

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 10, 2007. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Tim East, WCNOC Representative, was also present.
- 2.** Sipe moved to approve the minutes of Monday, December 3rd, as corrected, seconded by Crotts. Motion carried.
- 3.** Register of Deeds Gwen Birk met with the Board to request to purchase roller shelving for the Register of Deeds office. The Board agreed as long as Birk followed the County Purchasing Policy.
- 4. Consent Agenda**

 - A.** Move to authorize and direct the Chairman to sign eight (8) tax abatements to the Treasurer's tax roll in the amount of \$3,162.58.
 - B.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jimmy Hugunin, Transfer from Engineer's office to Highway Department, Light Equipment Operator, from TP-I-e to M-II-e, from \$11.69 to \$11.79, effective 12/10/07.
- 4a.** Rowley moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
- 5.** Health Department Administrator Lindsay Payer met with the Board to present the monthly report and discuss the preparations for painting and carpeting.
- 5a.** Robrahn moved to enter into Executive Session at 9:19 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the County Health Administrator, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 6.** The Board resumed regular session at 9:29 a.m.
- 7.** Interim Emergency Preparedness Coordinator Randy Rogers informed the Board that an ice storm is potentially on the way. Rogers scheduled an emergency meeting for 11:00 a.m. in the basement meeting rooms with all Emergency Preparedness personnel, Road & Bridge personnel, County Department Heads, the Board and other key emergency personnel regarding plans and preparations for the potential ice storm.
- 8.** Wayne Blackburn, County Engineer, presented and discussed the weekly report dated December 10, 2007.

9. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

10. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

11. Solid Waste Management Unit Weekly Report for December 10th through December 17th, 2007:

Solid Waste:	131.21 tons
Special Waste:	0.00 tons
Const. Debris:	36.73 tons
Brush:	0 tons
Metal:	2.88 tons
Tire Total:	0
Passenger:	0
Truck:	0
Equipment:	0
Appliances:	1

12. Item No. 99-99; Landfill: Request authorization to solicit sealed bids for one (1) compact Track Loader. Bid opening November 28, 2007 @ 2:00 p.m.

13. Item No.2007-32; Table of Organization: Request to add Light Equipment Operator.

14. Item No.2007-35; Crawler Dozer Purchase: Request authorization to solicit sealed bids for one (1) 90-95 HP CRAWLER Dozer with trade-in of D-003 a 1994 Caterpillar D5C, SN: 9DL00529. Bid opening December 19, 2007 @ 2:00 p.m.

15. Blackburn presented the Construction Zone Report for the week of Monday, December 10th, 2007. Blackburn reported that Road and Bridge crews worked over the weekend laying ice melt and monitoring road conditions.

16. Blackburn requested to advertise and hire for one Survey Technician I for the Survey Crew.

16a. Robrahn moved to approve the County Engineer's request to advertise and hire one Survey Technician I for the Survey Crew, seconded by Sipe. Motion carried. This is due to filling a vacant position.

17. Rowley moved, upon the recommendation of the Noxious Weed Director and approval of the County Attorney, to waive the purchasing policy formal bid process as to advertising for good cause, said cause being that adequate competitive bids were obtained by telephone solicitation and to approve the purchase of 180 gallons of 2, 4D Low Vol, 14 gallons of Plateau and 15 gallon drum Plateau from Vegetation Management Supply,

Inc. for \$10,151.60; 180 gallons of 2, 4D Amine, 180 gallons of generic Round Up and 192 gallons of Tordon 22K from UAP Timberland for \$19,388.40; and 192 gallons of Remedy Ultra and 360 gallons of Pasteur Guard from Van Diest Supply Company for \$28,517.52, with funds to come from the Noxious Weed Fund, Commodities Line Item, seconded by Saueressig. Motion carried

18. Emergency Services Group Representatives met with the Board to discuss bids received on October 22nd, 2007 regarding the proposed substation near BETO Jct. Those in attendance were EMS Director James Higgins, Burlington Police Chief Doug Jones, Fire Chief Bill Walker, Information Systems Administrator Bill Bauer, Interim Emergency Preparedness Coordinator/Sheriff Randy Rogers, and Engineer Wayne Blackburn. After much discussion, the Emergency Services Group requested that all bids be rejected and requested to start over with more basic building plans. The deadline for rejecting all bids was January 2, 2008 by state statute.

18a. Rowley moved, based upon the recommendation of the Emergency Services Group, to reject all bids opened October 22, 2007 at 2:00 p.m. related to the Emergency Management Services project of the proposed building at the intersection of Highway 75 & Old Highway 50 due to bids being in excess of architectural estimate, seconded by Saueressig. Motion carried.

19. Tim East, WCNOC Representative, reported that all sirens should be operational by year end. The County and WCNOC will also receive documentation to report on the installation of the sirens to send to FEMA for final approval. At that point, the old sirens will be removed. WCNOC expressed that they were very satisfied with the vendor and sirens.

20. Robrahn reported that she was nominated by the Kansas Association of Counties to attend the County Leadership Institute in New York City for newly elected officials and that she would be attending.

21. The Board also reviewed the policy for closing the courthouse in the event of an emergency situation.

22. The Board will meet on Monday, December 24th, 2007, and the courthouse will close at 12:00 noon.

23. Sipe recessed the meeting at 12:35 p.m. until Thursday, December 13th, 2007, at 8:30 a.m., for a road tour with Engineer Wayne Blackburn.

Correspondence

1. Whitney Damron - The Senate Report - December 16, 2007
2. BG Consultants - Christmas Card - December 6, 2007

3. Hawver's Capitol Flash - December 4, 5, 6, 2007
4. Burlington City Council Regular Session - November 7, 2007
5. Whitney Damron - Articles of Interest - December 3, 2007
6. Southeast Kansas Regional Planning Commission - Christmas Card - December 3, 2007
7. Finney & Turnipseed Transportation & Civil Engineering - December 3, 2007
8. National Association of Counties - 2008 Legislative Conference - December 3, 2007
9. Plains Guardian Newspaper - October 2007 edition - December 10, 2007

Minutes, December 10, 2007

Signed:

Attest:

Chairman

County Clerk