

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 28, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Present for a portion of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Sipe moved to approve the minutes of Monday, November 14, 2005, as corrected, seconded by Kirchner, 4 – yes, 0 – no, 1 abstention, Merry. Motion carried. Corrections were Monday, November 14, 2005, Paragraph 11b., after ‘expressed’ add “his opinion”. Add last sentence, ‘The unwritten policy of the past is currently being followed today.’ Paragraph 11c., after ‘a’ add “unwritten”.

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lindsay Payer, Health Dept., completion of IPP, from TP-III-b(-) to TP-III-b, from \$15.89 to \$16.14.

3a. Merry moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Register of Deeds Gwen Birk visited with the Board regarding advertising for a permanent part-time office clerk position for two days a week in the Register of Deed’s office.

4a. Merry moved to authorize Gwen Birk, Register of Deeds, to advertise for a permanent part-time office clerk for two days a week in the Register of Deed’s office, seconded by Crotts. Motion carried.

5. Merry moved to approve signing the 2006 Mental Health Service Center contract in the amount of \$60,000.00 that was allocated for the 2006 budget year, based on the approval of the County Attorney as to form, seconded by Kirchner. Motion carried.

6. Merry moved, at 9:30 a.m., to enter into a public hearing regarding the vacation of a portion of 7th Road lying west of Kafir Road, seconded by Kirchner. Motion carried.

6a. The Chairman asked for comments from the public. In attendance were Jeff Jauerning, Mary E. Knight, Ladonna Knight, Jeff Knight, and Terry Knight. There were no comments from the public.

6b. Merry moved to close the Public Hearing at 9:33 a.m. seconded by Sipe. Motion carried.

6c. Merry moved to approve Resolution no. 618-aq; A RESOLUTION TO VACATE A CERTAIN PORTION OF 7TH ROAD LYING WEST OF KAFIR ROAD, seconded by Kirchner. Motion carried.

7. Chairman Rowley, on behalf of the Board, presented Mary E. Knight with a plaque and photographs, in memory of her late husband, Walter, for his help in constructing a bridge many years ago near Lebo that is being replaced by Midwest Construction.
8. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated November 28, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
10. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
11. Item No. 99-13; Landfill: Compactor due to arrive December 1, 2005.
12. Item No. 99-13; Dust Control Policy: Review draft of proposed policy.
- 12a. Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to approve the written Dust Control Policy, seconded by Merry. Motion carried.
13. Caspar also presented the Construction Zone Report for the week ending November 21, 2005 and November 28, 2005.
14. The Board scheduled a road tour for Friday, December 9, 2005, at 8:30 a.m.
15. Chairman Rowley, on behalf of the Board, presented a Proclamation to the Waverly Bulldogs, proclaiming the week of November 28th – December 2nd, 2005, as Waverly Bulldogs Football Week.
16. Coffey County Fire Administrator Bill Walker met with the Board to present a summary of questions regarding the Burn Ban Resolution that were asked by citizens at the Library Forums. Walker expressed his appreciation for the Board's attendance at the meetings. The Fire Board voted unanimously to go forward with the Burn Ban Resolution. The Board expressed interest in being provided with answers to the questions that citizens had at the meetings. The Burn Ban is tentatively scheduled to take effect in February 2006. Walker will return with the answers to the questions regarding the Burn Ban.
17. Sheriff Randy Rogers spoke on behalf of the Emergency Planning Committee and expressed that the group would like to update the Emergency Plan and work with each city in the county to make sure all equipment is working properly. Emergency Preparedness Coordinator Becky Jewett, Burlington City Police Chief Doug Jones, and Coffey County Fire Administrator Bill Walker were also present. The committee will take an inventory of all available resources and organize them. The committee will also make sure there are Intergovernmental Agreements for utilization of equipment between cities by working with the city councils. The State of Kansas has decided that it is time to update all emergency plans. Walker expressed setting

sirens next to the Fire Stations because there is already back up generators or some type of additional power there.

18. Stan Wright, of Midwest Pumping, met with the Board to discuss purchasing the Music Box and starting the opry again. Originally, Wright opened the Music Box in 1989. Wright discussed his past successes in the opry business. Wright expressed interest in purchasing and opening a CCO (Coffey County Opry). Wright would like assistance from the County with the County paying the utilities, advertising expenses, taxes, etc.

19. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of November 28, 2005.

20. Item No. 96-3; Hotaling attended the graded exercise for the Coffey County / WCNOE Emergency Response Organization and served as one of the Coffey County Public Information Officers at the Joint Information Center (JIC) in Topeka. The JIC handled a large volume of information and got news statements dispatched in a timely manner. Seven rumors were dispelled through news statements and at media conferences. Hotaling also attended the FEMA preliminary exercise findings exit briefing at the Eisenhower Ed Center on November 18th. Every County and State facility received very good reports. There were no deficiencies or areas requiring corrective actions (ARCAs) to report.

21. Item No. 95-29; Hotaling provided Leadership Coffey County Youth Program applications and brochures to Rita Dawson, Coffey County Extension Office. Information will be mailed to 4-H participants who are juniors and seniors. The deadline for Youth Program applications is December 16th.

22. Item No. 96-3; Hotaling notified a Kansas Department of Commerce (KDOC) Representative that the County had received the CDBG interest payment from Mid-American Machine and that the County would forward a check to KDOC by the end of the month. Hotaling received notification from KDOC that funds for the next drawdown should be wired to the County CDBG account the week of November 28th.

23. Item No. 05-4; Hotaling participated in a conference call to review additional information on the call center building. An electrician and builder discussed the needs of the call center prospect and discussed specifications for lighting, workstations, and a generator, heating and air conditioning, etc. The more specifications that are available, the better the estimate of the cost of the building.

24. Item No. 05-4; Hotaling will be receiving some information on the Dream Homes building from the recent purchaser of the building. Hotaling will determine if enough footage would be available and whether the call center and his operation would be compatible. The call center needs a quite atmosphere and power equipment operating in adjacent rooms would be a problem. Hotaling also needed to see if the City of Lebo has some funding available to match operating subsidy approved by the City of Burlington.

25. Hotaling submitted a voucher to the Clerk's office in the amount of \$100.00 for the Derek P. Berry Scholarship Fund, with funds to come out of Economic Development Special Expenditures Fund.
26. Hotaling registered to attend the State of Kansas Prosperity Summit in Wichita on Thursday, December 8th, from 1 p.m. – 4 p.m. The Kansas Department of Commerce will present strategies developed from the regional prosperity summits that were held across the state several months ago.
27. The Board will sign checks and vouchers on Monday, December 27, 2005, at 1:00 p.m.
28. The Board recessed at 11:49 a.m. until 12:30 p.m. to sign checks and vouchers and to discuss any other County business that may arise.
29. Rowley adjourned the meeting at 2:30 p.m.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report
2. State of KS Board of Tax Appeals
3. KDHE - Public Notice KS-AG-05-296
4. KAC - Questionnaire
5. Sheriff's Office - Testing of Sirens
6. Lebo City Council Minutes - Oct. 3, 2005
7. Alliance for Technology Commercialization - promoting technology
8. The Kiplinger Tax Letter - Nov. 18
9. A Kiplinger Special Report - Nov. 18
10. The Kiplinger Letter - Nov. 18
11. The Kiplinger Letter - Nov. 11
12. Whitney B. Damron, P.A. - Municipal Policy Documents - KAC
13. Whitney B. Damron, P.A. - Kansas Collaborative
14. City of Gridley - Nov. 7 City Council Minutes
15. Coffey County Airport - Minutes of Oct. 12
16. Coffey County Library - Thanks for Proclamation
17. Stumbo, Hanson & Hendricks, LLP
18. Franecke Law Group
19. Coffey County Fire District #1 - Minutes of Oct. 17, 24, 27
20. Citrus Depot - Cleaners
21. Directory of Kansas Public Officials 2005-06

Minutes, November 28, 2005

Signed:

Attest:

Chairman

County Clerk

