

1. The Commission Chambers opened at 8:00 a.m., Monday, December 6, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Commissioner Elect Kenneth Combes was also present.
2. Crotts moved to approve the minutes of Monday, November 29, 2010 and Monday, November 24, 2010 as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by David L. Lendo. Lots one (1) and Two (2), block One hundred eighty seven (187), in the City of Burlington, Coffey County, Kansas. Book Volume 233, Page 121-122 of the records of the Register of Deeds for Coffey County, Kansas.
 - B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Gerald D. and Connie J. Clavin. Lot twenty (20) and Lot (30), in block ten (10), in the City of New Strawn, Kansas. Book Volume 232, Page 465-466 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Crotts moved, upon the recommendation of the County Clerk and the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the contract document in the amount of \$34,500 with Modern Air Conditioning, Inc. for Project: Coffey County Jail Boiler Replacement to be paid from General Fund Capital Outlay Line Item, seconded by Robrahn. Motion carried.
5. Rowley moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the year 2011 Cereal Malt Beverage License to Cedar Valley Investments, LLC dba BP Travel Center located at 2754 US Hwy 75 NW, Lebo, Kansas 66856, seconded by Sipe. Motion carried.
6. Assistant Emergency Management Coordinator/Planner Amber Presley met with the Board to present the monthly report for the month of November 2010.
7. Sipe moved, upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney as to form, to approve and direct the Chairman to sign the Promulgation and Signatures of Concurrence pages to the Coffey County (LEOP) Local Emergency Operations Plan, seconded by Robrahn. Motion carried.

- 8. Engineer Wayne Blackbourn presented the weekly report for the week of December 6, 2010.
- 9. Item No. 93-01; Road Permit Report: No Road Permit was issued during the past week.
- 10. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 11. Item No. 99-99; Landfill: Monthly waste report for November, 2010.

Solid Waste	487.47
Special Waste	3.45
Const. Debris	171.27
Tree Limbs	.89
Appliances	2
Metal	2.67
Pass. Tires	164
Truck Tires	16
Equip. Tires	0
Total Tires	180

(Out of County processed tires 8.89 tons)

- 12. Item No. 2010-49; Equipment Purchase – Compact Utility Tractor: Request authorization to solicit formal bids for one (1) (30-40 hp) Compact Utility Tractor with a trade-in of T-12 a 1994 John Deere 955 Vin# LV0955D181388 for the seeding crew to be paid from the Road and Bridge Fund. (Replacement item for undersized equipment). Motion made and approved 11-22-10. Bid Date: December 22, 2010.
- 13. Item No. 2010-52; Equipment Purchase – HP Printer: Request authorization to solicit informal bids for one (1) HP Color LaserJet Printer for the Engineer’s Office crew to be paid from the Road and Bridge Fund.
- 13a. Sipe moved to approve the County Engineer’s request to solicit informal bids and to purchase one (1) HP Color LaserJet Printer for the Engineer’s Office crew to be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
- 14. Blackbourn also presented the Construction Zone report for the week of December 6, 2010.
- 15. Blackbourn discussed purchasing (2) two portable traffic signals to assist in managing traffic leaving the plant during the upcoming 2011 outage. Blackbourn attended a meeting with Wolf Creek representatives and State officials to discuss options on managing traffic and to be proactive in keeping the public safe and avoid accidents. The Board discussed contacting state

representatives to see if they could offer some assistance. Blackburn will return at a later date to provide more information.

16. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for November 22, 2010 to December 3, 2010.

17. Item No. 95-9; Hotaling completed and emailed agendas for the Coffey County Strategic Planning Committee meeting held Wednesday, December 1st, at the Coffey County Hospital. Hotaling discussed information on MAMTC training program for Countertop Trends, the Fanestil Meats project, a LeRoy business loan, the SEKTR annual meeting held at the Eisenhower Training Center and Leadership Coffey County Program for 2011.

18. Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) annual meeting in Chanute on Thursday, December 2nd. Tom Rangonese, Crawford County Commissioner was elected Chairperson for 2011, Nicholas Galemore, Neosho County was elected Vice-Chairperson, and Chris Marple, Wilson County was elected Secretary. Craig VanWey, Southeast Kansas Representative for the Kansas Department of Commerce (KDOC) presented the program which was an overview of the KDOC divisions and programs.

19. Item No. 98-7; Hotaling reviewed Coffey County listings on the SEKTR website “discoversoutheastkansas.com.” Hotaling provided a list of needed additions and changes for Coffey County Chamber of Commerce to review and enter into the website.

20. Item No. 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting on Thursday, December 2nd in Chanute. The board reviewed several loan accounts and gave final approval to loan documents for a LeRoy business. Hotaling delivered closing documents to a LeRoy business and will forward the signed documents to the Foundation’s Secretary Treasurer after Hotaling pick them up in LeRoy on Monday, December 6th.

21. Item No. 07-2; Hotaling sent in an RSVP to attend the Freedom’s Frontier National Heritage Area (FFNHA) meeting in Leavenworth. Hotaling will review information on Yahola Memorial in LeRoy and verify its inclusion in the FFNHA marketing materials. Hotaling also provided information on the Yahola Memorial to the Coffey County Chamber of Commerce for inclusion in the reprint of the Coffey County Visitor’s Guide.

22. Item No. 10-2; Hotaling met with owner of Fanestils on Wednesday, November 24th, to discuss infrastructure with Commissioner Fred Rowley and Lebo City Councilman Bill Brinkman. Hotaling also had a long discussion with the owner via telephone on Wednesday, December 2nd.

23. Hotaling is requesting additional information from a Coffey County business interested in grant assistance to market the business at a national industry show.

24. Hotaling is working with a possible new electronics manufacturing business to complete enterprise zone sales tax exemption form.

- 25.** Hotaling completed new “Shop Coffey County” Christmas shopping ads for KSNP and KANS radio stations.
- 26.** Hotaling completed loan report for the period of November 1st to November 30th.
- 27.** Rowley moved to enter into Executive Session for 15 minutes at 10:23 a.m., to include each of the Commissioners, Commissioner elect Kenneth Combes, the Economic Development Director and the County Attorney, if available, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Sipe. Motion carried.
- 28.** The Board resumed regular session at 10:37 a.m.
- 29.** Lobbyist Whitney Damron met with the Board to provide an Election Report and the 2011 Legislation Session Preview.
- 30.** Crotts moved, upon approval of the County Attorney as to form, to approve the 2011 Memorandum Agreement with Whitney Damron for lobbying services and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.
- 31.** Cell Phone Committee members Russel Stukey, Wayne Blackbourn and Donna Berland met with the Board to discuss the county cell phones service agreement renewal. The Committee accepted plans from Verizon and US Cellular to review. The Committee recommended the US Cellular Service Agreement.
- 31a.** Sipe moved, upon the recommendation of the Cell Phone Committee, to approve the services of US Cellular cell phone service for the “Belief Plan” Service Agreement for Coffey County consistent with the proposal dated October 21, 2010, seconded by Robrahn. Motion carried.
- 32.** Emergency Management Coordinator Russel Stukey met with the Board and gave an update on the accident at John Redmond Reservoir on Saturday.
- 33.** Engineer Wayne Blackbourn returned to report that there were 5 locations where stop signs were vandalized on Saturday. Blackbourn stated that the Sheriff’s office is searching for the vandals.
- 34.** Sipe moved to enter into Executive Session for 5 minutes at 11:38 a.m., to include each of the Commissioners, the Engineer and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Robrahn. Motion carried 4-0. Rowley recused himself from the Executive Session.
- 35.** The Board resumed regular session at 11:43 a.m.
- 36.** Rowley returned to the meeting at 11:43 a.m.

37. Horizon Wind Energy Representatives Josh Bohach, Rorik Peterson and Vanessa Kellogg met with the Board to discuss the wind energy project. County Attorney Doug Witteman updated the Board on negotiations with Horizon in reaching agreements with all contracts. Witteman stated that there agreements should be reached before 1:00 p.m. on Tuesday, December 7, 2010. Engineer Wayne Blackburn was also present. Commissioner Rowley abstained from any discussion from the project.

38. Information Technology Director Bill Bauer met with the Board to request to waive the purchasing policy to purchase reporting software from DiagWin Serve, Remote Management Software from BOSS (Business Oriented Software Solutions, Inc.) that will help with updating and monitoring computers in the courthouse.

37a. Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being single source and to approve the purchase of DiagWin Serve, Remote Management Software from BOSS (Business Oriented Software Solutions, Inc.), in the total amount of \$4,710.00 and to authorize and direct the IT Director to sign all documents related thereto with funding for the purchase to come from the 2010 General Fund, Technology Training and Equipment Line Item, seconded by Sipe. Motion carried.

39. The Board will sign warrants and vouchers for the month of December 2010 at 9:00 a.m. on Tuesday, December 28th, 2010.

40. Saueressig recessed the meeting at 12:13 p.m., until Tuesday at 1:00 p.m. for a special meeting to sign contract documents related with the Horizon Wind Energy Project and to discuss any other County business that may arise.

Minutes, December 6, 2010

Signed:

Attest:

Chairman

County Clerk