

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 27, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer and Perry Powell present. County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer, County Attorney Doug Witteman and Fred Rowley, Jr., 3rd District Commissioner Elect, were also present. WCNOC Representative Cassie Burgio and Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sleezer moved to approve the minutes of Monday, November 13, 2000, as corrected, seconded by Knapp, 4-0-1, Merry abstained. Motion carried. Corrections were: November 13, 2000, paragraph 4, add, “seconded by Sipe” after ‘written’. Paragraph 6, add “moved” after ‘Sleezer’, delete “moved” after ‘Sheriff’. Paragraph 7, delete “first” after ‘USD 245’ and add “budget” after ‘Commission’ in fourth sentence.

3. **CONSENT AGENDA:**

A. Move to authorize and direct the Chairman to sign 25 Orders for Refund of Taxes in the total amount of \$2,183.71.

No. 4398 payable to Albert Edelman, in the amount of \$17.45, for the year 1999.

Reason: Exempted 1995 W.W. stock trailer, Doc #2000-7866-TX.

No. 4399 payable to Garth Beckett, in the amount of \$1,116.06, for the year 2000.

Reason: Split by deed – 2 supplement orders made. This replaces the Order for Refund Taxes, No. 4397, as approved November 13, 2000.

No. 4400 payable to Glenda Miller, in the amount of \$27.34, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4401 payable to Bradley Mullen, in the amount of \$322.66, for the year 2000.

Reason: Clerical error & split – supplement order made.

No. 4402 payable to Dennis Hodges in the amount of \$45.22, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4403 payable to Dorothy Scoggin, in the amount of \$24.04, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4404 payable to Albert Alexander, in the amount of \$43.68, for the year 2000.

Reason: Split by deed, supplement order made.

No. 4405 payable to Paul Abendroth, in the amount of \$39.78, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4406 payable to Theron Metzger, in the amount of \$95.94, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4407 payable to Daniel R. Birk, in the amount of \$1.94, for the year 2000.

Reason: Clerical error – supplement order adding imp.

No. 4408 payable to John T. Wright, in the amount of \$21.68, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4409 payable to Delmar Robinson, in the amount of \$64.68, for the year 2000.

Reason: Split by deed – supplement order made.

No. 4410 payable to Betty L. Winn, in the amount of \$114.62, for the year 2000.

Reason: Oil lease L.E. Stroud/clerical error due to computer update; take this off as royalty – was double assessed.

No. 4411 payable to Albert Edelman, in the amount of \$16.62, for the year 2000.

Reason: Exempt 1995 W.W. stock trailer, Doc #2000-7866-TX.

No. 4412 payable to Lloyd Truelove, in the amount of \$62.56, for the year 2000.

Reason: Exempt 1997 trailer, Doc #1999-7988-TX.

No. 4413 VOID.

No. 4414 payable to Douglas E. VanderLinden, in the amount of \$15.06, for the year 2000.

Reason: Sold 1986 Chevy automobile in 1999 – value certified should have been taken off. Clerical error.

No. 4415 payable to LeRoy Co-op Association, in the amount of \$17.00, for the year 2000.

Reason: Clerical error, corrected purchase price on 5-ton tender box per business owner.

No. 4416 payable to Bake-Ary, in the amount of \$49.20, for the year 2000.

Reason: Assigned new number (property ID#) as previous owner has delinquent taxes on this number.

No. 4417 payable to Edward Hoyt, in the amount of \$38.47, for the year 2000.

Reason: Exempted trailer, Doc #2000-8145-TX.

No. 4418 payable to Edward Hoyt, in the amount of \$2.70, for the year 1999.

Reason: Exempt 1973 stock trailer, Doc #2000-8145-TX.

No. 4419 payable to Lester Reimer, in the amount of \$2.63, for the year 2000.

Reason: Changed length of boat trailer from 21' to 18'.

No. 4420 payable to Moore Propane, Inc./ c/o Doug Moore, in the amount of \$16.84, for the year 2000.

Reason: Wrong taxing unit. Propane tank is in Hampden Twp.

No. 4421 payable to Keith Kelly, in the amount of \$12.00, for the year 2000.

Reason: Take 1970 Ford truck 16M out of Waverly City. It is in Pottawatomie Twp.

No. 4422 payable to Robert Reavis, in the amount of \$9.82, for the year 2000.

Reason: Sold boat, motor and trailer to Mike Mast 10/99.

No. 4423 payable to Lincoln 77, Inc., in the amount of \$5.72, for the year 2000.

Reason: Lowered penalty valuation due to decimal interest changes.

3a. Knapp moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.

4. Coffey County Housing Authority Director Steve Lightle updated the Board on current housing projects. Lightle also presented a memo describing three (3) specific grant requests, which he is applying for through the Kansas Department of Commerce and Housing, State Housing Trust Fund. The applications are due December 1, 2000.

- 1) Buy Down on Home Purchase. \$75,000.00 Coffey County match will be the use of Coffey County Construction Fund.
- 2) Home Maintenance Repair. \$20,000.00 grant request and \$20,000.00 Coffey County match.
- 3) Home Rehabilitation Grant. \$75,000.00 grant request and \$25,000.00 Coffey County match.

4a. All County match money is coming from the Housing Authority budget. The Board passed 3 resolutions in support of the grant applications.

4b. Sipe moved to approve Resolution No. 680, A RESOLUTION STATING SUPPORT FOR THE COFFEY COUNTY HOUSING AUTHORITY APPLICATION FOR A GRANT FROM THE KANSAS DEPARTMENT OF COMMERCE & HOUSING STATE HOUSING TRUST FUND, seconded by Knapp. Motion carried.

4c. This grant will be used to repair and maintain homes for low to moderately low income families.

4d. Sleezer moved to approve Resolution No. 681, A RESOLUTION STATING SUPPORT FOR THE COFFEY COUNTY HOUSING AUTHORITY APPLICATION FOR A GRANT FROM THE KANSAS DEPARTMENT OF COMMERCE AND HOUSING STATE HOUSING TRUST FUND, seconded by Sipe. Motion carried.

4e. This grant will be used to rehabilitate homes for low to moderately income families.

4f. Knapp moved to approve Resolution No. 682, A RESOLUTION STATING SUPPORT FOR THE COFFEY COUNTY HOUSING AUTHORITY APPLICATION FOR A GRANT FROM THE KANSAS DEPARTMENT OF COMMERCE AND HOUSING STATE HOUSING TRUST FUND, seconded by Powell. Motion carried.

4g. This grant will be used to provide a subsidy to moderate income households for the purchase of new homes.

5. Charles Huff, Chairman, Don Brinkman, Treasurer, and Bill Walker, Transportation Director, Coffey County Council on Aging, met with the Board and presented a summary of a grant application for an Expansion of Transportation program to the Board for their information. The goal of the Council is to provide transportation service to any Coffey County resident that is in need of transportation. The Council is currently constructing a building to house up to four vehicles. The goal is to have the program fully operational by June 30, 2002.

6 I.J. Bittle, 1003 4th Rd. SW, Gridley, presented a written request to vacate approximately 860 ft. of right-of-way in Section 05, Township 23, Range 15. Mr. Bittle said the right-of-way has not been used for probably sixty years and there is no sign of a road at all. The Board directed the County Attorney to start the process of vacating the right-of-way.

7. The Coffey County Commission discussed the Sheriff Department's efforts to promote and enforce the use of safety belts and child safety seats.

- 7a.** Sipe moved, upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the Certificate of Commitment regarding the Safety Belts and Child Safety Seats, seconded by Sleezer. Motion carried.
- 8.** Sleezer moved, upon the recommendation of the Register of Deeds and the Register of Deeds elect, Sleezer moved to authorize and direct the Chairman to sign the revised Table of Organization for the Register of Deeds office and the revised job descriptions for Deputy and Assistant Deputy of Register of Deeds, and further approve advertising for the position both in-house and outside concurrently. Seconded by Merry. Motion carried.
- 9.** The Board also discussed salaries of incoming elected officials, as well as the proposed level of compensation for a S.T. Temp position in the Register of Deeds office. The Board will continue the policy presently in effect, which states that the incoming Elected official shall receive the same compensation as the outgoing official.
- 10.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the period November 13 to November 17, 2000. This report was not presented on November 20, as there was no Board meeting due to the annual Kansas Association of Counties meeting.
- 11.** Item No. 95-25; Hotaling finalized packets for students, parents, counselors and airport representatives on the flight training scholarship program. Hotaling set up table and refreshments for flight training scholarship proclamation ceremony.
- 12.** Item No. 97-6; Hotaling met with Steve Davis, Director of the Mid-America Manufacturing Technology Center (MAMTC-PSU), to discuss possible programs for the Coffey County Manufacturers Association (CCMA). One of the popular seminars offered by MAMTC is called "Lean Manufacturing 101". This one-day seminar gives step-by-step guidance on how to modify the workplace to speed up time between order placement and shipments. Davis visited several Coffey County manufacturers while he was in the area.
- 13.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce Tourism Committee meeting at the Museum. The Chamber is considering the development of a website. A sub-committee has been formed to study the possibility of a FAM tour and running the tour more efficiently. The tour brochure will be updated after the first of the year.
- 14.** Item No. 98-7; Hotaling attended the SEK Tourism Region Annual Meeting at Glenclif Farm Bed & Breakfast just north of Independence. Coffey County will be well represented with Deborah Kennamore serving as President of the organization in 2001. Sid Meeker, Coffey County Chamber of Commerce Executive Director, also attended the meeting and was impressed with the energy and cooperation within the group as plans

were made for 2001. Hotaling presented the final Treasurer's report for 2000. 2001 Treasurer will be Kim Chamblee of the Independence, Kansas CVB.

15. Item No. 98-10; Hotaling completed articles for the SEK, Inc. New Review magazine. Hotaling completed official annual meeting notices and proxies to be mailed out from the SEK, Inc. office in Chanute. Hotaling finalized the menu with Chanute Country Club manager. Hotaling completed a brochure for the annual meeting and dinner. Hotaling mailed the brochure and other SEK, Inc. information to Lieutenant Governor Gary Sherrer, who will be the dinner speaker for the December 6, 2000 event.

16. Hotaling gathered information on the Coffey County Economic Development program and strategic plan for the Kansas Association of Counties panel discussion on economic development.

17. Hotaling also presented and discussed the weekly report for the week of November 20 to November 22, 2000.

18. Item No. 95-10; The Governor's Classic 2001 Committee met to start planning for the 5th Annual Classic to be held at the Coffey County Lake on June 6, 2001. Several corporate sponsors have already committed support to the event, including Aetna Financial Services. Invitation letters from Governor Graves will be sent out to sponsors and participants within two weeks. This year's event will include an 18-hole golf tournament with nine holes at Rock Creek Country Club and 9 holes at Indian Plains in New Strawn.

19. Item No. 97-8; Hotaling sent a letter to Rock Creek Woodworks to request updated full time employee numbers to set loan payments for the next 12 months.

20. Item No. 98-7; Hotaling completed the change over of SEKTR Treasurer's duties to Kim Chamblee with the Independence CVB. Hotaling transferred SEKTR funds to the Bank of America in Independence from the Commerce Bank in Columbus and provided all past records to Chamblee and President Deborah Kennamore.

21. Hotaling presented information on the Coffey County Economic Development for Kansas Association of Counties Annual Conference Cracker Barrel Education Workshop. Other economic development professionals on the workshop panel were B.J. Smart, Director of Washington County Economic Development Department, and Gary Carlson, Executive Director of the Leavenworth Area Development Corporation.

22. Hotaling said he has been working with Andrew Corporation regarding a waste disposal issue and everything is being worked out.

23. Sleezer moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County Employees regarding the Employee Questionnaire, seconded by Sipe. Motion carried.

- 23.** The Board directed the Administrative Coordinator to prepare the Christmas gift certificates for all employees, in the amount of \$20.00 each, for distribution on December 15, 2000.
- 24.** Hub Caspar, County Engineer, submitted his weekly report dated November 27, 2000.
- 25.** Item No. 93-01; Road Permit Report: Six Road Permits were issued during the past week.
- 26.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 27.** Zoning; Adopt Resolution No. 683, approving Subdivision Regulations as recommended by the Coffey County Planning Board.
- 27a.** Knapp moved, upon the recommendation of the Coffey County Planning Board and approval of the County Attorney as to form, to approve Resolution No. 683, which adopts revised Subdivision Regulations for the Unincorporated area of Coffey County, seconded by Powell. Motion carried.
- 28.** Powell moved to authorize and direct the Chairman to sign the Notice to the Township Board form for Cedar Valley Investments, L.L.C. (Amoco Travel Center) located at 2754 US Hwy 75, Lebo, KS 66856 for application for a Cereal Malt Beverage License, seconded by Sleezer. Motion carried.
- 29.** Whitney B. Damron, P.A. updated the Board on legislative issues. The 2001 Kansas Legislature is scheduled to begin on January 8, 2001. Damron said a big issue this session will be school finance. He also presented several related documents for Board review.
- 29a.** Merry moved, upon the approval of the County Attorney as to form, to approve the Memorandum of Agreement regarding governmental services/lobbying for the year 2001 with Whitney B. Damron, P.A. and to authorize and direct the Chairman to sign the same, seconded by Sipe. Motion carried.
- 30.** Sleezer moved to recess into Executive Session at 11:59 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Knapp. Motion carried.
- 31.** The Board resumed regular session at 12:04 p.m.
- 32.** Members of the Canvassing Board signed the appropriate General Election books for November 7, 2000 as prepared by the Clerk's office.

33. Sleezer moved to adjourn the meeting at 12:16 p.m. until 8:30 a.m., Wednesday, November 29, 2000, to sign warrants and vouchers and attend to other County matters that may arise, seconded by Knapp. Motion carried.

CORRESPONDENCE:

Response Required

1. Gary Haas – Letter regarding reappointment to Fire District Board.

Response Optional

2. Coffey County Chamber of Commerce – Notice of Public Forum
3. Invitation – Retirement dinner and dance honoring Wayne Leffler
4. University of Kansas – Notice of Seminar

Response Not Required

5. Council on Aging – KDOT Application for Public Transportation Assistance Project
6. Whitney Damron – Newspaper Article
7. City of Waverly – Letter regarding \$15,000.00 grant from KDOCH Community Capacity Building Grant Program
8. Craig Simons, Harvey County – Letter regarding exempted property in Harvey County
9. Whitney Damron – Letter regarding Request for Information/Low-Level Radioactive Waste Commission
10. Charlene Lueker – Thank you note
11. City of Burlington – Minutes – November 1, 2000
12. KTECnology Newsletter, November/December 2000
13. Lake Region RC&D Council – 2000 Annual Report
14. Tri State Engineering, Inc. – Newsletter

Minutes, November 27, 2000

Signed:

Attest

Chairman

County Clerk