

1. The Commission Chambers opened at 8:00 a.m., Monday, December 8, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Angie Kirchner, County Clerk, Donna Berland, Administrative Assistant, and Doug Witteman, County Attorney, were present. Tim East, WCNOC Representative, was also present.

2. Undersheriff Kenny Roney met with the Board and presented one bid received from Beyer Motors to purchase three (3) patrol cars, less any trade-ins and government discounts as follows:

Gross Cost	\$93,000
Govt. Discount	-\$18,000
Trade-in amount	<u>-\$ 4,000</u>
Net Total Bid	\$71,000

2a. Sipe moved, based upon the recommendation of Sheriff Randy Rogers, that the bids submitted by Beyer Motor Company be approved as the best bid, and that three (3) 2009 Dodge Chargers be purchased from the 2009 Sheriff's budget according to the terms of the bid and that disposal proceedings be prepared on the trade-in vehicles as appropriate, seconded by Robrahn. Motion carried.

3. Technology Director Bill Bauer met with the Board to present bids received for new server racks for the Emergency Services Building. Bids received were as follows:

<u>Vendor</u>	<u>Costs</u>
Central Computer Distribution	\$2,898.00
Connect Tech	\$3,308.00
SRO	\$3,499.98
Racks Unlimited	\$4,980.00

3a. Rowley moved, upon the recommendation of Bill Bauer, Information Technology Director, and approval of the County Attorney as to form, to approve the purchase of two (2) server racks with fan assemblies, shelves, and hardware, in the total amount of \$2,898.00 with no shipping charges from Central Computer Distribution. Funding for the purchase will come from the 2008 County General Fund, Technology Training and Equipment Line Item, seconded by Saueressig. Motion carried.

4. Robrahn moved to approve the minutes of Monday, December 1, 2008, and Tuesday, December 2, 2008, as written, seconded by Rowley. Motion carried.

5. **Consent Agenda**

A. Move to authorize and direct the Chairman to sign the Coffey County payroll notice for Kerri Hugunin, New Hire, Health Department, Office

Manager/Receptionist, Classification C-III-b, Wage \$12.86 hourly, effective 12/8/08.

- B.** Move to authorize and direct the Chairman to sign the Coffey County payroll notice for Todd Serl, Noxious Weed Department, Transfer from Recycling to Noxious Weed, Classification from M-I-a to M-III-a(-), Wage from \$9.12 to \$12.52 hourly, effective 12/1/08.
  - C.** Move to authorize and direct the Chairman to sign the Coffey County payroll notice for Kasey Holveck, Recycling Department, from M-I-a(-) to M-I-a , Wage from \$8.87 to \$9.12 hourly, effective 12/1/08.
  - D.** Move to authorize and direct the Chairman to sign the Coffey County payroll notice for Ginny Dinora, New Hire, Noxious Weed, Office/Warehouse Assistant, Classification M-II-a(-), \$9.77 hourly, effective 12/1/01.
- 5a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
- 6.** Rowley moved, upon the recommendation of Coffey County Clerk move to authorize and direct the Chairman to sign the application and Notice to Township Board for a 2009 Cereal Malt Beverage license for Cedar Valley Investments dba BP Travel Center located at 2754 US Hwy 75 NW, Lebo, Kansas 66856, seconded by Robrahn. Motion carried.
- 7.** Engineer Wayne Blackburn presented the weekly report dated December 8, 2008.
- 8.** Item No. 93-01; One Road permit was issued during the past week.
- 9.** Item No. 99-13; No Zoning permits were issued during the past week.
- 10.** Robrahn Moved to enter into Executive Session for 5 minutes at 9:40 a.m., to include each of the Commission and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 11.** The Board resumed regular session at 9:45 a.m.
- 12.** Robrahn moved to authorize and direct the Chairman to sign the Payroll Notice for Carl Dale Gifford from Culvert Foreman to Culvert Leadman, Classification from T/P III(e) to MIV(d), Wage at \$20.24 to \$17.65, seconded by Sipe. Motion carried.
- 13.** Blackburn requested that the Chairman sign the Contract Documents with Schwab-Eaton, P.A., for engineering and design services on bridges B73 and B74.

**13a.** Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Contract Documents with Schwab-Eaton, P.A., for engineering and design services on B73 and B74 be paid from the Special Bridge Fund, seconded by Rowley. Motion carried.

**14.** Item No. 2008-42; Landfill Office/Scale House – Electrical Work: Request authorization to solicit bids for all electrical work. Bid opening December 17, 2008, at 2:00 p.m.

**15.** Item No. 2008-43; Landfill Office/Scale House – Plumbing Work: Request authorization to solicit bids for all plumbing work. Review bids, make award.

**15a.** Crotts moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Contract Documents with Cook’s Plumbing for Project No. LF 2008-4C, to be paid from the General Fund, Landfill Capital Outlay Line Item, seconded by Robrahn. Motion carried.

**16.** Item No. 2008-48; Equipment Request – Motor Graders: Request authorization to solicit sealed bids for two (2) Motor Graders with trade-ins of (B-007) a 1991 John Deere 770H Motor Grader SN# DW770BH34026 and (B-005) a 1988 John Deere 77B Motor Grader SN# 518323. Bid opening December 3, 2008 @ 2:10 p.m.

**17.** Item No. 2008-49; Equipment Request – Tractor: Request authorization to solicit sealed bids for one (1) John Deere 6430 4x4 Tractor with trade-in of TR-016 a 1998 Ford 6635C4 Tractor SN# 1144730 (without weights). Bid opening December 3, 2008 @ 2:00 p.m.

**17a.** Sipe moved, based upon the recommendation of the County Engineer, to approve the bid of O’Malley Equipment as being the best bid and to purchase same for the sum of \$43,500.00 for a John Deere 6430 4 x 4 Tractor to be paid from the General Fund Public Works – Equipment Line Item. Said purchase reflects a trade-in value of \$12,500.00 for TR-05 a 1990 Ford 7610 Tractor SN# BC74211, seconded by Crotts. Motion carried.

**18.** Item No 2008-50; Request – New Dump Truck: Request authorization to solicit sealed bids for one (1) Heavy Dump Truck (10-wheels) with trade-in of T-26 a 1991 Chevy SN# 1GBL7H1M5MJ105288. Bid opening December 22, 2008 @ 2:00 p.m.

**19.** Blackburn presented the Construction Zone Report for the week of December 8<sup>th</sup>, 2008.

**20.** Coffey County Health Department Administrator Lindsay Payer met with the Board to present the monthly report for the month of November 2008. Payer also introduced new hire Kerri Hugunin, Office Manager/Receptionist.

- 21.** East Central Mental Health Center of East Central Kansas Director Bill Persinger met with the Board to present a year-end update. Kay Scott, Board member of East Central Mental Health Center of East Central Kansas, was also present.
- 22.** Economic Development Director Jon Hotaling presented the bi-weekly report for November 24<sup>th</sup>, 2008 to December 5, 2008.
- 23.** Item No. 95-9; Hotaling completed and mailed out agendas for Coffey County Strategic Planning Committee meeting on December 3<sup>rd</sup> at the Coffey County Hospital. At the meeting Hotaling provided information on Fort Riley Career Fair to be held February 3<sup>rd</sup>, a call center operator's interviews and applicants, a Welcome to Coffey County booklet, travel shows in February and March, and Southeast Kansas Regional Leadership Academy session at the Coffey County Museum on December 11<sup>th</sup>.
- 24.** Item No. 95-21; Hotaling attended ERO training in the County EOC on December 2<sup>nd</sup>. Hotaling reviewed formulas for thyroid and whole body exposures for various events and atmospheric conditions. Hotaling attended a web conference at the WCNOE EOF in the Eisenhower Education Center also on December 2<sup>nd</sup>. This conference dealt with one of the highest priorities for nuclear facilities and security. Hotaling reviewed how to develop a good security program, applicable regulations and technical considerations, how to build public confidence, and how to appropriately communicate security information to the public.
- 25.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee and General Committee Annual meeting in Erie on Thursday, December 4<sup>th</sup>. New officers were elected for 2009, Chairman for 2009 is Kris Marple of Wilson County, Vice-Chairman is Elmer Guatney of Woodson County, and Secretary Treasurer is Lonnie Addis of Labette County. The program was on Funding Available through Network Kansas.
- 26.** Item No. 05-3; Hotaling attended the Southeast Kansas Regional Prosperity Foundation Board of Directors meeting in Chanute on December 4<sup>th</sup>. The Board reviewed the foundation's loan portfolio, reviewed marketing pieces, reviewed a loan program application process and guidelines, and discussed tax credit marketing.
- 27.** Item No. 07-3; Hotaling forwarded information including amortization table for the Gridley Gleam to Network Kansas.
- 28.** Hotaling sent information to CableOne for ad to promote the Coffey County Museum's Old Fashioned Ham & Bean Feed on January 31<sup>st</sup>.
- 29.** Hotaling completed the Loan Report for the period of November 1<sup>st</sup> – 30<sup>th</sup>.
- 30.** City of Waverly Mayor Craig Meader met with the Board to discuss the City of Waverly's burn site and an order not to burn by the Kansas Department of Health and Environment until an open burn exemption has been authorized. KDHE recommended

that all lumber and other non-tree/brush material be removed and disposed at a permitted solid waste disposal site. Meader requested that the County waive the \$3,750.00 tipping fees for the County to haul approximately 500 cu. yds of waste wood to the Coffey County Landfill C&D. Travis Vogts, City of Waverly Maintenance Department, was also present. County Engineer Wayne Blackbourn and Landfill Supervisor Jeff Beyer were also in attendance.

**30a.** Sipe moved to authorize the Road and Bridge and Landfill Departments to assist the City of Waverly, pursuant to the Intergovernmental Cooperation Agreement, to remove lumber from the City burn pit and moved same to the Coffey County Landfill with labor and equipment expense for same to be reimbursed by the City of Waverly and to waive landfill tipping fees in the amount of \$3,750.00, seconded by Rowley. Motion carried.

**31.** Emergency Management Coordinator Russel Stukey reported that he was interested in scheduling training in January 2009 for levels 100, 200, 700 and 800 NIMS (National Incident Management Systems) at a cost of \$3,000.00. Stukey wanted direction to proceed with setting up the training. The Board agreed.

**32.** The Board will sign warrants and vouchers for the month of December 2008, at 9:00 a.m., on Monday, December 29<sup>th</sup>, 2008 and address year end transfers and any additional County business.

**33.** Sipe adjourned the meeting at 12:21 p.m.

### **Correspondence**

1. Coffey County RWD #3 – November 5, 2008 Minutes
2. North American Windpower – Latest News Headlines - December 5, 2008
3. TMHC Services, Inc – Christmas Card – December 4, 2008
4. Coffey County Library Events Calendar – December 2008
5. NACo – Legislative Conference – December 5, 2008
6. SOS Signals – Fall/Winter 2008 Newsletter
7. BG Consultants, Inc. – Christmas Card – December 5, 2008
8. Hawver’s Capitol Flash – November 26, 30, December 1, 2, 5, 6, 2008
9. Whitney Damron – Articles of Interest – December 8, 2008

10. Whitney Damron – New Harper County Commissioner Dies – December 5, 2008
11. Whitney Damron – Wolf Creek plant license renewed through 2045 – December 2, 2008
12. Whitney Damron – Leadership votes take on new significance – November 29, 2008
13. Whitney Damron – Lawrence legislators win leadership positions; Neufeld out as House speaker – December 1, 2008
14. Whitney Damron – Cities and States Feel the Squeeze – November 28, 2008
15. Whitney Damron – Labette detention camp cut – November 30, 2008
16. City of LeRoy – Council Meeting Minutes – November 3, 2008
17. Coffey County Fire District #1 – November 17, 2008
18. The Kiplinger Letter – November 26, 2008
19. The Kiplinger Tax Letter – November 26, 2008
20. Finney & Turnipseed – Christmas Card – December 3, 2008
21. KAC - Legislative Updates – December 1, 2008
22. KDHE – Division of Environment – Beto Junction Travel Plaza – December 1, 2008

Minutes, December 8, 2008

Signed:

Attest:

Chairman

County Clerk