

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 11, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Catherine Faimon, Publisher of the Coffey County Republican, and Commissioner Elect District #1 Kimberly Skillman Robrahn were present for a portion of the meeting.

2. Crotts moved to approve the minutes of Monday, December 4, 2006, as corrected, seconded by Sipe. Motion carried. Paragraph 5., delete ‘subordinate Board’ replace with “Commission Appointed Boards, Coffey County Historical Society Board members”

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Terry Emmons, Highway Dept., change of position from Lead Man to Formean, from M-IV-f to TP-III-d, from \$17.26 to \$17.68, effective 1/1/07.

B. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer’s tax roll in the amount of \$108.40.

3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Merry moved to reappoint Glenn German and Steve Lightle, and appoint Carrie Collins as members of the Coffey County Hospital Board to three-year terms, effective January 1, 2007, and ending December 31, 2009, seconded by Crotts. Motion carried.

5. Bruce Hegwald, Temporary Road Supervisor, presented and discussed the weekly report dated December 11, 2006. John Zuern, Administrative Assistant, was also present.

6. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.

7. Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

8. Item No. 2006-31; Skid – Steer Loader Purchase: Request authorization to purchase one (1) Skid – Steer Loader with trade –in of a 1995 New Holland LX885S SN#877254 (L-014). Bid opening December 21, 2006 @ 2:00 p.m.

9. Item No. 2006-32; Pothole Patcher Purchase: Request authorization to purchase one (1) Pothole Patcher Machine with trade-in of a 1984 AMZ SN#301 (ME-001). Bid opening December 21, 2006 @ 2:15 p.m.

- 10.** 2006 – 33; EMPLOYMENT: Request authorization to advertise for a Vehicle/Machinery Service Technician.
- 11.** Hegwald also presented the Construction Zone Report for the week of December 11, 2006.
- 12.** The Board requested of Angela Brown, Elliott Insurance Representative, clarification on the Elliott Insurance bid regarding locking in the annual agency fee for three (3) years, adjustments on the inland marine section and the formal acceptance of the bid.
 - 12a.** Kirchner moved to approve the bid submitted by Elliott Insurance Company for general liability, property and workers compensation insurance in the amount of \$236,917 as the best bid, and to approve an insurance contract contingent upon a written commitment from Elliott Insurance to not increase its annual agency fee of \$10,500 for a period of not less than three (3) years, and to authorize and direct the Chairman to sign all documents related thereto, seconded by Sipe. Motion carried. 4-yes, 0-no, 1-abstention Crotts.
- 13.** Rowley moved to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$43.68, seconded by Crotts. Motion carried.
- 14.** Coffey County Appraiser Connie Lawrence met with the Board with a request to advertise for a full-time field appraiser or data collector. Lawrence also updated the Board on changes in gathering information on property and an overall increased workload in the Appraiser's office.
 - 14a.** Merry moved, upon the recommendation of the County Appraiser, to approve solicitation for a full time field appraiser or data collector, seconded by Crotts. Motion carried.
- 15.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of December 11, 2006.
- 16.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital, at 12 noon, on Wednesday, December 6th. Hotaling discussed the call center project; the SEKTR annual meeting; the Kansas Sampler Festival; and the Wichita Sports, Boat & Travel Show in February. Hotaling handed out copies of the 2006 Strategic Plan for Economic Development for the committee to review before the January 2007 meeting. The committee will develop action strategies for the 2007 plan at the January meeting.
- 17.** Item No. 95-24; Hotaling attended the Coffey County Continuity of Operations Pandemic/Influenza and other Emergencies Training Sessions. Discussions covered essential services, command & control, preparedness teams, alternate facilities, operational hours, alert & notification, Go Kits, information systems support, safety, security, etc.
- 18.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPPC) Annual meeting in Chanute on Thursday, December 7th. Matt Chase, the Executive Director of the National Association of Development Organizations (NADO) was the Program. Matt spoke about the federal budget and the loss of clout and funding for rural areas. Dudley Feuerborn, Anderson County Commissioner, was elected Chairman for 2007.

19. Item No. 05-4; Hotaling received a revised scope of work and drawings from Decker Construction for the call center project. Hotaling finalized the MOU and sent additional information and letters of support to call center prospects.
20. Hotaling met with a resident from Gridley to discuss starting a business. Hotaling reviewed zoning requirements with John Zuern and the small business owner.
21. Hotaling completed the loan report for the period of 11-1-06 through 11-30-06. All accounts are current on payments.
22. Hotaling attended regional prison meeting held in Yates Center on Friday, December 8th, from 2:30 to 4:30 p.m.
23. The Coffey County Chamber of Commerce can get a discount on a 10 person table for the Kansas Chamber of Commerce & Industry Annual Caucus, February 6, 2007. This is a \$450.00 savings over regular price.
24. Jim Latimer, Latimer, Sommers & Associates, P.A., met with the Board to discuss the upcoming electrical service improvements for the courthouse. Latimer will work with John Zuern, Administrative Assistant, and Hub Caspar, County Engineer, to finalize the details in preparation for the bid letting.
25. The Board will sign warrants and vouchers on Tuesday, December 26, 2006, at 1:00 p.m.
26. Rowley adjourned the meeting at 11:25 p.m.

Meetings attended

1. Rowley attended the Fiber Board meeting
2. Merry attended the Coffey County Strategic Planning Committee meeting

Correspondence

No Response Required

1. Coffey County Library - December 2006 Calendar of Events
2. Christmas Card - Finney & Turnipseed
3. Christmas Card - Southeast Kansas Regional Planning Commission
4. Letter - Glen Tyson - 12/6/06
5. Burlington City Council Regular Session - Nov. 15, 2006
6. KSU Division of Continuing Education - Juvenile Justice Conference

Minutes, December 11, 2006

Signed:

Attest:

Chairman

County Clerk