

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 29, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Sipe moved to approve the minutes of November 15th, 2004 as corrected, seconded by Rowley. Motion carried, 4-yes, 0-no, 1-abstained, Merry. Corrections were: Monday, November 15th, 2004, paragraph 1, add to last sentence after 'meeting', "attending to County business." Paragraph 2, after 'Rock Creek Township', change 'also' to "as". Paragraph 3, second sentence, change 'Commissioners' to "Board". Delete 'he' after 'system and' in fourth sentence. Replace 'Commission' with "Board" in sixth sentence. Delete 'Commissioner' in eighth sentence. Delete 'Commissioner' in last sentence. Paragraph 9, delete "Commissioner". Paragraph 12 a., replace 'Rowley' with "Crotts". Paragraph 14, add "Jon" in front of 'Hotaling'. After 'Hotaling', add "Economic Development Director,".

3. Consent Agenda:

A. Move to authorize the Chairman to sign 2 abatements to the Treasurer's tax roll in the amount of \$677.69.

3 a. Merry moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Sipe moved, upon the recommendation of the County Clerk, to appoint Shirley Allen as Trustee on the Star Township Board to fill the unexpired term of Steve Allen, seconded by Kirchner. Motion carried.

5. Rowley moved to approve the letters of appreciation by the Board and Chamber of Commerce gift certificates in the amount of \$20.00 as a Christmas gift for County employees, appointed boards, the Historical Society Board and Extension employees, seconded by Sipe. Motion carried.

6. The Board approved funding of \$1,500.00 for the Det 1 Battery A 1st Battalion 127th Field Artillery to be distributed in the 2005 budget year.

7. Bill Walker, Coffey County Fire District No. 1 Administrator, met with the Board to apprise them of the progress that has been done with the fire hydrant installation at Beto Junction. The fire hydrant will serve both east and west sides. Kirk Williams and Tom Miller, owners of east and west sides of Beto Junction, were also present and were in support of the project. The hydrant will be hooked into the wholesale Water District No. 12 water line which is near Beto Junction. Walker will work out the final details.

7 a. Rowley moved, upon the recommendation of Bill Walker, Fire District No. 1 Administrator, to approve the expenditure of an amount not to exceed \$7,000.00 for installation

of a fire hydrant and accessory lines at Beto Junction, with funds to come from Economic Development, Special Expenditures Line, seconded by Merry. Motion carried.

8. Tom Hugunin, Burlington Construction, Inc., apprised the Board of several issues regarding the concrete work west of the courthouse. The weather has been very wet, not good for concrete work as well as having a place to dispose of the removed concrete. Hugunin asked if the Board would waive the fees for the C&D Landfill disposal or would wait to start the project until the weather dried up so he could dispose of the concrete. The Board will wait for the weather to clear before starting the project.

9. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated November 29, 2004. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Jeff Beyer, Landfill Supervisor, were also present.

10. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

11. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

12. Item No. 99-13; Landfill: September 28, 2004 Inspection – Update; E-Scrape – KDHE Projects; Bicycle – recycling project update; C&D Landfill at Junction of US 75 and US 56 Osage County.

13. Caspar said no significant change has occurred in these items. Caspar and the Board also discussed other Road & Bridge matters.

14. Jeff Beyer, Landfill Supervisor, presented bids for scrap metal at the landfill. Bids presented:

Recycling Connection, Pequa, KS	\$90.50 per ton
Gibeons Recycling, Emporia, KS	\$40.00 per ton
Bohm Farm & Ranch, Salina, KS	\$75.60 per ton
C & C Recycling, Yates Center, KS	\$51.50 per ton

14 a. Kirchner moved, upon the recommendation of the County Engineer and Jeff Beyer, Landfill Supervisor, and upon the approval of the County Attorney, to find that approximately 200 tons of Scrap Iron and metal appliances are no longer required and cannot prudently be used for public purpose of Coffey County, and as such, the same shall be disposed of by sale to the best bidder, based on high competitive bid per ton, at the time of disposal, seconded by Crotts. Motion carried. Notice of disposal was published in the official County newspaper on November 5, 2004 and November 12, 2004.

15. Mark Hopkins, Deputy Appraiser, met with the Board to discuss the purchase of maintenance for 4 printers in the courthouse. After discussion, the Board asked Hopkins to get more information and return next week.

16. Rowley moved to recess into Executive Session at 10:19 a.m. for 5 minutes, to include each of the Commissioners and the County Attorney, which would be deemed privileged in the attorney/client relationship, seconded by Kirchner. Motion carried.

17. The Board resumed regular session at 10:24 a.m.

18. Jon Hotaling, Economic Development Director, introduced Wendell Wells, Charles Fink and David Spears with Charloma Inc., all of Cherryville, Kansas. The County Attorney reviewed the loan documents with the three gentlemen and finding all in order, the following motion was made.

18 a. Rowley moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Loan Agreement and related documents for Charloma, Inc., seconded by Kirchner. Motion carried.

18 b. The loan was composed of 2 parts; \$75,000.00 was a loan for relocation expenses; \$125,000.00 is a Coffey County loan for operating capital.

19. Bill Bauer, Information Systems Specialist, presented bids for a new phone system for the courthouse and three remote sites. Bids received:

Department	VENDORS		
	Alexander Open Systems	Southwester Bell Telephone	Integrated Solutions Group
Courthouse Sub Total	107,602.98	135,843.85	148,263.84
Shop Sub Total	10,470.70	10,318.00	13,974.34
Sheriff Annex Sub Total	9,558.62	9,183.00	13,325.84
Weed Dept. Sub Total	10,676.01	9,183.15	13,974.34
1 year Cisco SmartNet Maintenance	12,875.00	12,426.00	19,216.47
Sub Total Trade in Allowance	(8,466.25)		
Sub Total of Suggested Items	20,512.42	26,458.42	4,258.42
Sub-Total	\$163,228.95	\$190,986.42	\$213,013.25

19 a. Merry moved, upon the recommendation of Bill Bauer, Information Systems Specialist, to accept the bid of Alexander Open Systems, as being the best bid for a Voice Over IP system in the amount of \$163,228.95, with \$115,000.00 to come from General Fund, Technology Training and Equipment Line with the balance to come from the Equipment Reserve Fund and further authorize and direct the Chairman to sign related documents for said purchase, seconded by Sipe. Motion carried.

- 19 b.** Bauer said it would take 3 to 5 weeks for delivery and probably 2 to 5 weeks for installation, which will include training on the new system.
- 20.** The Board began signing Warrants and Vouchers for the month of November.
- 21.** The Board recessed for lunch at 12:00 noon.
- 22.** Chairman Merry called the meeting back to order at 1:00 p.m. to finish signing Warrants and Vouchers.
- 23.** Jon Hotaling, Economic Development Director, presented and discussed weekly reports for the weeks of November 15th and November 22nd, 2004.
- 24.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held Wednesday, December 1st, at 12:00 noon, at the Coffey County Hospital.
- 25.** Item No. 95-24; Hotaling attended a three-day 'Home Town Competitiveness' (HTC) training session in Wamego, presented by the Heartland Center for Leadership Development, the Nebraska Community Foundation, and the Center for Rural Entrepreneurship. The six sessions were: 1. The HTC Approach, 2. Energizing Entrepreneurship, 3. Charitable Assets, 4. Youth Attraction, 5. Leadership Development, and 6. Problem Solving and Planning for Back Home. Hotaling said there was some very good information and success stories from several communities in attendance.
- 26.** Item No. 95-29; Hotaling mailed thank you letters to presenters of the Leadership Coffey County class on 'County & State Government' on November 8th.
- 27.** Item No. 96-3; Hotaling mailed information on tax exemption and business cost benefit analysis data required to Mid-American Machine. Hotaling also mailed the Community Development Block Grant 'Request for Release of Funds' to Wayne Symmonds, Eastern Kansas Economic Development Group.
- 28.** Item No. 03-2; Hotaling received information from Jim Kelly, former Buffalo Bills Hall of Fame Quarterback, about the Hunter's Hope Celebrity Turkey Hunt to be held in Coffey County in April of 2005.
- 29.** Item No. 04-3; Hotaling mailed draft loan documents, tax exemption information including business cost benefit analysis data required, and the tax exemption policy to Charloma. Bruce Fairbank, with Mid-American Certified Development Company in Pittsburg. will be assisting Charloma in preparing their cost benefit analysis.
- 30.** Item No. 95-29; Hotaling is finalizing Leadership Coffey County Class Session #2, scheduled for Thursday, December 9th. The session will include a presentation from USD Superintendents, tour of BHS IDL facilities, tour of USD 244 Recreation Center, presentation and tour of the Coffey County Museum, and presentation on the Coffey County Arts Council.

31. Item No. 04-3; Hotaling talked with representatives from Charloma about meeting to close on loan documents and about the tax exemption application process.
32. Item No. 04-4; Hotaling mailed tax incentive ordinance affidavits of publication to LeRoy and Burlington City Clerks.
33. Hotaling attended a meeting with representatives of Rural Water #2, City of LeRoy, and Arnold's Greenhouse to discuss an extension from the Burlington to LeRoy waterline to the area around and including Arnold's Greenhouse. Those in attendance agreed that this project would benefit all entities involved. Cost estimates will be provided for 2 possible routes and the City of LeRoy and RWD #2 will draft legal agreements on the maintenance of the new line and sale of the water.
34. The County Attorney discussed several legal matters with the Board.
35. The Coffey County Sheriff stopped in to visit with the Board about office happenings.
36. Sipe moved to adjourn the meeting at 2:35 p.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capital Report – Miscellaneous dates
2. Coffey County Fire District No. 1 – Minutes of 10-18-04
3. City of Burlington – Minutes of 11-3-04
4. Coffey County Airport – Audit for 2003 and Minutes of 10-13-04
5. Bill Winter – Thank you
6. Road and Bridge Employees – Thank you
7. KDHE – Letter regarding Landfill Permit #297
8. Coffey County Council on Aging – Audit for 2003
9. CASA – Notice of Open House

Response Optional

10. National Guard – Invitation

11. KDHE – Public Notice No. KS-04-256

12. Vision Care Direct – Offer to provide service

Response Required

13. Merlin Williams – Application for re-appointment to Hospital Board

14. Arnold Kraft – Application for re-appointment to Hospital Board

15. National Guard – Burlington Branch – Request for funds

16. John Hetzel – Application for reappointment to Hospital Board

Minutes, November 29, 2004

Signed:

Attest:

Chairman

County Clerk