

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 13, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. WCNOC Representative Tim East was also present. Gene Merry was attending the (NASUCA) National Association State Utility Consumer Advocates meeting in Miami, Florida.
- 2.** Sipe moved to approve the minutes of Monday, November 13, 2006, as corrected, seconded by Kirchner. Motion carried. Paragraph 21., delete ‘Attorney at Law’ replace with “Coffey County Special Counsel”.
- 3.** Crotts moved to approve a proclamation proclaiming November 13-19, 2006, as Coffey County Children’s Book Week, seconded by Sipe. Motion carried.
- 4.** Rowley moved to accept the resignation of Cynthia Makar from the Coffey County Hospital Board of Trustees, effective December 31, 2006, seconded by Kirchner. Motion carried.
- 5.** Crotts moved, upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marcus J. Raymer and Kasey R. Raymer, regarding a tract of land located in Lots One (1), Two (2), and the East Half (E ½) of Lot Three (3), in Block One Hundred Eighty-nine (189), in the City of Burlington, Coffey County, Kansas, seconded by Sipe. Motion carried.
- 6.** Kirchner moved that the bid submitted by Beyer Motor Company be approved as the best bid, and that (1) 2007 Dodge Charger be purchased according to the terms of the bid, based upon the recommendation of Sheriff Randy Rogers and that disposal proceedings be prepared on the trade in vehicle as appropriate, seconded by Sipe. Motion carried.
- 7.** Crotts moved to convene as a Board of Canvassers to canvass the results of the November 7, 2006 General Election (Mid-term) and to appoint Doug Witteman as a member of the Canvassing Board to canvass the November 7, 2006 General Election, seconded by Sipe. Motion carried.
- 7a.** County Election Officer, Angie Kirchner, and Deputy Election Officer, Jackie Hawley presented the poll books and tally sheets of the election to the County Board of Canvassers for the purpose of canvassing the records.
- 7b.** The Board reviewed and initialed the tally sheets and poll books for the write-in votes.
- 7c.** Witteman moved, upon the recommendation of the County Election Officer, to accept 22 provisional ballots, and reject 21 provisional ballots, consistent with state statutes, and the provisional vote totals will be added to the appropriate races, seconded by Rowley. Motion carried.

- 7d.** Crotts moved to certify the results of the Canvass Board, seconded by Sipe. Motion carried.
- 7e.** Rowley moved to adjourn the Canvass Board at 9:40 a.m. and the Board reconvened as a Board of County Commissioners.
- 8.** Rowley moved to recess into Executive Session for 10 minutes at 9:48 a.m. to include each of the Commissioners, Hub Caspar and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Sipe. Motion carried.
- 9.** The Board resumed regular session at 9:58 a.m.
- 10.** Hub Caspar, County Engineer, presented and discussed the weekly report dated November 13, 2006.
- 11.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 12.** Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 13.** Item No. 99-13; Landfill: Lysimeter Report for October 31, 2006.
- 14.** Casper also presented the Construction Zone Report for the week of November 13, 2006.
- 15.** Kirchner moved to advertise for a Road Supervisor in the Road and Bridge Department due to the resignation of Robert Reed, seconded by Crotts. Motion carried.
- 16.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of November 13, 2006.
- 17.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce Holiday Expo held on Friday, November 10<sup>th</sup>, at the 4-H Building in Kelley Park. New this year, were 'Showcase' booth areas and product demonstrations.
- 18.** Item No. 98-7; Hotaling made a reservation to attend the Southeast Kansas Tourism Region (SEKTR) Annual meeting in Neodesha on Thursday, November 16<sup>th</sup>, from 10 a.m. – 2 p.m. The organization will discuss participation in the Wichita Sports, Boat & Travel Show; SEK Day on the Hill; and the Kansas Sampler Festival. Reports on web site development and Kansas Getaway Guide advertising will also be presented. The program will be on 'Video Promotion of Your City or County'. Officers for 2007 will also be installed.
- 19.** Item No. 04-3; Hotaling sent a letter and copies of promissory notes with FTE (Full-Time Equivalent employees) tables and reporting dates to Scott Morris of Charloma. Payment schedules for the period December 2006 through November 2007 will be set based on the FTE number for the period of December 2005 through November 2006.

- 20.** Item No. 05-4; Hotaling mailed information on Burlington electric, water and sewer rates to a call center prospect. Hotaling also sent them comparison information on mill levy rates. Hotaling contacted Embarq for telephone service rates for the call center's telephone requirements. Embarq will send rates based on a three-year contract. A Commercial Appraiser was to complete an appraisal on proposed call center building on Thursday, November 9<sup>th</sup>.
- 21.** Item No. 06-1; Hotaling received information from six companies responding to the iGroups Online Marketing Campaign. This business recruitment campaign is a cooperative effort with \$15,000 of the cost provided by a Kansas Department of Commerce Business Recruitment Marketing Grant and \$15,000 split between Coffey, Anderson and Linn counties. Hotaling will send out information on Coffey County to prospects and follow up with an email and a telephone contact.
- 22.** Hotaling served as a volunteer for the 'Kids Voting Kansas' Program at the New Strawn City Hall, from 5 p.m. – 7 p.m., on Election Day. Adult turnout was heavy with a line 20 to 30 deep up until 7 p.m. About 30 kids voted during the 5 p.m. - 7 p.m. time period.
- 23.** Health Department Administrator Susan Mueller gave the monthly report for October 2006. Mueller stated that the Health Department flu supply is getting low. The Kansas Department of Health and Environment will be providing the Health Department a new refrigerator at no charge. Mueller will be retiring December 31<sup>st</sup>, 2006 and the Health Department will be advertising for a new Health Department Administrator.
- 24.** Harley Schlotterbeck, Schlotterbeck & Burns, LLC, met with the Board to present the Audit Engagement letter and the Budget Engagement letter. At the Board's request, Schlotterbeck is planning to give instruction to the Board and any departments that may be interested in understanding the intricacies of governmental accounting.
- 25.** Kirchner moved to authorize and direct the Chairman to sign the Audit Engagement letter and Budget Engagement letter with Schlotterbeck & Burns, LLC, seconded by Sipe. Motion carried.
- 26.** Rowley moved to enter into Executive Session for 10 minutes at 11:17 a.m. to include each of the Commissioners, Connie Lawrence and the County Attorney to discuss matters of non-elected personnel, seconded by Crofts. Motion carried.
- 27.** The Board resumed regular session at 11:27 a.m.
- 28.** Rowley moved to enter into Executive Session for 10 minutes at 11:40 a.m. to include each of the Commissioners, Hub Caspar and the County Attorney to discuss matters of non-elected personnel, seconded by Crofts. Motion carried.
- 29.** The Board resumed regular session at 11:50 a.m.

**30.** Kirchner moved to enter into Executive Session for 5 minutes at 11:53 a.m. to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Crotts. Motion carried.

**31.** The Board resumed regular session at 11:58 a.m.

**32.** The Board will sign warrants and vouchers Monday, November 27, 2006.

**33.** Rowley adjourned the meeting at 12:00 p.m.

**Correspondence**

No Response Required

1. League of Kansas Municipalities - 2006 Regional Suppers - 11-7-06

2. Goldberg, Sullivan & McCreery - KAC Annual Conference Booth

Minutes, November 13, 2006

Signed:

Attest:

Chairman

County Clerk