

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 9, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, and Fred Rowley, Jr. present. Also present were Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Commissioner Larry Crotts and County Clerk Vernon Birk were attending to other County business. Present for a portion of the meeting was Commissioner-elect Kraig Kirchner.
2. Rowley moved to approve the minutes of December 2, 2002 as written, seconded by Sipe. Motion carried.
3. **Consent Agenda:**
  - A. Move to authorize the Chairman to sign 2 abatements to the Treasurer's tax roll in the amount of \$3,197.48.
  - B. Move to authorize and direct the Chairman to sign Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator, for the month of December 2002.
  - C. Upon the recommendation of Rosemary Rich, Health Promotion Specialist, move to approve the insertion of the "Making Healthy Choices" brochure in the December payroll envelope.
  - D. Move to reappoint Phil Griffin to a 2-year term on the Coffey County Tourism and Visitor's Board, effective January 1, 2003 and ending December 31, 2004.
- 3a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.
4. Commissioner Crotts arrived at the meeting at 9:07 a.m.
5. Sipe moved, upon the recommendation of the Administrative Coordinator, to approve a total cash transfer of \$60,000.00 from the General Fund to the Employee Benefits – Reimbursed Expense Fund, seconded by Rowley. Motion carried. (Said transfers shall be as follows: \$25,000.00 from General Fund, Courthouse General Reimbursement Line to Employee Benefits Line and \$35,000.00 from General Fund, Community Improvement Line to Reimbursement to Employee Benefits Line.)
6. Merry moved to adopt Resolution No. 716, A RESOLUTION AUTHORIZING COFFEY COUNTY TO BE LISTED AS A NAMED PARTY IN LEGAL ACTION BY THE KANSAS ASSOCIATION OF COUNTIES WITH RESPECT TO DEMAND TRANSFER PAYMENT REDUCTIONS RECENTLY MADE BY GOVERNOR GRAVES, seconded by Crotts. Motion carried.
7. Rowley moved upon the recommendation of the Vehicle Committee and the concurrence of Todd Bemis, Noxious Weed Director, to approve the set of Minimum Specifications for a year 2003 1-ton 4WD Regular Cab and Chassis with dual rear wheels for the Noxious Weed Department, and further authorize him to solicit bids for the same. There will be no trade in, seconded by Sipe. Motion carried.

- 8.** Susan Mueller, Health Administrator, talked with the Board about needing an infusion of funds for her department budget.
- 8 a.** Merry moved to approve a cash transfer of \$12,000.00 from the General Fund, Courthouse General Reimbursement to Health Line to the Coffey Health Department Fund No. 102, to be applied to the Reimbursement Line and to be used for personal services and contractual services, upon approval of the auditors, seconded by Rowley. Motion carried.
- 9.** Mueller also advised the Board she would put a box out this year again for a food drive among County employees for ECKAN families.
- 10.** Randy Rogers, Coffey County Sheriff, met with the Board at their request.
- 10 a.** Sipe moved to recess into Executive Session at 9:32 a.m. for 10 minutes to include each of the Commissioners, the Sheriff and the County Attorney to discuss matters which would be considered privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.
- 10 b.** The Board resumed regular session at 9:42 a.m.
- 11.** The Board also discussed the bid specs for a Sheriff vehicle to be purchased in 2003.
- 12.** Rowley moved to authorize and direct the Chairman to sign the application and Notice to Key West Township Board for a Cereal Malt Beverage License for Cedar Valley Investments, LLC dba Amoco Travel Center, seconded by Sleezer. Motion carried.
- 13.** Elysa Lovelady, County Appraiser, met with the Board to discuss options regarding the hiring of an additional staff member, on a temporary basis, to help catch up in the office. Lovelady was directed to obtain some additional information regarding the proposed temporary hire.
- 14.** The Board directed the County Attorney to draft a letter regarding the grievance issue.
- 15.** Vernon Birk, County Clerk, joined the meeting at approximately 10:10 a.m.
- 16.** The Board received a question from a former employee regarding a refund the County received on their health insurance policy. The County Attorney will draft a response for the Board for next week.
- 17.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of December 2<sup>nd</sup> to December 6<sup>th</sup>, 2002.
- 18.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held on December 4<sup>th</sup> at the Coffey County Hospital. Officers elected for 2003 are: Martha Newkirk, Chairperson; Darren Isch, Vice-Chairperson; and Steve Lightle, Secretary. The committee will draft a letter of support to the County Commission for the Board's efforts to

make the “HOME” Rehabilitation Program, administered by the Kansas Department of Commerce & Housing, more accessible to rural communities and also to thank the Board for keeping the rehab program going in Coffey County.

- 19.** Item No. 95-10; Hotaling made final revisions to the 2003 Coffey County Lake brochures. They will be reprinted with the new creel and length limits and will be available to anglers by January 1<sup>st</sup>.
- 20.** Item No. 95-25; Hotaling met with Sam Robinson to discuss possible questions for a radio program on December 14<sup>th</sup>, from 9 a.m. to 10 a.m. Hotaling attended the open house at the Country Haven Inn on December 8<sup>th</sup>.
- 21.** Item No. 95-29; Hotaling mailed out draft agendas for Leadership Coffey County Class #3 to the presenters and host. The class is titled “Community Services & Quality of Life” and will be held at the Coffey County Hospital with a tour of the Burlington Library after dinner. The Leadership Class #2 was held on December 5<sup>th</sup>. This class, “Education, Recreation & Cultural Aspects”, included a tour of the BHS Multimedia Room, Technology Lab and IDL Classrooms by Craig Kuhlmann & Doug VanderLinden. The Superintendents from each district in Coffey County presented information on school boards, declining enrollments, consolidation, state budget programs, etc. Steve Friend presented information on the USD 244 Recreation Center and the Recreation Commission. After the evening meal at the museum, Cassie Burgio presented information on the Coffey County Council for the Arts and Deborah Kennamore provided a tour of the museum, school & church. Hotaling mailed out thank you letters to all class #2 presenters.
- 22.** Item No. 02-3; Hotaling met with representatives from Oldcastle to discuss future plans. Business is still slow but the requests for quotes have increased. Oldcastle would like information on the approximately 10 acres of vacant land to the north of their present property.
- 23.** Hotaling completed the loan report for the time period of November 1<sup>st</sup> thru November 30<sup>th</sup>.
- 24.** Hotaling met with Dallas Scothorn to review rental fees for USD 244 athletic fields and facilities.
- 25.** Hotaling also presented and discussed the loan fund reports for November 2002. Hotaling will get more information on the inquiries regarding vacant land adjoining their property.
- 26.** Hotaling provided the Board a list of rental fees for USD 244 athletic fields and facilities.
- 27.** The County Attorney requested an Executive Session with the Board.
- 27 a.** Sleezer moved to recess into Executive Session at 11:02 for 5 minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss

matters which would be deemed privileged in the attorney/client relationship, seconded by Merry. Motion carried.

**28.** The Board resumed regular session at 11:07 a.m.

**29.** Hub Caspar, Coffey County Engineer, presented the weekly report dated December 9, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

**30.** Item No. 93-01; Road Permits Report: One (1) Road Permit was issued during the past week.

**31.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**32.** Item No. 99-13; Landfill: Woodson County Request. Update on alternative cover approval.

**33.** Caspar reported that Woodson County will be bringing their construction & demolition debris to Coffey County at a rate of \$23.00/ton for approximately 2 months due to Allen County Landfill being closed for that period.

**34.** Caspar reported that KDHE is very close to approving an alternative cover plan for Coffey County.

**35.** Item No. 2002-12; Utility Bond: Westar Energy has a bond posted that will expire December 13, 2002. They are requesting to replace it with a corporate check for \$1,000.00 to be deposited with the County Treasurer indefinitely. This bond has been posted as a condition of Coffey County's Road Permit for Utility Companies that regularly perform work on County Right-of-Way.

**35 a.** Sipe moved, upon the approval of the County Attorney and the County Treasurer, to approve Westar Energy's request to replace their bond with a corporate check for \$1,000.00 to be deposited with the County Treasurer, seconded by Crofts. Motion carried.

**36.** Todd Bemis, Noxious Weed Director, met with the Board to discuss a letter from Senator Derek Schmidt regarding Sericea Lespedeza and a disaster area designation. Until the Secretary of Agriculture takes further action, there is nothing Coffey County can do at this time. Also present for the discussion was Michael Lawrence, Chemical Applicator.

**37.** Bemis was directed to draw up specs for an additional rental sprayer for the Noxious Weed Department.

**38.** Bemis recommended the County continue the agreement with WCNOG for the year 2003 for cardboard to recycle. The Board concurred and directed Bemis write a letter to Otto

Maynard regarding the benefits to both the County and WCNOC by using good recycling practices.

39. The Board recessed for lunch at 12:00 noon and for a road tour beginning at 1:00 p.m.
40. Commissioners Merry, Sipe, Rowley, and Crotts attended the tour along with County Attorney Doug Witteman, County Engineer Hub Caspar, and Road Supervisor Robert Reed.
41. The Board returned to the Commission room at 4:50 p.m.
42. The Board discussed various year-end budget issues and directed the Administrative Coordinator to contact Jane Hatch, Coffey County Library, to visit with the Board regarding their 2003 budget and a reserve fund for computer automation upgrades.
43. Crotts moved to adjourn the meeting at 5:05 p.m. until 9:00 a.m. Friday, December 13, 2002, to canvass the results of the Waverly City Mayor recall election and attend to other County matters that may arise, seconded by Rowley. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. Senator Derek Schmidt – Letter regarding Serecia Lespedeza disaster area designation
2. Melvin Thomas – Letter regarding position on Hospital Board
3. KAC – e-mail regarding legal action
4. Larry Moore – Letter regarding position on Hospital Board
5. Ken Vaughn – Letter regarding position on Hospital Board
6. Jim Dale – Letter regarding position on Hospital Board
7. Robert Hyde – Letter regarding position on Hospital Board

### Response Not Required

8. Coffey County Historical Society and Museum Newsletter, November 2002
9. Infinitec – Thank you
10. KDHE – Newsletter, November 2002

11. Hawver's Capital Report – 11-29-02; 12-2-02; 12-3-02; 12-4-02; 12-5-02; 12-6-02; 12-08-02
12. KAC Minutes of October 11, 2002
13. KAC – e-mail regarding legal action
14. First National Bank of Hutchinson – Letter regarding leasing programs
15. Sue Freeman – Thank you.
16. Coffey County Housing Authority – Minutes of November 14, 2002
17. Lake Region Solid Waste Authority – Letter regarding CPI grant round 11 update to participants
18. Whitney Damron – Letter and newspaper article regarding the Governors' budget cuts
19. G&G Dozer – e-mail regarding seminars
20. City of Burlington – Minutes of November 20, 2002

Minutes, December 9, 2002

Signed:

Attest:

Chairman

County Clerk