

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 25, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present. Commissioner Meats was absent.
2. Robrahn moved to approve the minutes of Monday, November 18, 2013, as corrected, seconded by Saueressig.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Ryan Durst, Highway Department, ROW/Utility Coordinator, Step Change, Classification: TP-III-a to TP-III-b, wage: from \$19.05 to \$20.18, effective 8/14/13.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.
4. Robrahn moved to approve the letters of appreciation by the Board and Chamber of Commerce gift certificates in the amount of \$20.00 each as a Christmas gift for County employees, appointed boards, District Court and Extension employees, seconded by Combes. Motion carried.
5. Combes moved to reappoint Ronda Truelove as a member of the Coffey County Tourism & Visitor's Board to a two-year term, effective January 1, 2014 and ending December 31, 2015, seconded by Saueressig. Motion carried.
6. Saueressig moved to reappoint Kelli Higgins as a member of the Coffey County Tourism & Visitor's Board to a two-year term, effective January 1, 2014 and ending December 31, 2015, seconded by Combes. Motion carried.
7. Robrahn moved to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the year-end expenditures, seconded by Rowley. Motion carried.
8. County Engineer Wayne Blackbourn presented the weekly report for November 25, 2013.
9. Item No. 93-01; Road Permits: No road permits were issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
11. Robrahn moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to find that (B-003) 2004 Komatsu GD655-3CA

Serial # 51021 and (B-011) 2006 Komatsu GD655-3C Serial #51267 are no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in or sale, seconded by Combes. Motion carried.

12. Item No. 2013-69; Request – Lighting at County Shop: Request authorization to solicit informal bids and purchase lighting for the County Shop.
- 12a. Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer’s request to solicit informal bids and purchase lighting for the County Shop to be paid from the Capital Improvement Reserve Fund, seconded by Robrahn. (This is to correct deficiencies in the current lighting system.)
13. Item No. 2013-70; Request – Doors and Trim at County Shop: Request authorization to solicit informal bids and purchase doors and trim for Wash Bay - Bay 4 at the County Shop.
- 13a. Combes moved, based upon the recommendation of the County Engineer, move to approve the County Engineer’s request to solicit informal bids and purchase doors and trim for Wash Bay - Bay 4 at the County Shop to be paid from the Capital Improvement Reserve Fund, seconded by Robrahn. Motion carried.
14. The County Engineer has been in contact with the Kansas Department of Transportation (KDOT) regarding the intersection at 58th & Angus. KDOT has informed the County Engineer that the traffic study and any corrective action will have to be done by KDOT. KDOT stated that it will take 2 to 3 months to complete the traffic study.
15. Blackburn also presented the Construction Zone Report for the week of November 25, 2013.
16. Saueressig moved to enter into Executive Session for 15 minutes at 10:16 a.m., to include each of the Commissioners, the Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
17. The Board resumed regular session at 10:31 a.m.
18. The Board questioned and signed warrants and vouchers for the month of November 2013.
19. Rowley moved to enter into Executive Session for 15 minutes at 1:09 p.m., to include each of the Commissioners, the Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
20. The Board resumed regular session at 1:24 p.m.

21. Combes moved to enter into Executive Session for 15 minutes at 1:26 p.m., to include each of the Commissioners, the Engineer and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Robrahn. Motion carried.
22. The Board resumed regular session at 1:41 p.m.
23. Combes moved to enter into Executive Session for 10 minutes at 1:50 p.m., to include each of the Commissioners, the Engineer and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Rowley. Motion carried.
24. The Board resumed regular session at 2:00 p.m.
25. Combes adjourned the meeting at 2:09 p.m.

Correspondence

1. Coffey County Hospital – Board Meeting Minutes of November 18, 2013
2. Whitney Damron – KC Star – Realtors, bankers aim to repeal Kansas mortgage registration fee – November 23, 2013
3. Barbara Anderson – Kansas Department of Commerce – ROZ Request for Information – November 19, 2013
4. Coffey County Library – Board Meeting Minutes of October 21, 2013
5. U.S. Senator Jerry Moran – Kansas Common Sense Newsletter – November 19, 2013
6. KAC – County Comment – November 2013
7. The Kiplinger Letter – November 15, 2013

Minutes, November 25, 2013

Signed:

Attest:

Chairman

County Clerk