

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, December 13, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Commissioner Elect Kenneth Combes was also present.
- 2.** Rowley moved to approve the minutes of Monday, December 6th, as written, seconded by Sipe. Motion carried.
- 3.** Crotts moved to approve the minutes of Tuesday, December 7th, 2010, as corrected, seconded by Sipe. Motion carried 4-yes, 0-no, 1-abstention – Rowley.
- 4.** Robrahn moved to authorize the Chairman to sign the Memorandum to Department Heads regarding budget year-end transfers, seconded by Crotts. Motion carried.
- 5.** Coffey County Clerk Angie Kirchner reported on the energy savings the County is experiencing from the 2009 HVAC Project that totaled \$597,579. Kirchner provided a spreadsheet of actual utility expenses that were authorized for payment by the Board from 2008 to 2010. Total utility costs (gas/electric) for 2008 totaled \$173,954 compared to utility costs (gas/electric) for 2010 that totaled \$88,661. Kirchner added this is already a huge savings of \$85,292 per year and projections to recoup all costs associated with the project will take 6 years. Kirchner thanked the Board for their cooperation in realizing the need to upgrade the system and also thanked the Board in allowing Engineer Wayne Blackburn to assist with the project.
- 6.** Health Department Administrator Lindsay Payer met with the Board to present the monthly report for November 2010.
- 7.** Engineer Wayne Blackburn presented the weekly report for the week of December 13, 2010.
- 8.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 10.** Item No. 99-99; Landfill: Monthly waste report for November, 2010.
- 11.** Item No. 2010-49; Equipment Purchase – Compact Utility Tractor: Request authorization to solicit formal bids for one (1) (30-40 hp) Compact Utility Tractor with a trade-in of T-12 a 1994 John Deere 955 Vin# LV0955D181388 for the seeding crew to be paid from the Road and Bridge Fund. (Replacement item for undersized equipment). Motion made and approved 11-22-10. Bid Date: December 22, 2010.
- 12.** Blackburn also presented the Construction Zone report for the week of December 13, 2010.

13. The Board will take a Road Tour on Monday, December 20th.
14. TrustPoint Insurance Representative Angela Brown met with the Board to discuss the Board's expectations for the next few years. Brown discussed the Loss Control Program that EMC offers free of charge. The Board wanted Brown to work with departments on the Loss Control Program to assist in keeping insurance premiums down by having safety meetings and fewer claims. Brown will coordinate with County Clerk Angie Kirchner to meet with department heads to discuss the Loss Control Program after the first of the year.
15. Noxious Weed/Recycling Director Todd Bemis met with the Board to discuss expenditures over \$500. Bemis stated that the 2000 Ford flatbed has transmission problems. Bemis stated that to rebuild the transmission would cost \$1,371; to install a used one \$2,900; to install a remanufactured one would be \$4,007.99 with a 3-year warranty.
- 15a. Robrahn moved to waive the purchasing policy as to informal bids for good cause, said cause being that the subject vehicle is broke down at the mechanic's and in need of emergency repair, and to authorize the replacement of the transmission for the Recycling Department's 2004 Ford F-450 truck by Ottawa Ford in the amount of \$4,007.99, with funds to come from the General Fund, Courthouse General - Capital Outlay Line Item, seconded by Rowley. Motion carried.
16. Sheriff Randy Rogers met with the Board to give an update on the search at John Redmond Reservoir. Rogers reported that they are still searching the lake, but the lake has now frozen over and the search will be stalled until the weather cooperates. Emergency Management Coordinator Russel Stukey was also present.
17. Emergency Management Coordinator Russel Stukey and Information Technology Director Bill Bauer met with the Board to discuss repairing the console to activate the sirens. Stukey stated that it would cost \$1,200 through American Tower to repair the communication between the consoles.
18. Saueressig moved to enter into Executive Session for 10 minutes at 11:09 a.m., to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Sipe. Motion carried 4-0. Rowley recused himself from the Executive Session.
19. The Board resumed regular session at 11:19 a.m.
20. The Board will sign year end transfers on Thursday, December 30th, at 11:00 a.m.
21. The Board will sign warrants and vouchers for the month of December 2010 at 9:00 a.m. on Tuesday, December 28th, 2010.
22. Saueressig adjourned the meeting at 11:24 a.m.
23. **Correspondence**

1. Hawver's Capitol Flash – December 6, 7, 8, 9, 10, 11, 2010
2. KAC Legislative Updates – Best Practices in Kansas Local Governments Questionnaire – December 9, 2010
3. The Flint Hills Water Log Newsletter – Fall 2010 Edition
4. Finney & Turnipseed Consulting Engineers – Christmas Card – December 10, 2010
5. KAC Legislative Updates – County Government Day 2011 on January 18, 2011
6. BG Consultants – Christmas Card – December 10, 2010
7. Whitney Damron – O'Neal, Davis to lead House – December 6, 2010
8. Coffey County RWD#3 – Board Meeting Minutes of December 1, 2010
9. KAC – County Comment – December 2010
10. League of Kansas Municipalities – League News – December 10, 2010
11. Cook, Flatt & Strobel Engineers – Christmas Card – December 10, 2010
12. The Kiplinger Letter – December 3, 2010
13. Kiplinger's Personal Finance Adviser – December 2010
14. Whitney Damron – Governor-Elect Sam Brownback Transition Team – December 7, 2010

Minutes, December 13, 2010

Signed:

Attest:

Chairman

County Clerk