

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 17, 2014. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Chris Phelan and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, November 10, 2014, as written, seconded by Saueressig. Motion carried.
3. Rowley moved, upon the recommendation of Coffey County Clerk, to authorize and direct the Chairman to sign the Notice to Township Board for a 2015 Cereal Malt Beverage license for Conoco Travel Center/Cedar Valley Investments DBA Fuel Expresso 11 located at 2754 US Hwy 75 NW, Lebo, Kansas 66856, seconded by Combes. Motion carried.
4. Robrahn moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Michelle Harvey, New Hire, Clerk's office, Budgetary/Accounting Specialist I, Classification: C-III-a, wage: \$14.44, effective 11/19/14, seconded by Meats. Motion carried.
5. Saueressig moved, based upon the recommendation of the County Clerk, to approve the revised Maintenance/Janitor job description, seconded by Combes. Motion carried.
6. Combes moved to authorize the County Clerk to advertise for the position Maintenance/Janitor, (this will fill a retiree position) until Friday, December 5th, 2014, at Noon, seconded by Saueressig. Motion carried.
7. Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract Number 10932 and to approve the purchase of Four DELL PowerEdge R720 Servers and Eagle Services to configure and install from Eagle Software, Inc., in the amount of \$ 29,478.92 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2014 General Fund - Technology Training and Equipment - Capital Outlay Line Item, seconded by Meats. Motion carried.
8. Saueressig moved to approve the employment agreement between Christopher B. Phelan and Coffey County Commission as Counselor, beginning November 10, 2014 - January 9, 2017, seconded by Robrahn. Motion carried.
9. County Health Administrator Lindsay Payer presented the monthly report for October 2014.
10. County Engineer Wayne Blackbourn presented the weekly report for November 17, 2014.
11. Item No. 93-01; Road Permits: Two road permits were issued during the past week.
12. Item No. 99-13; Zoning Permit/Applications Report: Two zoning permits were issued during the past week.

13. Item No. 2014-75; Request authorization to solicit and purchase various sizes of culverts.
- 13a. Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids and purchase various sizes of culvert pipes from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
14. Robrahn moved, based upon the recommendation of the County Engineer, to accept the bid from Summit Truck Group Kansas City for one (1) 2016 International Workstar Truck with "Crysteel" 15' Elliptical Truck Bed with purchase of Option #1 for Roll-Rite Electric Tarp System, valued at \$2,730.00 to be added to the purchase price, totaling \$150,308.00 as being the best bid and to purchase same for the sum of \$139,808.00 to be paid from the 2014 General Fund Public Works Equipment Line Item. Said purchase reflects a trade-in value of \$10,500 for T-21 1997 Ford LT8513 (RB-1121) VIN#1FDYS86EXWVA03994, seconded by Meats. Motion carried. This motion supercedes the motion made on November 10, 2014, due to a math error.
15. Blackbourn also presented the Construction Zoning Report for the week of November 17, 2014.
16. Coffey County Transportation Director Kara Reynolds met with the Board to discuss changing from a donation schedule to a set fare schedule effective January 1, 2015. Reynolds said that more often than not Coffey County Transportation does not receive a donation from citizens. Reynolds stated that Kansas Department of Transportation (KDOT) is recommending going to a set fare amount instead of a suggested donation. The Board agreed.
17. Coffey County Treasurer Brenda Cherry met with the Board to discuss personnel.
- 17a. Robrahn moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Diane Everhart, Change in classification, from C-III-e to C-IV-c, wage \$19.14 effective 01/02/2015, seconded by Saueressig. Motion carried.
- 17b. Meats moved, upon the recommendation of the County Treasurer, to approve and direct the Chairman to sign the revised Motor Vehicle Deputy Job Description, seconded by Rowley. Motion carried.
- 17c. Saueressig moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Vickie D. Rodina, Change in position, from Part-Time Clerk to Full Time Clerk I, wage \$ 13.81 effective 12/01/2014 (no change in salary), seconded by Rowley. Motion carried.
- 17d. Robrahn moved, upon the recommendation of the County Treasurer, to authorize and direct the Chairman to sign the revised Table of Organization, seconded by Saueressig. Motion carried.
- 17e. Rowley moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tonya Bryant, Change in position, from Budgetary/Accounting Specialist I to Full-Time

Clerk II, wage \$17.51 effective 01/02/2015 (no change in salary), seconded by Saueressig.
Motion carried.

18. Emergency Management Coordinator Russel Stuke met with the Board to discuss revising the Coffey County Emergency Management Plan.
19. The employee Thanksgiving Dinner will be on Friday, November 21, 2014, at Kelley Hall from 11:30 a.m. to 1:00 p.m.
20. The Board will question and sign warrants and vouchers for the month of November 2014, on Monday, November 24, 2014, during the meeting.
21. The Board will question and sign warrants and vouchers for the month of December 2014, on Tuesday, December 23, 2014, during the meeting.
22. Combes adjourned the meeting at 11:36 a.m.

Correspondence

1. The Kiplinger Letter – October 31, 2014
2. Cheryl Garrett Family – Thank you note – November 3, 2014
3. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – November 5 and 10, 2014
4. Derek Schmidt – Thank you note – November 5, 2014
5. Whitney Damron – KS Election Summary – November 5, 2014
6. City of Gridley – Council Meeting Minutes of November 3, 2014
7. City of Burlington – Council Meeting Minutes of October 15, 2014
8. City of Waverly – Council Meeting Minutes of October 8, 2014
9. Whitney Damron – Kansas’ 50 Year Water Plan Nears Completion – November 13, 2014
10. City of New Strawn – Council Meeting Minutes of October 2 and 22, 2014
11. Angee Morgan – KDEM – County Emergency Operations – October 31, 2014

Minutes, November 17, 2014

Signed:

Attest:

Chairman

County Clerk

