

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 10, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crofts present. Also present were Budgetary Accounting Specialist I Angie Kirchner, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. County Clerk Vernon Birk was absent due to another commitment. Coffey County Republican Editor Mark Petterson and WCNO Representative Jeannene Ryan were also present for part of the meeting.

2. Rowley moved to approve the minutes of Monday, December 3, 2001, as corrected, seconded by Merry. Motion carried. Corrections were: Monday, December 3, 2001, paragraph 23, delete last sentence. Paragraph 4, add last sentence "Sharon Schurle will provide a new tax unit map to the Board and to the commission library."

3. **CONSENT AGENDA:**

- A. Move to approve payment of 2002 membership fee of \$35 for John Zuern, Zoning Administrator, to the Kansas Association of County Zoning and Planning Officials, with funds to come from Courthouse General, Contractual Services Line.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of December 2001.
- C. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Amanda Sowder, upon completion of IPP, with a change in hourly wage of \$10.34 to \$10.61, effective December 1, 2001.
- D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Judy Hughes, New Hire, Dispatcher, at a classification of TP-II-a(-) and an hourly wage of \$10.36, effective December 12, 2001.
- E. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Monica Gilbert, New Hire, Dispatcher, at a classification of TP-II-a(-) and an hourly wage of \$10.36, effective December 7, 2001.
- F. Move to authorize and direct the Chairman to sign 7 Orders for Refund of Taxes in the amount of \$905.40

No. 4529 payable to Anthony Jamar in the amount of \$297.32 for the year 2001.

Reason: Split – combined by error – supplement order made.

No. 4530 payable to Robert L. Rainbolt in the amount of \$129.58 for the year 2001.

Reason: P.U.P. – correct property classification.

No. 4531 payable to Ron Casey in the amount of \$183.00 for the year 2001.

Reason: Remove special assessments (Jacobs Creek sewer fee).

No. 4532 payable to Lance Rodgers in the amount of \$87.06 for the year 2001.

Reason: Take out of tax unit 006 (Gridley city) put in Liberty Township.

No. 4533 payable to James and Amber Combes in the amount of \$66.96 for the year 2001.

Reason: Sold 1999 Dodge truck 4/01 = pro-rated 4 months.

No. 4534 payable to Williams Construction c/o Mark Williams in the amount of \$14.16 for the year 2001.

Reason: Clerical error – three items were disposed of (equipment).

**3 a.** Sleezer moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

**4.** Kansas Senator Derek Schmidt met with the Board to discuss the 2002 Kansas Association of Counties legislative objectives and topics proposed from the Board to be issues of interest to Coffey County.

**5.** Chairman Merry presented Senator Derek Schmidt with a Proclamation signed by each Board member and the County Clerk. Summarizing, the Proclamation congratulated Senator Schmidt on his many accomplishments and fulfilling his mission to help provide quality of life for the citizens of Coffey County. Chairman Gene Merry also presented Derek Schmidt with the first Coffey County Newcomer Award and to proclaim the week of December 9, 2001 through December 15, 2001 as Senator Derek Schmidt Week. Also present for the presentation were Randy Allen & Judy Moler of the Kansas Association of Counties; Jon Hotaling; Todd Bemis; and Randy Rogers.

**6.** Whitney B. Damron, P.A., met with the Board to provide them with a legislative and political update. Damron also presented the Board with an agreement for services for the year 2002.

**7.** Sipe moved, upon the approval of the County Attorney as to form, to approve the Memorandum of Agreement regarding governmental services/lobbying for the year 2002 with Whitney B. Damron, P.A. and to authorize and direct the Chairman to sign the same, seconded by Sleezer. Motion carried.

- 8.** At the Board's request, Dennis George, Hospital Administrator, met with the Board to provide his opinions regarding Blue Cross and Blue Shield of Kansas merging with an Indiana based company. Among his concerns was that the merger could change the focus from users of services of the hospital (stakeholders) to stockholders of the new company. George strongly opposed the merger and will be putting information in the newspaper for public information.
- 9.** Economic Development Director Jon Hotaling, met with the Board and requested an Executive Session.
- 10.** Sipe moved to recess into Executive Session at 11:01 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.
- 11.** The Board resumed regular session at 11:06 a.m.
- 12.** Hotaling presented and discussed his report for the week of December 3<sup>rd</sup> to December 7<sup>th</sup>, 2001. Also presented were the Loan Fund Reports for November.
- 13.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the hospital on Wednesday, December 5<sup>th</sup>. New officers were elected for 2002. Chairperson will be Mark Petterson; Vice-Chairperson, Martha Newkirk; and Secretary, Steve Lightle. Outgoing Chairperson, Jane Hatch, thanked the committee members and officers for their work and support over the past 12 months.
- 14.** Item No. 95-29; Hotaling sent out invitations for speakers for the first Leadership Coffey County youth class entitled "State & County Government" to be held January 7, 2002. Whitney Damron, P.A. and Senator Derek Schmidt have accepted and will be attending.
- 15.** Item No. 97-6; Hotaling finalized reservation and arrangements for the Coffey County Manufacturer's Association Christmas Dinner to be held at the hospital on Wednesday, December 12<sup>th</sup>.
- 16.** Item No. 98-6; Hotaling attended SEKRPC Executive Committee meeting and Semi-Annual General Commission meeting in Erie. Officers for the SEKRPC Executive Committee for 2002 are Fred Rinne, Wilson County, Chairperson; Tom Ranganese, Crawford County, Vice-Chairperson; Jon Hotaling, Coffey County, Secretary-Treasurer. Out-going Chairperson, French Hey of Montgomery County, thanked Executive Director Linda Weldon and staff for a great year. Control Vision of Pittsburg, Kansas demonstrated their Anywhere Map, a flight management map program on a Compaq pocket PC.
- 17.** Hotaling met with several small business prospects concerning financing, SBA loans, etc.

- 18.** Hotaling attended the ribbon-cutting ceremony for the Coffey County Landfill.
- 19.** Coffey County Engineer Hub Caspar, presented his weekly report dated December 10, 2001. Also present were Road Supervisor Robert Reed and Administrative Assistant John Zuern.
- 20.** Item No. 93-01; Road Permit Report: Five Road Permits were issued during the past week.
- 21.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 22.** Item No. 99-13; Landfill: Construction Quality Assurance Report, Coffey County Landfill Lateral Expansion – Phase I is approved by KDHE. Municipal Solid Waste Landfill (MSWLF) Permit # 297, Coffey County Subtitle D Lateral Expansion – Permit Modification and Operation Plan. Closure of Vertical Expansion area.
- 23.** Item No. 2001-07; Equipment Purchase: Review bids for loader/forklift (the bid tabulation was attached to Caspar’s report).
- 24.** Reed answered questions for the Board regarding the bid of Berry Tractor for a Tool Carrier/Loader with a #3 warranty.
  - 24a.** Upon the recommendation of the County Engineer, Sleezer moved to find that one 1987 Caterpillar IT 28 Loader, Serial # 1HF00706, is no longer required, or cannot prudently be used for public purposes of the county and to dispose of same by trade in sale for \$15,000 to Berry Tractor & Equipment, Wichita. Notice of intent to dispose by trade in sale was published in the Coffey County Republican on November 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup>, 2001, seconded by Rowley. Motion carried.
  - 24b.** Based upon the recommendation of the County Engineer, Sleezer moved that the bid submitted by Berry Tractor for one Tool/Carrier Loader with warranty # 3 be approved as being the best bid and purchased according to the terms of the bid at a cost of \$75,457.00 with trade-in of a 1987 Caterpillar IT 28 Loader, to be paid from the Special Bridge Fund, seconded by Sipe. Motion carried.
- 25.** Sipe moved to approve Resolution No. 514-a, A RESOLUTION ADOPTING THE LAKE REGION SOLID WASTE MANAGEMENT PLAN, seconded by Rowley. Motion carried.
- 26.** Sheriff Randy Rogers met with the Board to discuss the bids for the Coffey County Jail remodel project.
  - 26a.** Upon the recommendation of the Sheriff and approval of the County Attorney, Rowley moved to authorize, consistent with applicable statutes, the letting of bids for the

Coffey County Jail remodel project in accordance with the plans and specifications prepared by Treanor Architects, Topeka, KS and to authorize Treanor Architects to assist in the preparation of the bid and contract documents and overview of the project consistent with the terms of the letters dated September 24, 2001 and December 4, 2001, respectively, at a cost of \$9,000, with funds to come from the Courthouse General, Capital Outlay line, seconded by Crotts. Motion carried.

**27.** Sheriff Rogers also made a request of the Board to allow him to solicit bids for 2 new patrol cars and Rogers also discussed the changes in specifications.

**27a.** Sleezer moved, upon the favorable recommendation of the Vehicle Committee as to specifications and the request of the County Sheriff, to authorize and direct the Chairman to sign the Approval for Bid Solicitation for two (2) year 2002 patrol cars with funds to come from year 2002 Sheriff's Department budget, seconded by Sipe. Motion carried.

**28.** Rogers was asked to follow up issues regarding the gate at Strawn Cemetery and provide the Board with an update next week. The Board discussed the status of Coffey County Lake with Rogers. Rogers will discuss the matter with Wolf Creek representatives and the County Attorney and provide the Board with a recommendation next week.

**29.** Merry moved to approve the advertisement for positions on the Coffey County Hospital Board of Trustees and authorize and direct the Administrative Coordinator to publish the same, seconded by Crotts. Motion carried.

**30.** Sleezer moved to authorize and direct the Chairman to sign the letter to Major General Gardner regarding the graded exercise, seconded by Sipe. Motion carried.

**31.** The Appraiser discussed the purchase of a color plotter with the Board a couple of weeks ago and since then turned in bid sheets.

**31a.** Upon the recommendation of the Appraiser, Sipe moved that the bid of Mid-Kan Blueline, Inc., of Salina, Kansas, for a HP Design Jet 800PS series 42" color plotter, be approved as being the best bid and that award be made to Mid-Kan Blueline, and that the HP Design Jet 800PS color plotter be purchased according to the terms of the bid at a cost of \$6,670 with funds to come from the GIS Reserve Fund, seconded by Rowley. Motion carried.

**32.** Crotts moved to approve the insertion of the quarterly brochure from the Mental Health Consortium in the December payroll envelopes, seconded by Rowley. Motion carried.

**33.** Chairman Merry will be giving a presentation to the KAC Thursday afternoon, December 13<sup>th</sup>, 2001 and will be meeting with Jim Stuke to discuss city murals Tuesday afternoon, December 11, 2001.

34. There will be a department head and staff meeting/luncheon Friday afternoon, December 14<sup>th</sup>, 2001, to discuss 2002 goals.

35. Sipe moved to adjourn the meeting at 12:27 p.m., seconded by Rowley. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Dennis George – Letter regarding reappointment of board members.

Response Not Required

2. KDOCH – Newsletter, Winter 2001
3. Coffey County FSA Office – Agricultural Report – November Newsletter
4. Whitney Damron – Newspaper Article
5. City of Waverly – Minutes of November 12, 2001

Minutes, December 10, 2001

Sign:

Attest:

Chairman

County Clerk