

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 4, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Bill Knapp, Johnnie Sleezer and Perry Powell present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman, Administrative Coordinator Mary Bloomer, 3rd District Commissioner-Elect Fred Rowley Jr. and 2nd District Commissioner-Elect Larry Crotts. WCNOC Representative Grant Riles and Coffey County Republican Editor Mark Petterson were present for part of the meeting. Commissioner Tim Sipe was unable to attend due to another appointment.

2. Knapp moved to approve the minutes of November 27, 2000 as corrected. Seconded by Powell. Motion carried. Corrections were; Monday, November 27, 2000, paragraph 4e, add "low" after 'moderately'; paragraph 9, add at end of paragraph "The Board will continue the policy presently in effect, which states that the incoming elected official shall receive the same compensation as the outgoing official." Paragraph 22, delete 'problem', and replace with "issue". Paragraph 32, add after 'books', "for the November 7, 2000 election."

3. Powell moved to approve the minutes of November 27, 2000 as corrected. Seconded by Sleezer. Motion carried. Corrections were: November 29, 2000, paragraph 3, change '2001' to "2000". Paragraph 4, change '2001' to "2000".

4. CONSENT AGENDA:

- A. Move to approve the attendance of Commissioner Merry at the NACO Legislative Conference March 1-6, 2001, in Washington, D.C.
- B. Upon the request of the City of Burlington, move to authorize and direct the Chairman to sign the letter of support for the City of Burlington regarding the Department of Transportation Project for the pedestrian and bicycle project.
- C. Move to authorize and direct the Chairman to sign the Notice to Township Board for Application for License to Retail Cereal Malt Beverages by Snovelle Welding & Automotive located at 521 Hwy 57, Gridley, KS. This is a renewal of the application.
- D. Move to authorize and direct the Chairman to sign four (4) Orders for Refund of Taxes in the amount of \$298.03.

No. 4424 payable to Payer, Inc., in the amount of \$82.31, for the year 1998.
Reason: Clerical error.

No. 4425 payable to Payer, Inc., in the amount of \$78.60, for the 1999.
Reason: Clerical error.

No. 4426 payable to ~~Dennis Birk~~ or Susan Birk, in the amount of \$61.72, for the year 1996.

Reason: Clerical error.

No. 4427 payable to Susan Birk, in the amount of \$75.14, for the year 1997.

Reason: Clerical error.

4a. Sleezer moved to approve the Consent Agenda as ~~submitted~~ corrected, seconded by Knapp. Motion carried.

5. Becky Jewett, Emergency Preparedness Coordinator, presented the monthly report for the month of October. Jewett reminded the Board that after January Commissioner Bill Knapp will no longer be representing the Commission on the LEPC Committee, and asked the Board to appoint another Commission representative to LEPC. The Board will do that at a later date. Jewett also reminded the Board of the upcoming Wolf Creek Emergency Training to be held December 13, 2000 from 1-4 p.m. in the Emergency Operations Center. Jewett also invited the Commissioners-Elect to attend. Jewett presented a revised version of the Commissioners' Wolf Creek procedures for Wolf Creek emergencies for Board review and comments.

6. Joan Freeman, Norma Mannschreck, Betty Ranes, Donna Nickel and Joyce Brownfield, LeRoy City Cemetery Board, met with the Board to report they have added some new area to the cemetery immediately west of the current cemetery. A map of the current area and the area to be added was presented to the Board. The cemetery board is requesting the county's assistance in constructing roads for the new area. The Board asked that the cemetery board prepare a cost estimate and specifications, with the County Engineers assistance, and bring it back to the Board. The Board agreed to consider some of the funding for the project, but suggested the Cemetery Board use a private contractor for the work as opposed to using County forces.

7. Bill Freeman, LeRoy City Mayor, met with the Board regarding several houses that the City of LeRoy has demolished and requested the county to waive the landfill fee. The mayor said there would be approximately four (4) or five (5) truck loads. The Board will direct the County Engineer to waive the landfill fee for this project. Freeman also reported that LeRoy City has received a \$200,000.00 grant to be used toward housing.

8. Susan Mueller, County Health Administrator, met with the Board to report that Deena Hedges, Healthy Start Home Visitor, has resigned her position effective December 29, 2000. Mueller requested authority to advertise for the position.

8a. Knapp moved, upon the recommendation of the Health Department Administrator, to approve the advertisement for a Healthy Start Home Visitor for the Health Department. Seconded by Powell. Motion carried.

8b. This will not be for a new position but will be to replace an employee leaving the position and will remain a part time job.

9. Mueller reported having used two hundred (200) flu vaccine doses to date and is expecting another nine hundred (900) doses this Friday. The flu vaccine will be free of charge for all Coffey County Employees.

10. Sleezer moved, upon the recommendation of the Fiber Optic Control Board, and approval of attorney Bryan Joy as to form, to authorize and direct the Chairman to sign the Intergovernmental Cooperation Agreement for Establishment of the Fiber Optic Control Board. Seconded by Knapp. Motion carried.

11. Bids were opened for the sale of Lot 1, Block 1, Burlington, Industrial Park #2, First Plat.

11a. One (1) bid was received from:

Palmetto Holdings, L.L.C.
\$144,000.00

Which includes cash and property improvements consistent with the Lease Purchase Agreement.

11b. The Board directed the County Attorney to review the bid and report back to the Board at the next regular meeting.

12. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of November 27 to December 1, 2000.

13. Item No. 95-8; Hotaling received additional data for the Tri-County Business Directory from Woodson County. Hotaling is waiting for data from LeRoy. Hotaling will get the data to the printers by December 25, 2000.

14. Item No. 95-9; Hotaling finalized and mailed out the Coffey County Strategic Planning agendas for the meeting to be held December 6, 2000, at 12 noon, at the Coffey County Hospital.

15. Item No.95-32; Hotaling received the latest FTE update from Countertop Trends, L.L.C. In September of 1996 – FTE =14.33, at the end of November 2000 – FTE = 53.23. Twenty (20) to Thirty (30) FTE above projections for the time period.

16. Item No. 96-5; Industrial Lumber South Inc.'s rent payments for the spec building will be designated to be paid into the Coffey County Economic Development Repair & Maintenance Fund #316. Hotaling gave a copy of the lease agreement to the Treasurers Office.

17. Item No. 97-6; The Coffey County Manufacturers Association annual meeting will be held December 13, 2000, at Rock Creek Country Club. Hotaling talked again with Steve Davis of MAMTC concerning a lean manufacturing seminar for CCMA.

- 18.** Item No. 97-8; Hotaling spoke with Ron Strawder of Rock Creek Woodworks. The company's FTE will qualify for loan discount. Hotaling will be mailing figures in a few weeks and will be current on payments after the first of the year.
- 19.** Item No. 98-10; Hotaling completed the silent auction forms for SEK, Inc. dinner. Hotaling updated the reservation count. The Parson's Sun contacted members who have not RSVP'd and picked up an additional thirteen (13) attendees.
- 19a.** Commissioner Merry reported on a meeting that he attended at Manhattan, KS last week. Merry said they were very complimentary to the S.E.K. Inc. organization.
- 20.** Item No. 00-2; Hotaling attended the 21st Century Learning Center Advisory Council Meeting. Attendance increased in November due to the martial arts program and bowling. Operations costs to this point are substantially under what was budgeted.
- 21.** Hotaling reviewed the deposition given November 1, 2000. Hotaling had the deposition notarized and mailed back to the recording service pertaining to a matter not including Coffey County.
- 22.** Hotaling requested an Executive session with the Board. Knapp moved to recess into Executive session at 10:43 a.m. for twenty (20) minutes to include each of the Commissioners present, Jon Hotaling and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Sleezer. Motion carried.
- 23.** A retirement reception is being held in the Courthouse lobby for Virginia Meyer, Sheriff's Department, at 7:00 p.m. tonight December 4, 2000. Virginia has been employed by Coffey County since July 22, 1982.
- 24.** Robert Reed, Road Supervisor, presented the weekly report for the Highway Department dated December 4, 2000. Hub Caspar was unable to attend due to another appointment. John Zuern, Administrative Assistant, was also present.
- 25.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 26.** Item No. 99-99; Zoning Permit/Applications Report: One (1) Zoning Permit was issued during the past week.
- 27.** Reed was instructed to prepare a cost estimate and specifications for constructing roads in the addition at LeRoy City Cemetery.
- 28.** Item No. 2000-29; 2000 Bridge Inspection: Summary of changes. Approve Resolution for Posting of Bridges.
- 28a.** The Board will review the changes for one (1) week before making a decision.

29. Sleezer moved to approve Resolution No. 618r, A RESOLUTION COMMENCING PROCEEDINGS TO VACATE CERTAIN PORTIONS OF JUNE BERRY ROAD FROM 3RD ROAD THENCE NORTH APPROXIMATELY ONE MILE TO 4TH ROAD AND GIVING NOTICE OF PUBLIC HEARING THEREON. Seconded by Powell. Motion carried.

30. Sleezer moved to adjourn the meeting at 11:55 a.m. Seconded by Knapp. Motion carried.

CORRESPONDENCE

Response Required

1. City of Burlington – Letter requesting support letter for grant application
2. Lake Region RC&D – Notice of meeting
3. Coffey County Hospital Board of Trustees – Letter regarding reappointment of board members

Response Optional

4. KDHE – Notice of Conference
5. KDEM – Notice of upcoming training
6. Franklin County Mental Health Clinic and Fourth Judicial District Juvenile Justice Services – Invitation to program kick off

Response Not Required

7. Coffey County Hospital Board of Trustees – Minutes – October 16, 2000
8. Schwab-Eaton, P.A. – Report of Inspection and Analysis of Off-System & RS Bridges – Coffey County – 2000
9. Coffey County Housing Authority – Invitation – Open House

Minutes, December 4, 2000

Signed:

Attest:

Chairman

County Clerk