

- 1.** The Coffey County Commission met in adjourned session Friday, November 21, 2003. Chairman Merry called the meeting to order at 11:30 a.m. with members Fred Rowley, Jr., R. Kraig Kirchner, Tim Sipe and Larry Crofts present. Coffey County Clerk Vernon Birk, Coffey County Attorney Doug Witteman, and Administrative Coordinator Mary Bloomer were also present. The Board recessed to the courthouse basement to attend a Coffey County Thanksgiving dinner, then returned to the Commission room.
- 2.** The Board examined, questioned and signed warrants and vouchers for the month of November and attended to other County business.
- 3.** Sipe moved to authorize and direct the Chairman to sign 9 abatements to the Treasurer's tax roll in the amount of \$13,477.05, seconded by Merry. Motion carried.
- 4.** Sipe moved, upon the recommendation of Bill Bauer, Information Systems Administrator, and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the certificate of Customer Acceptance for the Sprint Upgrade, effective December 1, 2003, seconded by Crofts. Motion carried.
- 5.** Sipe moved to authorize and direct the Chairman to sign the Memorandum to Department Heads regarding Christmas Eve and December 26th, seconded by Rowley. Motion carried.
- 6.** Kirchner moved to approve the packet developed by the Caring Committee and authorize its distribution as needed, seconded by Rowley. Motion carried.
- 6 a.** Crofts moved, upon the recommendation of the Caring Committee, to approve distribution of the KPERS information sheets, through the Payroll Clerk, as requested above, seconded by Rowley. Motion carried.
- 7.** Crofts moved to approve the minutes of November 17, 2003 as corrected, seconded by Sipe. Motion carried, 4-yes, 0-no, 1-abstained, Merry. Corrections were: Monday, November 17, 2003, paragraph 10, add "eligible" before 'County'. Paragraph 12, delete 'see', replace with "Hotaling attached a", delete 'attached', replace with "regarding the same, to his report". Paragraph 15, add "Harry Huff was present for discussion of loan documents". Paragraph 28, delete "at 1:00 p.m."
- 8.** Hub Caspar, Coffey County Engineer, met with the Board to discuss a draft of an Employment Agreement between Caspar and Coffey County. Following general discussion, Caspar will review the agreement and get back to the Board.
- 9.** Caspar and Robert Reed, Road Supervisor, discussed a drainage complaint from local landowners. The drainage problem is in the area of 5th Lane and Oxen Road. Reed was directed to talk to the landowners involved.
- 10.** The Board discussed adding a storage building north of the dumpster. It would be used for storing gasoline and oil and courthouse grounds equipment.

11. Rowley moved to recess into Executive Session at 2:40 p.m. for 5 minutes, to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.

12. The Board resumed regular session at 2:45 p.m.

13. Jon Hotaling, Economic Development Director, met with the Board to discuss the status of certain loans.

14. The Board will not meet next Monday, November 24th, for their regular meeting as they will be attending the Kansas Association of Counties (K.A.C.) meeting in Overland Park, KS.

15. Kirchner moved to adjourn the meeting at 3:11 p.m., seconded by Rowley. Motion carried.

Minutes, November 21, 2003

Signed:

Attest:

Chairman

County Clerk