

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 18, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present.
2. Robrahn moved to approve the minutes of Tuesday, November 12, 2013, as written, seconded by Meats. Motion carried.
3. Combes moved to approve the notice for Coffey County Employees and Elected Officials regarding designated pay periods for 2014, seconded by Saueressig. Motion carried.
4. Robrahn moved to approve the Legal Holidays for Coffey County Employees during the calendar year 2014 and New Year's Day 2015, seconded by Meats. Motion carried.
5. Rowley moved to approve the Memorandum to all Department Heads and County Employees regarding the personal day for 2014, seconded by Robrahn. Motion carried.
6. County Engineer Wayne Blackbourn presented the weekly report for November 18, 2013.
7. Item No. 93-01; Road Permits: One road permit was issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2103-56; Equipment Purchase: Bush Hog Mowers: Request authorization to solicit formal bids and purchase (two) 15 foot Bush Hog 3815 Flex-Wing Rotary Cutter with trade-in of MO-39 Serial #1200300 1998 Bush Hog Flex Wing 3610 and MO-40 Serial #1200302 1998 Bush Hog Flex Wing 3610. Review bids and make award.
- 9a. Combes moved, based upon the recommendation of the County Engineer, to find that MO-39 Serial #1200300 1998 Bush Hog Flex Wing 3610 and MO-40 Serial #1200302 1998 Bush Hog Flex Wing 3610, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Schaeffer Equipment Company for \$6,000.00. Notice of the Board's intention to dispose of said property was published on October 4th, October 11th and October 18th, 2013 in the official County Newspaper, seconded by Robrahn. Motion carried.
- 9b. Combes moved, based upon the recommendation of the County Engineer, to approve the bid of Schaeffer Equipment Company for two (2) 2014 Bush Hog 3815 as being the best bid and to purchase same for the sum total of \$32,700.00 to be paid from the General Fund Public Works Equipment Line Item. Said purchase will be made with \$26,700.00 payment and a trade-in allowance of \$6,000.00 for MO-39 Serial #1200300 1998 Bush Hog Flex Wing 3610 and MO-40 Serial #1200302 1998 Bush Hog Flex Wing 3610, seconded by Rowley. Motion carried.

- 10.** Blackbourn also presented the Construction Zone Report for the week of November 18, 2013.
- 11.** Housing Authority Director Ronda Gilbert met with the Board to request waiving landfill fees for a mobile home structure located at 127 ½ S. Pearson St. in Waverly, Kansas.
- 11a.** Saueressig moved to waive landfill fees for a mobile home structure located at 127 ½ S. Pearson St. in Waverly, Kansas, seconded by Combes. Motion carried.
- 12.** City of Waverly Mayor Craig Meader met with the Board to request waiving landfill fees for the burnt out shell of Whitey's Bar and Grill in Waverly, Kansas.
- 12a.** Combes moved to waive the Landfill fees for the burnt out shell of Whitey's Bar and Grill in Waverly, Kansas, seconded by Robrahn. Motion carried.
- 13.** Technology Director Bill Bauer met with the Board regarding Network Switches.
- 13a.** Rowley moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract #10330 and to approve the purchase of CISCO Router and Switch with Smart Net maintenance and support, from Alexander Open Systems, Inc., in the total amount of \$11,074.30, and an additional amount for installation and configuration services not to exceed \$1,000.00, and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2013 County General Fund - Technology Training and Equipment Line Item, seconded by Meats. Motion carried.
- 13b.** Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract #10330 and to approve the purchase of Two CISCO Catalyst 3850 48 port POE switch with Smart Net maintenance and support, from Alexander Open Systems, Inc., in the total amount of \$14,541.01, and an additional amount for installation and configuration services not to exceed \$1,000.00, and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2013 County General Fund - Technology Training and Equipment Line Item, seconded by Rowley. Motion carried.
- 14.** Sanitation Director Marilyn Eccles met with the Board regarding Resolution 791-A; A RESOLUTION AMENDING THE SANITATION/ENVIRONMENTAL CODE OF COFFEY COUNTY, KANSAS TO ESTABLISH RV PARK CAMPGROUND AND/OR CREW CAMP WASTEWATER GENERATION RATE STANDARD.
- 14a.** Meats moved to adopt Resolution No. 791-A; A RESOLUTION AMENDING THE SANITATION/ENVIRONMENTAL CODE OF COFFEY COUNTY, KANSAS TO ESTABLISH RV PARK CAMPGROUND AND/OR CREW CAMP WASTEWATER GENERATION RATE STANDARDS, seconded by Combes. Motion carried 4-yes, 0-no, 1-abstention, Robrahn.

15. Emergency Management Coordinator Russel Stuke discussed the status of the Woodson County Reception and Care Center plans and the After Action meeting dates for the graded exercise.
16. WCNOC Representative Tim East commended everyone in the County for a very good WCNOC and County Exercise and for passing the graded drill.
17. Engineer Wayne Blackburn returned to meet with the Board to request authorization to dispose of waste oil (approximately 900 gallons) at Road and Bridge.
- 17a. Robrahn moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request authorization to dispose of waste tack oil RS-1H (approximately 900 gallons) from Road and Bridge, seconded by Meats. Motion carried.
18. Saueressig moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for two (2) Motor Graders, seconded by Rowley. Motion carried.
19. Blackburn also requested to enter into Executive Session to discuss personnel matters of non-elected personnel.
20. Saueressig moved to enter into Executive Session for 5 minutes at 11:13 a.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
21. The Board resumed regular session at 11:18 a.m.
22. Rowley moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire two full-time Equipment Operators. (No new position is being added. This request will only fill current vacant positions within the department, seconded by Saueressig. Motion carried.
23. The Board will take a Road Tour on Friday, December 13th at 9:00 a.m.
24. The Board will question and sign warrants and vouchers for the month of November 2013 on Monday, November 25, 2013.
25. Combes adjourned the meeting at 11:58 a.m.

Correspondence

1. Coffey County Historical Museum – Kansas Day 2014 on January 25
2. Coffey County Historical Society & Museum – Timelines – November 2013
3. Coffey County Historical Society – Board Meeting Minutes of October 10, 2014
4. The Kiplinger Letter – November 8, 2013

5. The Kiplinger Tax Letter – November 8, 2013
6. Coffey County Airport – Board Meeting Minutes of November 11, 2013
7. KAC – Mortgage Registration Fee Legislation 2014
8. Barbara Anderson – ROZ Request for Information – November 12, 2013
9. U.S. Senator Jerry Moran – Kansas Common Sense Newsletter – November 13, 2013
10. KAC – Public Management Deadline on December 1, 2013
11. Whitney Damron – Parks Plan – November 13, 2013
12. KAC – SPAM emails – November 13, 2013
13. Coffey County Housing Authority – Board Meeting Minutes of October 8, 2013

Minutes, November 18, 2013

Signed:

Attest:

Chairman

County Clerk