

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 26, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Attorney Doug Witteman, County Payroll Clerk Denise Humlicek and Administrative Assistant Donna Berland were also present for the meeting.
2. Combes moved to approve the minutes of Monday, November 19, 2012, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda:**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kenneth Roney II, Highway Department, Civil Engineering Technician, Classification from TP-II-c to TP-III-a, wage from \$16.05 to \$18.68, effective 12/1/12.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Saueressig moved upon the recommendation of the Communications Supervisor/911 Coordinator, to find that the informal bid of Central Computer Distribution, Olathe, KS, is the best bid and to approve the purchase of one (1) Dell PowerEdge T620 Rack Server for replacement of current Computer Aided Dispatch Server from same, in the total amount of \$8,963.00 including shipping. Funding for the purchase will come from the 2012 Coffey County 911 Fund, seconded by Robrahn. Motion carried.
5. County Engineer Wayne Blackbourn presented the weekly report for November 26, 2012.
6. Item No. 93-01; Road Permits: No road permits were issued during the past week.
7. Item No. 99-13; Zoning Permit/Application Report: One zoning permit was issued during the past week.
8. Item No 2012-48; County Shop Office Addition: Request authorization to solicit formal bids for the addition of office space to the County Shop. No action was taken.
9. Item No 2012-61; Table of Organization: Approve revised Highway Department Table of Organization.
- 9a. Crotts moved based upon the recommendation of the County Engineer, to approve the revised Highway Department Table of Organization as presented November 26, 2012, seconded by Combes. Motion carried.
10. Emergency Management Director Russel Stukey met with the Board to discuss EOC positions.

11. Rowley moved to enter into Executive Session for 10 minutes at 9:54 a.m., to include each of the Commissioners and the Emergency Management Director, to discuss personnel matters of non-elected personnel, seconded by Crofts. Motion carried
12. The Board resumed regular session at 10:04 a.m.
13. Health Department Administrator Lindsay Payer met with the Board to discuss the department table of organization and the year end fund request of \$56,000.
- 13a. Saueressig moved to approve the revised table of organization for the Health Department, seconded by Crofts. Motion carried.
- 13b. Crofts moved, upon the recommendation of the Health Department Administrator, to transfer the \$56,000 that the Commission approved to support the 2012 Health Department operating budget to the Health Department Fund, seconded by Combes. Motion carried.
14. Sheriff Randy Rogers met with the Board to discuss his role in the EOC and staffing in the jail.
15. Rowley moved to close the courthouse on December 24, 2012 due to State offices being closed and the unavailability of transacting some business, seconded by Crofts. Motion carried 4-Yes, 1- No; Saueressig.
16. Robrahn recessed the meeting at 11:22 a.m., until Wednesday, November 28, 2012, at 9:00 a.m., to question and sign warrants and vouchers for the month of November 2012, and to address any other County business that may arise.

Correspondence

1. Hawver's Capitol Report – November 19, 21, 2012
2. City of Burlington – Council Meeting Minutes of November 7, 2012
3. KAC – 2013 Legislative Policy Statement – November 20, 2012
4. City of Gridley – Council Meeting Minutes of November 5, 2012
5. Mental Health Center – Board Meeting Minutes of October 17, 2012
6. KAC – County Comment of November 2012

Minutes, November 26, 2012

Signed:

Attest:

Chairman

County Clerk