

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 27, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crofts present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. WCNOC Representative Tim East was also present.
2. Sipe moved to approve the minutes of Monday, November 13, 2006, as written, seconded by Crofts. Motion carried. 1-abstention, Merry.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jordan Ecton, New Hire, Mechanic, Highway Department, TP-II-b, \$12.93, effective 11/27/06.
  - B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by David R. and Teresa K. Gregerson, regarding Lots Four (4), Five (5), Six (6) and Seven (7), in Block Sixty-one (61), in the City of LeRoy.
- 3a. Crofts moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
4. Sipe moved to approve the proclamation proclaiming the week of November 27 though December 1, 2006 as Waverly Bulldogs Football Week, seconded by Merry. Motion carried.
5. Merry moved, upon the approval of the Coffey County Attorney, to authorize and direct the Chairman to sign the Letter of Agreement among WIBW Radio Stations – 580 AM and 94.5 FM, Kansas Division of Emergency Management and Coffey County, seconded by Sipe. Motion carried.
6. Crofts moved, upon the recommendation of the County Engineer, to approve the revised job description of the Shop Clerk, seconded by Kirchner. Motion carried.
7. Hub Caspar, County Engineer, presented and discussed the weekly report dated November 27, 2006. John Zuern, Administrative Assistant, was also present.
8. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
9. Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

- 10.** Item No. 99-13; Landfill: Coffey County hosting LRA meeting November 28<sup>th</sup> @ 10:00 a.m.
- 11.** Casper also presented the Construction Zone Report for the week of November 27, 2006.
- 12.** Rowley moved to enter into Executive Session for 5 minutes at 9:45 a.m. to include each of the Commissioners, Hub Caspar and Donna Berland to discuss matters of non-elected personnel, seconded by Sipe. Motion carried.
- 13.** The Board resumed regular session at 9:50 a.m.
- 14.** The Board opened insurance bids at 10:00 a.m. All insurance companies met the criteria for the insurance bid specs. The Board then allowed all insurance companies that submitted bids 10 minutes to provide supplemental insurance information. The companies that submitted bids were KCAMP & KWORCC - Topeka, Gliem & Giddings, LLC - Paola, and Elliott Insurance – Burlington. The Board will have an insurance work study session Monday, December 4<sup>th</sup> at 11:30 a.m. to review all bids.
- 15.** George M. Hall, resident of Anderson County, met with the Board to express his displeasure with a political advertisement in which local attorneys supported a local judge.
- 16.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of November 13, 2006. Hotaling also presented the weekly report for the week of November 20, 2006.
- 17.** Item No. 95-21; Hotaling attended a public meeting hosted by WCNOG at 7 p.m., Tuesday, November 14<sup>th</sup>, at the Dwight D. Eisenhower Learning Center. Members of the plant's executive team highlighted recent operational successes and explained the license renewal process currently underway. The plant also set a record for breaker to breaker run, completed a successful refueling outage, and more than 5.5 million hours worked without a lost-time accident. Photos from the October outage were also presented. Investments in increased security capabilities and emergency plan operations were also discussed.
- 18.** Item No. 97-7; Hotaling attended Coffey County Chamber of Commerce After 5 meeting held at the Burlington Fire Station from 5 p.m. – 6:30 p.m., Tuesday, November 14<sup>th</sup>. Representatives from CableOne discussed advertising options available on the Mediacom cable system in this area. Ads purchased from CableOne run on cable systems in Edgerton, Baldwin City, Wellsville, Osage City, Lyndon, Carbondale, Scranton, Burlingame, Lebo, New Strawn, Burlington, LeRoy, Gridley, Madison, Hamilton and Eureka. Emporia is also available for an additional charge. Hotaling spoke with several people from Edgerton that attended the Christmas craft fair after seeing our ad on the event over the Edgerton cable system. Hotaling asked the representatives to provide additional information on the local access channel operated by Mediacom in Osage City.
- 19.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region annual meeting in Neodesha on Thursday, November 16<sup>th</sup>. The membership discussed and approved the organization

participating in the Wichita Sports, Boat & Travel Show this coming February. Other events the organization will be attending, including the Kansas Sampler Festival and SEK Day on the Hill, were discussed. Officers for 2007 were elected and installed.

**20.** Item No. 05-4; Hotaling reviewed the call center options and finalized a package of information concerning the building choices for the commission. Hotaling provided copies of the building appraisal to each commissioner. Hotaling answered questions concerning building and local incentive package to one of the prospective call center vendors. The vendor stated that 80 communities had been reviewed for the call center's location. Burlington is one of the 4 finalist communities still competing for the call center location.

**21.** Item No. 06-3; Hotaling made copies of application submitted by KanBuild for Economic Development assistance and mailed them to City of Lebo, Frontier Financial Partners and Larry Hendricks for review. Upon review completion and recommendation letters from entities and reviewing the application, the County and KanBuild can begin serious negotiations concerning KanBuild's expansion at the Lebo building.

**22.** Item No. 98-7; Hotaling reviewed information from KOAM-TV in Pittsburg on the 30 second public service announcement being produced in conjunction with the Southeast Kansas Tourism Region to promote tourism in Southeast Kansas. Hotaling reviewed possible photos to send to KOAM. Hotaling will use some digital photos of the museum, WCNO, caboose, etc.

**23.** Item No. 05-3; Hotaling received information that the Southeast Kansas Regional Prosperity Foundation has been approved to utilize the SEKRPC's 501(c)(3) status by the Kansas Department of Commerce. This provides the opportunity for the Regional Prosperity Foundation to market tax credits for 2006.

**24.** Item No. 05-4; Hotaling continued to receive requests for additional information from several call center prospects. Hotaling cannot provide specific answers for some of their requests at this time. Hotaling will need to know what building the County is proposing, location, telecommunications infrastructure available, rental rate, etc. Hotaling will set up a time for commissioners to tour the Decker building on Wednesday, November 22<sup>nd</sup>, from 10 a.m. to 11:30 a.m. Hotaling confirmed that one call center prospect will be attending the commission meeting on November 27<sup>th</sup>.

**25.** Ron McVey and Melvin Thomas, Decker Construction, Inc., and Dennis Hoffman, Young Williams PC Call Center, met with the Board to discuss the County purchasing the Decker Construction building contingent upon the State awarding the Young Williams PC Call Center a state contract.

**25a.** Rowley moved to approve the Memorandum of Understanding with Young Williams PC and Decker Construction Inc. related to the call center and authorize and direct the Chairman to sign the same, upon the approval of the County Attorney as to form, seconded by Sipe. Motion carried.

26. Commissioner Gene Merry and Administrative Assistant Donna Berland stated that their salary information for the year 2005 was not listed on their Social Security reports. Merry stated that he had received phone calls from Coffey County retirees regarding this issue and Merry wanted it reported in the minutes. Coffey County Clerk Angie Kirchner explained that the Clerk's office had correctly submitted the information to the Social Security Administration; however, during the transmission electronically there was an error in the transfer of the annual Social Security reporting. Kirchner also explained that the information is being processed and will be properly corrected for all employees' Social Security Reports for the year 2005. Kirchner will be sending a Memo out to all employees explaining the situation and that everything will be corrected.

27. The Board examined, questioned and signed warrants and vouchers for the month of November 2006.

28. Rowley adjourned the meeting at 2:10 p.m.

### **Meetings attended**

1. Rowley attended the Kansas Association of Counties (KAC) meeting in Topeka, Kansas
2. Kirchner attended the Kansas Association of Counties (KAC) meeting in Topeka, Kansas
3. Sipe attended the Kansas Association of Counties (KAC) meeting in Topeka, Kansas
4. Merry attended the Kansas Association of Counties (KAC) meeting in Topeka, Kansas
5. Crotts attended the Kansas Association of Counties (KAC) meeting in Topeka, Kansas

### **Correspondence**

#### No Response Required

1. Shane Bartley - LKM - Request for Flags - 11/17/06
2. Coffey County Fire District #1 Board Meeting Minutes - October 16, 2006
3. KU Transportation Center - Aggregate/Concrete Basics Seminar
4. Larry Emig - Thank you note
5. City of Gridley - November 6, 2006 Council Meeting Minutes

6. Kiplinger's Personal Finance Adviser - November 2006
7. The Kiplinger Letter - Nov. 3, 10, 2006
8. The Kiplinger Tax Letter - Nov. 3, 2006
9. Coffey County Historical Society & Museum Newsletter - Nov. 2006

Minutes, November 27, 2006

Signed:

Attest:

Chairman

County Clerk