

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 15, 2004, to individually review correspondence. Vice-Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner and Larry Crotts present. Also present were Coffey County Clerk Vernon Birk, Coffey County Attorney Doug Witteman, and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor. Commissioner Gene Merry was absent from the meeting.

2. Crotts moved to approve the minutes of November 8, 2004 as corrected, seconded by Kirchner. Motion carried. Corrections were: Monday, November 8, 2004, paragraph 12, add after 'race', "and also to reject the names Tim Barrett, Ottumwa Township, and Jim Barnett, Rock Creek Township, also write-ins for the County Clerk race." Paragraph 22, change 'Kirchner' to "Merry". Paragraph 23, add after 'recommending', "that the Clerk, Treasurer and Administrative Coordinator". Delete 'that she'.

2 a. Some discussion was held with Administrative Coordinator Mary Bloomer explaining why the discussion regarding the item regarding the auditor's management letter was not on the consent agenda as requested by the Board. Bloomer said she was gathering information from the other departments involved. Upon further discussion, the Board appointed a committee of Commissioner Sipe, Administrative Coordinator Mary Bloomer, County Treasurer Jo Ann Raaf, County Clerk Elected Angie Kirchner and County Clerk Vernon Birk for review. This item will be placed on the Consent Agenda for the November 29th meeting.

3. Elysa Lovelady, Coffey County Appraiser, met with the Commissioners to request they approve the purchase of Infinitec's personal property web module to allow taxpayers to file their personal property on-line. The Commissioners requested Lovelady contact other counties that have the product to see how much usage they had. Lovelady returned later in the meeting and indicated Jefferson County was the only county that had this service in place for this past personal property filing season. Jefferson County indicated they had very little usage by individuals but commercial property owners were using the system and he had very positive feedback. The appraiser there expects with more publicity about the availability of this, he will see an increase in use this next year. The Commission did not feel there would be enough usage in Coffey County and did not approve the request at this time. Lovelady indicated she had the budget for this now and was concerned that with new CAMA coming she would not have the funds in the future. Commissioner Sipe indicated she could carry cash over into 2005 and have it for possible purchase this next year. Lovelady indicated she would like to include a survey when she mails out the personal property renditions to see if she can get an idea on how many would use this service. Commissioner Sipe wanted to read and approve the survey before it was mailed.

4. Consent Agenda:

- A. Upon the recommendation of the Sheriff, move to authorize and direct the Vice Chairman to sign the Coffey County Payroll Notice for Scott Huddleston, at a classification of LE-II-b and an hourly wage of \$10.32, effective November 15, 2004.

B. Move to approve the advertisement for the position being vacated on the Coffey County Fire District No. 1 Board of Trustees.

C. Move to approve the advertisement for the positions for which terms are expiring on the Coffey County Hospital Board of Trustees.

4 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

5. Hub Caspar, County Engineer, presented the weekly report dated November 15, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

6. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

7. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

8. Caspar updated the Board on the lechate control at the landfill.

9. Commissioner Rowley reported hearing from a constituent that there is a large pile of trash at 22nd and Kafir on private property and has asked Caspar to look into it.

10. Caspar also presented the Construction Zone Report for the week of November 15, 2004.

11. The County Clerk presented a request from David W. Keen, Westphalia, volunteering to serve as trustee on the Star Township Board. This item will be taken up at the November 29th regular meeting of the Board.

12. The County Clerk presented bids for the hail damaged "roof replacement" with like material. Bids presented:

<u>Decker Construction, Inc.</u>	<u>Total Bid</u>
Remove & Replace 45,520 Sq. Ft. of 24-gauge standing seam roof panels	\$78,485.00

12 a. Rowley moved, upon the recommendation of the County Clerk and the approval of the County Attorney, to accept the bid of Decker Construction, Inc. in the amount of \$78,485.00 as the best bid for the replacement of the metal roofs on the Sheriff's annex building, the Water Rescue building, the County truck barn and the County shop office and to award the contract for said replacement to Decker Construction, Inc. The majority of the cost will be paid by the County's insurance under hail damage coverage and the remainder of the funds will be paid from the General Fund Capital Outlay Line Item. The used metal roofing will be retained by the County for County use, as appropriate, seconded by Sipe. Motion carried.

13. Sipe moved, upon the recommendation of the Recycling Coordinator and approval of the County Attorney, to accept the bid of Cody Rich, in the amount of \$400.00, for a 1979 Caterpillar M40 forklift, 4,000 lb. truck capacity, 3-phase, Serial No. 34N640 with a 2000 GNB SCRFLX series industrial charger, model SCRFLX-24-750TIZ, Serial No. OOH04284, seconded by Crotts. Motion carried.
14. Hotaling presented and discussed the weekly report for the week of November 8th, 2004.
15. Item No. 95-29; Hotaling hosted the Leadership Coffey County Class for Session I, 'County and State Government'. Presentations were given by Elysa Lovelady, Becky Jewett, Yvonne Ryan and Senator Derek Schmidt. The class enjoyed a delicious dinner by Alberta Andrick and her staff at the Meadows. The next class is on 'Education, Recreation & Cultural Aspects' and will be held on Thursday, December 9th. Hotaling sent draft agendas to the presenters for this class.
16. Item No. 04-4; Hotaling received tax exemption cost benefits analysis worksheets from the Kansas Department of Commerce. Hotaling will research available data to complete city, county and taxing districts worksheets. Worksheets for businesses to complete will be mailed to the corporate offices. The County Appraiser provided information on the previous exemption application (1994) on the Charloma building. This information and a fee of \$250.00, to be paid by the business, must be submitted to BOTA with the application for exemption on the Charloma building. Mid-American Machine must also submit the \$250.00 application fee to BOTA with the application for exemption of the former Kansas Die Casting building in LeRoy.
17. Sipe moved to recess into Executive Session at 10:39 a.m. for 10 minutes to include each of the Commissioners present, the County Attorney and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Crotts. Motion carried.
18. The Board resumed regular session at 10:49 a.m.
19. The regular meeting of the Board of Commissioners will not be held next Monday, November 22, 2004, due to the KAC conference in Overland Park, November 21st-23rd, 2004.
20. Crotts moved to adjourn the meeting until Monday, November 29, 2004 for their next regular meeting, seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Not Required

1. City of Gridley – Minutes of November 1, 2004
2. City of Lebo – Minutes of October 4, 2004

3. Kansas Energy Council – Letter regarding guidelines for siting wind energy development.
4. Hawver’s Capitol Report – Misc. dates
5. KDOT – Letter regarding Federal Aid Agreement
6. Kansas State Historical Society – Letter regarding Plaza Theater
7. Kansas Scenic Byways Program – Notice of workshop
8. Kansas Emergency Management – Newsletter

Response Required

9. David Keen – Letter regarding Star Township Board

Minutes, November 15, 2004

Signed:

Attest:

Chairman

County Clerk