

1. The Commission Chambers opened at 8:00 a.m., Monday, November 22, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present. Commissioner Elect Kenneth Combes was also present.

2. Robrahn moved to approve the minutes of Monday, November 8, 2010 as written, seconded by Crotts. Motion carried.

3. The Board presented Cindy Joy and John Liddell with years of service pins and awards.

4. Recycling Director Todd Bemis met with the Board to discuss paying an invoice for a concrete pad at the Recycling building.

5. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Devin Haines, New Hire, subject to New Hire IPP, Officer, Sheriff's Office, classification LE-III-c, wage \$17.48, effective 11/24/10.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Jeffrey A. and Julia M. Meares. Commencing at the NE corner of NW ¼ of section 35, township 19 S range 13 E of the 6th p.m. Coffey County, Kansas thence W along the N section line of an assumed bearing of S90 00'00" W 171.29 feet to the point of beginning; thence S90 00'00"W 994.98 feet; thence S00 07'35"E 273.26 feet; thence N88 50'21 "E 479.28 feet; thence S17 31'37"E 240.40 feet; thence S89 17'17"E 66.63 feet; Thence N02 00'02"E 148.33 feet; thence S88 02'42"E 151.41 feet; thence S08 10'51 " W 58.91 feet; thence S83 47'24"E 153.45 feet; thence N10 03'41 "E 432.10 feet to the point of beginning. Book Volume M238, Page 459 of the records of the Register of Deeds for Coffey County, Kansas.

5a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

6. Crotts moved to provide a maximum of \$ 750 to cover the expenses of final disposition of any unclaimed body when the County is required to do so pursuant to the provisions of K.S.A. 22a-215, seconded by Sipe. Motion carried.

7. Saueressig moved, upon the recommendation of the Insurance Committee, to find the bid of Employers Mutual Insurance Company as submitted by TrustPoint Insurance Agency and to award the bid in the amount of \$215,732 with the \$2,500 deductible option to same and to authorize and direct the Chairman to sign any documents related thereto, seconded by Robrahn. Motion carried 4-yes, 0-no, 1-abstention, Crotts.

- 8.** Sipe moved to approve the notice to Coffey County Employees and Elected Officials regarding designated pay periods for 2011, seconded by Robrahn. Motion carried.
- 9.** Rowley moved to approve the Legal Holidays for Coffey County Employees during the calendar year 2011 and New Year's Day 2012, seconded by Sipe. Motion carried.
- 10.** Engineer Wayne Blackburn presented the weekly report for the week of November 22, 2010.
- 11.** Blackburn presented years of service pins and awards to Jeff Beyer and Art Eccles. Danny Frye was also present.
- 12.** Item No. 93-01; Road Permit Report: No Road Permit was issued during the past week.
- 13.** Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
- 14.** Item No. 2010-49; Equipment Purchase – Compact Utility Tractor: Request authorization to solicit formal bids for one (1) (30-40p) Compact Utility Tractor with a trade-in of T-12 a 1994 John Deere 955 Vin#LV0955D181388 for the seeding crew to be paid from the Road and Bridge Fund. (Replacement item for undersized equipment).
- 14a.** Sipe moved to approve the County Engineer's request to solicit formal bids for one (1) (30-40p) Compact Utility Tractor with a trade-in of T-12 a 1994 John Deere 955. VIN# LV0955D181388 for the seeding crew to be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
- 15.** Blackburn also presented the Construction Zone report for the week of November 22, 2010.
- 16.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for November 8, 2010 to November 19, 2010.
- 17.** Item No. 95-10; Hotaling confirmed with Leonard Jirak that the Coffey County Lake creel limits and length limits will not change for 2011. Hotaling will proceed with reprints of the angler survey cards as the supply for 2010 is nearly depleted.
- 18.** Item No. 95-25; Hotaling attended the Christmas Craft Show in Burlington on Saturday, November 20th. Hotaling provided materials on Coffey County displayed at the Burlington Rotary Club booth.
- 19.** Item No. 95-29; Hotaling completed draft agendas for the Leadership Coffey County Program. Hotaling will finalize presenters and start advertising for participants in late December. Classes will be held from 5:30 – 8:30 p.m., on the 1st and 3rd Mondays of February, March and April. The program will be able to complete 6 sessions in three months and the 5:30 p.m. start

time should make it possible for youth involved in athletics or other after school activities to participate in the program.

20. Item No. 95-32; Hotaling informed Countertop Trends management that Coffey County Economic Development would assist the company in the cost to participate in the Mid-America Manufacturing Technology Center (MAMTC) Eureka Jumpstart Training Program.

21. Item No. 97-7; Hotaling met with a printing company representative and Coffey County Chamber of Commerce representatives to discuss updating and reprinting the Coffey County Visitor's & Relocation Guide. Hotaling stated that most of the 2009-2010 guides should be used by February. Coffey County will be participating with Southeast Kansas Tourism Region at the Kansas City Sport Show in January and the Tulsa Sport Boat & Travel Show in February. Coffey County will have its own booth at the Wichita Sport Boat & Travel Show in February. These shows should use up all remaining 2009-2010 guides.

22. Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) meeting held at the Eisenhower Training Center at WCNOG on November 18th. The membership reviewed trade show schedules and finalized plans for the Kansas Sampler Festival group tent. Officers for 2011 were elected and the SEKTR budget for 2011 was approved.

23. Item No. 00-3; Hotaling received updated information and billing for flight training scholarship participants from Dan Dewald. Three more students have received pilots' licenses and two have soloed and should receive licenses in the next 6 to 12 months.

24. Item No. 05-3; Hotaling provided additional information on equipment, liens and collateral to the Southeast Kansas Prosperity Foundation concerning a loan application for a LeRoy business.

25. Item No. 10-2; Hotaling attended a meeting at Fanestils in Emporia. Representatives from the City of Lebo, Kramer Engineering, Fanestils, and a wastewater treatment company reviewed KDHE requirements and the cost of meeting these requirements. The treatment company will install a treatment unit at Fanestils and collect data from the unit for a week. After the data is collected the company can estimate the cost of the pre-treatment system that Fanestils will need to purchase to meet KDHE requirements.

26. County Clerk/Election Officer Angie Kirchner provided the names for the drawing for the Office of Township Clerk in the Townships of Lincoln, Ottumwa and Spring Creek that tied for the Office in the 2010 General Election. The following were drawn for the Office of Township Clerk in Lincoln Township - Carrie Sloan, Ottumwa Township - Richard Croll, and Spring Creek Township - Terry Kimmel. Kirchner will add the Township Clerk Elects to the appropriate totals and official record. Kirchner will notify the Township Clerk Elects that were drawn. Shea Walgren was present.

27. Information Technology Director Bill Bauer met with the Board to discuss purchasing software to finish up installation for the County's financial management software upgrade through Manatron.

27b. Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract Number 07359 and to approve the purchase of Microsoft Select Software from SHI (Software House International), in the total amount of \$7,134.00 and to authorize and direct the IT Director to sign all documents related thereto, with funding for the purchase will come from the 2010 General Fund, Technology Training and Equipment Line Item, seconded by Sipe. Motion carried.

28. Saueressig recessed the meeting at 10:49 a.m., until Wednesday, November 24, 2010, at 8:30 a.m. to question and sign warrants and vouchers for the month of November, and to address any other County business that may arise.

29. Correspondence

1. City of Burlington – Council Meeting Minutes of November 3, 2010
2. Coffey County Historical Society – September 27, 2010 Board of Directors Meeting
3. The Kiplinger Letter – November 5, 12, 2010
4. The Kiplinger Tax Letter – November 12, 2010
5. City of Gridley – Council Meeting Minutes of November 1, 2010
6. Thank you note – Jamie, Kerri, Dylan & Chase Poire
7. Thank you note – Gene Birk Family
8. Coffey County Airport – Minutes of October 11, 2010
9. Coffey County Rural Water District 3 – October 6, Board Meeting Minutes
10. NACo e-News – November 9, 2010
11. Whitney Damron – Special Committee on Energy and Environmental Policy - November 9, 2010
12. Hawver’s Capitol Flash – November 8, 9, 10, 12, 15, 16, 17, 19, 2010
13. Coffey County Transportation – Minutes of July 2010 Board Meeting
14. Whitney Damron – No Money, No Nukes – November 17, 2010
15. Coffey County Housing Authority – Board Meeting Minutes of October 12, 2010
16. City of New Strawn – Council Meeting Minutes of September 2 and October 7, 2010

17. KAC – County Comment – November 2010
18. County Economic Vitality and Distress 2009 Report Update - Kansas, Inc. – August 2010
19. KS LTAP Newsletter – Summer 2010
20. Thank you note – Wayne and Debbie Blackburn and Family
21. Kiplinger’s Personal Finance Adviser – November 2010
22. Thank you note – The Witteman Family
23. Thank you note – Debbie Poire
24. Invitation to Chief Bill Walker Retirement Reception on November 17, 2010
25. Coffey County Hospital – Board of Trustee Meeting on October 18, 2010
26. Schlotterbeck and Burns, L.L.C – Coffey County Financial Statements for Year Ended December 31, 2009

Minutes, November 22, 2010

Signed:

Attest:

Chairman

County Clerk