

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, December 8, 2014. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present.
2. Meats moved to approve the minutes of Monday, December 1, 2014, as written, seconded by Robrahn. Motion carried 4-yes, 0-no, 1-abstention, Rowley.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign seven (7) tax abatements to the Treasurer's tax roll in the amount of \$2,227.92.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Meats. Motion carried.
4. Rowley moved to approve the letters of appreciation by the Board and Chamber of Commerce gift certificates in the amount of \$20.00 each as a Christmas gift for County employees, appointed boards, District Court and Extension employees, seconded by Combes. Motion carried.
5. Combes moved to authorize the County Clerk to extend the deadline to advertise for the position of Maintenance/Janitor, until Friday, December 19th, 2014, at 5:00 p.m. This will fill a vacancy in the County Clerk's maintenance/janitorial department, seconded by Saueressig. Motion carried.
6. Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the year 2015 Cereal Malt Beverage License to Conoco Travel Center/Cedar Valley Investments DBA Fuel Expresso 11 located at 2754 US Hwy 75 NW, Lebo, Kansas 66856, seconded by Combes. Motion carried.
7. Emergency Management Coordinator Russel Stukeky presented the monthly report for October and November 2014. Stukeky also discussed the County trailers and seeking a location to build a storage shed to store them in.
8. County Engineer Wayne Blackbourn presented the weekly report for December 8, 2014.
9. Item No. 93-01; Road Permits: No road permits were issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: One zoning permit was issued during the past week.
11. Item No. 99-99; Landfill: November Total Tonnage Report.
12. Item No. 2014-73; Approve Sign Replacement Program: Request authorization to solicit formal bids and purchase various signages for an improvement project county wide.

- 12a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the bid of Vulcan Signs as being the best bid for various High Intensity Prismatic Road signage for improvement project for the sign replacement improvement project countywide in the amount of \$6,004.48 with delivery 20 days ARO. This is a Federal mandated program. Federal Fund Exchange money is available to the County from the Kansas Department of Transportation (KDOT) for safety improvement projects to be refunded to the Special Highway Improvement Fund, seconded by Combes. Motion carried.
- 13.** Item No. 2014-76; Engineering Services for Coffey County Bridge: Request for Professional Engineering Consulting Services with BG Consultants Design and Inspection of County Bridge #188 on Garner Road – 2.6.
- 13a.** Based upon the recommendation of the County Engineer and approval of the County Attorney as to form, move to approve and direct the Chairman to sign Agreement for Professional Engineering Consulting Services with BG Consultants for the Design and Inspection services for Bridge #188 on Garner Road - 2.6 to be paid from the Special Bridge Fund. This motion has been tabled until further notice.
- 14.** Blackburn also presented the Construction Zoning Report for the week of December 8, 2014.
- 15.** Sheriff Randy Rogers met with the Board to discuss personnel and how to handle pay for the shift workers when the courthouse is closed the day after Christmas as County employees are using their personal day the day after Christmas as designated by the Board. The shift workers will receive a day off at regular pay at a later time approved by the Sheriff.
- 16.** Combes moved to enter into Executive Session at 10:53 a.m. for 15 minutes, to include each of the Commissioners, the Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
- 17.** The Board resumed regular session at 11:08 a.m.
- 18.** Combes moved to enter into Executive Session at 11:24 a.m. for 5 minutes, to include each of the Commissioners and the County Counselor, to discuss matters deemed privileged in the attorney-client relationship, seconded by Saueressig. Motion carried.
- 19.** The Board resumed regular session at 11:29 a.m.
- 20.** The Board will question and sign warrants and vouchers for the month of December 2014 on Tuesday, December 23rd, 2014, at 9:00 a.m.
- 21.** Combes moved to close the courthouse at Noon on Christmas Eve, Wednesday, December 24th, 2014, in keeping with the customs of the past, seconded by Meats. Motion carried.
- 22.** Rowley moved to enter into Executive Session at 11:55 a.m. for 5 minutes, to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.

23. The Board resumed regular session at 12:00 p.m.
24. The courthouse will be closed Thursday, December 25, 2014, and Friday, December 26, 2014, for Christmas.
25. The courthouse will close for business at Noon on Wednesday, December 31, 2014, for year-end balancing.
26. Combes adjourned the meeting at 12:09 p.m.

Correspondence

1. The Kiplinger Letter – November 26, 2014
2. Coffey County Airport – Board Meeting Minutes of October 13, 2014
3. Brandon Hines – Thank you note – December 5, 2014
4. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – December 2, 2014
5. City of New Strawn – Council Meeting Minutes of November 6, 2014
6. MHCECK – Board Meeting Minutes of November 19, 2014
7. Whitney Damron – 2015 Kansas Rural Opportunities Conference – December 4, 2014
8. City of Burlington – Council Meeting Minutes of November 19, 2014
9. Coffey County Historical Society – Board Meeting Minutes of October 9, 2014
10. Coffey County Fire District #1 – Board Meeting Minutes of October 20, 2014
11. BCI Mechanical, Inc. – Christmas Card – December 3, 2014
12. Coffey County Conservation District – Board Meeting Minutes of September 18, 2014

Minutes, December 15, 2014

Signed:

Attest:

Chairman

County Clerk