities for this year's event to be held June 10th and 11th, 2004.

19. Hotaling met with representatives of ATMOS Energy to discuss industrial development incentives available to manufacturers purchasing natural gas from ATMOS.

20. Hub Caspar, County Engineer, presented the weekly report dated December 15, 2003. Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant.

21. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

22. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
23. Item No. 99-13; Landfill: Construction quality assurance report is completed and has been approved by KDHE.
24. Item No. 2003-30; Bridge 87 (12-R.5) (KDOT 16C-3779-91): Review and sign “Authority to Award Contract – Commitment of County Funds”.
- 24 a. Merry moved, upon recommendation of the County Engineer, to approve and sign the “Authority to Award Contract – Commitment of County Funds” for Bridge 87 (KDOT 16C-3779-01), seconded by Sipe. Motion carried.
25. Sipe moved to adopt Resolution No. 618-ai, A RESOLUTION COMMENCING PROCEEDINGS TO VACATE EXISTING ROAD RIGHT-OF-WAY AND GIVING NOTICE OF A PUBLIC HEARING THEREON, seconded by Kirchner. Motion carried.
26. The Board also discussed ice and snow removal of County roads and what the priorities are. Reed said a lot is involved in road clearance but in general the blacktop roads are cleared first, next the rock roads with residences and finally all roads. The blademen do not run after dark for safety reasons. Reed will draft a general schedule for road clearance.
27. The County Engineer and County Clerk will draft a request for proposal for an architect to bid the proposed storage building.
28. Rowley moved to recess into Executive Session at 11:34 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Crotts. Motion carried.
29. The Board resumed regular session at 11:39 a.m.
30. The County Clerk reported receiving a fax from Steve Friend at the USD 244 Recreation Center about a program allowing Coffey County Employees, who do not live in the USD 244 district, to join the center at a special rate of \$25.00 per year. The Board agreed if there is any interest in the program the County could do a payroll deduction. Birk will poll the employees and report back.
31. The Board will sign warrants and vouchers on Monday, December 29, 2003, beginning at 1:00 p.m.
32. Sipe moved to adjourn the meeting at 11:51 a.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 12-8-03; 12-9-03; 12-10-03; 12-11-03; 12-12-03
2. KDOT – Letter regarding establishment of a Transportation Revolving Fund.
3. KDOT – Letters regarding Project 16C-3779-01
4. Cook, Flott & Strobel – Letter regarding Coffey County Bridge Replacement Project 16C-3779-01
5. Public Facilities – Letter regarding privatized development and financing
6. Coffey County Housing Authority – Minutes of November 6, 2003 and Invitation to Open House
7. Coffey County Airport Board – Letter regarding 2004 budget Funds and Minutes of November 12, 2003
8. Coffey County Fire District No. 1 – Minutes of November 17, 2003

Minutes, December 15, 2003

Signed:

Attest:

Chairman

County Clerk