

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, December 2, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Commissioner-Elect Kraig Kirchner, Jeannene Ryan, WCNO, and Mark Petterson, Coffey County Republican, were present for part of the meeting.

2. Sipe moved to approve the minutes of Monday, November 25, 2002 as corrected, seconded by Sleezer. Motion carried. Corrections were: Monday, November 25, 2002, paragraph 23, line through 'of a new phone system' add "by Cisco" after system. Paragraph 46, the second sentence will now read, "Commissioner Merry said for future elections, the Board will review and determine countable provisional ballots with legal counsel, more specifically faxed individual ballots, determining correct voting district at the time of election, and balancing number of votes cast with advance, absentee (both cast and under-votes), and normal votes cast at polling places on election day."

3. Consent Agenda:

- A. Move to authorize the Chairman to sign 4 abatements to the Treasurer's tax roll in the amount of \$469.31.
- B. Upon the recommendation of the County Health Administrator, move to authorize and direct the Chairman to sign the Regional Bio-terrorism Service Agreement.
- C. Move to authorize and direct the Chairman to sign the letter to all County Employees regarding Christmas Eve.
- D. Move to authorize and direct the Chairman to sign the letter to James Haines, Jr., of Westar Energy Corp.

3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Rowley moved upon approval of the County Attorney, to waive the thirty (30) day waiting period for health insurance coverage for incoming county commissioner, Kraig Kirchner, making availability of coverage effective February 1, 2003, seconded by Crotts. Motion carried.

5. Jeannene Ryan, WCNO, invited the Board to Media Day at Eisenhower Center on December 12, 2002.

6. Becky Jewett, Emergency Preparedness Coordinator, presented the monthly report for the month of November 2002. Jewett also reported a Wolf Creek Drill will be held on December 5th, 2002. Coffey County EOC and PIO representatives will be participating. Commissioner Sipe asked how many Coffey County employees are required, to fulfill our obligation with Wolf Creek, to participate in a full-blown drill. Jewett will get the numbers. Chairman Merry

requested that Jewett provide information on services provided for KDEM that are not reimbursed such as training, travel, etc.

7. Rowley moved upon approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Bid solicitation for a Sheriff patrol car for 2003, with funds to come from 2003 funds of the Sheriff Department, seconded by Merry. Motion carried.

8. JoAnn Raaf, Coffey County Treasurer, reported to the Board regarding Demand Transfers from the State which includes Local AdValorem Tax Reduction (LAVTR), City-County Revenue Sharing and City-County Highway Fund. Raaf said the county will lose approximately \$55,000.00 on LAVTR and approximately \$79,000.00 city-county sharing this year.

9. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of November 25th to November 27th, 2002.

10. Item No. 95-9; Hotaling completed and mailed out agendas for Coffey County Strategic Planning Committee meeting to be held December 4, 2002 at the Coffey County Hospital. Officers for 2003 will be elected at this meeting.

11. Item No. 95-10; Hotaling received final approval from WCNOG on the boat ramp excavation project. An addendum was added to the bid specs indemnifying the owners of Wolf Creek as recommended by WCNOG in the final approval letter. Hotaling also met with Leonard Jirak to review creel and length limits for 2003. Hotaling will update Coffey County Lake brochures to include the new regulations. Hotaling sent out information on outdoor recreational projects in Coffey County and cooperation & assistance from KDW&P in completing these projects to Laura Kelly, Executive Director, Kansas Recreation & Parks Association and the KAC BEST Team. Hotaling included information on KDOC&H housing program.

12. Item No. 95-29; Hotaling mailed out agendas for Leadership class #2 to class members and presenters. Class will be held Thursday, December 5, 2002.

13. Item No. 02-02; Hotaling reviewed final request for funds from Kansas Assemblies, Inc. All funds have been dispersed and the first loan payment of \$2,120.09 is due December 3, 2002.

14. Item No. 02-3; Hotaling finalized a meeting for December 5, 2002 at 10 a.m. with representatives from Oldcastle.

15. Jeanenne Ryan reported that WCNOG is again pumping water from John Redmond to Coffey County Lake and with 23 days of pumping, it should raise the lake approximately 6".

16. Crotts moved to recess into executive session at 10:52 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney client relationship, seconded by Sleezer. Motion carried.

17. The Board resumed regular session at 10:57 a.m.
18. Hub Caspar, Coffey County Engineer, presented the weekly report dated December 2, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
19. Item No. 93-01; Road Permits Report: One (1) Road Permit was issued during the past week.
20. Item No. 99-99; Zoning Permit/ Applications Report: No Zoning Permits were issued during the past week.
21. Item No. 2002-10; Manual on Uniform Traffic Control Devices (MUTCD): The 2000 MUTCD has been reviewed by the KDOT Bureau of Traffic Engineering and will be officially adopted today by the Secretary of Transportation.
22. The County Attorney will research the issue to determine whether a resolution is required to adopt the manual.
23. Caspar also presented the Construction Zone report, the 2003 bridge and box report and the proposed 2003 construction projects report. Caspar also advised the Board what impact he thought the Governors proposed plan would have on the city-county highway fund for 2003. The Board scheduled a road tour for 1:00 p.m. Monday, December 9, 2002.
24. Sipe moved to adjourn the meeting at 11:36 a.m., seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Whitney Damron – Newspaper article
2. Lorna Stohs – Thank You.
3. KDOC&H – Newsletter
4. Corps of Engineer's Public Notice
5. Hawver's Capitol Report – 11-25-02
6. Jones Architecture – Letter of Introduction
7. Rose Yoho – Thank You
8. City of Burlington – Minutes of 11-06-02

Minutes, December 2, 2003

Signed:

Attest:

Chairman

County Clerk