

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, November 10, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Angie Kirchner, County Clerk, Donna Berland, Administrative Assistant, and Doug Witteman, County Attorney, were present. WCNOC Representative Tim East was also present.
- 2.** Robrahn moved to approve the minutes of Monday, November 3, 2008, as written, seconded by Rowley. Motion carried.
- 3.** Health Department Administrator Lindsay Payer met with the Board to present the monthly report for October and November 2008.
- 4.** Crotts moved to enter into Executive Session for 5 minutes at 9:22 a.m., to include each of the Commissioners and the Health Administrator, to discuss personnel matters of non-elected personnel, seconded by Robrahn.
- 5.** The Board resumed regular session at 9:27 a.m.
- 6.** Rowley moved to convene as a Board of Canvassers to canvass the results of the results of November 4th, 2008 General Election, at 9:30 a.m., seconded by Robrahn. Motion carried.
- 7.** Engineer Wayne Blackburn presented the weekly report dated November 3, 2008.
- 8.** Item No. 93-01; No Road permits were issued during the past week.
- 9.** Item No. 99-13; No Zoning permits were issued during the past week.
- 10.** Item No. 2008-35; Bridge Proposals: Request authorization to solicit proposals from Consulting Engineers for B73 (19-J.75) and B74 (19-I.95). Proposals due October 27, 2008. Review summary of Proposals and make Award.
- 9a.** Saueressig moved, Based upon the recommendation of the County Engineer, to accept the proposal of Schwab-Eaton, P.A. for engineering and design services on B73 (19-J.75) and B74 (19-I.95). Said services to be paid from the Special Bridge Fund in the amount of \$50,800.00, seconded by Robrahn. Motion carried.
- 11.** Item No. 2008-41; Landfill Office/Scale House: Request authorization to solicit bids for materials for the Office/Scale house at the Landfill. Bid Opening November 5, 2008, at 2:00 p.m. Review bids – make Award.
- 10a.** Crotts moved, based upon the recommendation of the County Engineer, to accept the bid of Burlington Building Materials as the best bid for the Lumber and Materials to construct the Landfill Office/Scale House for the sum of \$34,899.31, seconded by Robrahn. Motion carried.

12. Item No. 2008-42; Landfill Office/Scale House – Electrical Work: Request authorization to solicit bids for all electrical work. Bid opening November 5, 2008, at 2:10 p.m. Review bids – make Award. The Board discussed that the electrical bids were over the Engineer’s estimate prepared by BG Consultants

11a. Saueressig moved, based upon the recommendation of the County Engineer, to reject all bid for Project No. LF2008-3C, Electrical for Landfill Office/Scale House, because they exceeded the Engineer’s estimate prepared by BG Consultants and to authorize re-advertising the Project for sealed bids, seconded by Rowley. Motion carried.

13. Item No. 2008-43; Landfill office/Scale House – Plumbing and Mechanical: Request authorization to solicit bids for all plumbing and mechanical work. Bid opening November 5, 2008, at 2:20 p.m. Review bids – make Award, bid tab attached.

12a. Crotts moved, based upon the recommendation of the County Engineer, to accept the bid of Cooks Plumbing for Project No. LF2008-4C as the best bid and to award said Project to Cook’s Plumbing for the bid sum of \$34,595.00, seconded by Robrahn. Motion carried.

14. Item No. 2008-48; Equipment Request – Motor Graders: Request authorization to solicit formal bids for two (2) Motorgraders with trade-ins of (B-007) a 1991 John Deere 770H Motor Grader SN# DW770BH34026 and (B-005) a 1988 John Deere 770B Motor Grader – SN# 518323. Bid opening December 3, 2008 @ 2:10 p.m.

15. Item No. 2008-49; Equipment Request – Tractor: Request authorization to solicit sealed bids for one (1) John Deere 6430 4x4 Tractor with trade-in of TR-016 a 1998 Ford 6635C4 Tractor SN# 1144730 (without weights).

15a. Rowley moved to approve the County Engineer’s request to solicit sealed bids for one (1) John Deere 6430 4x4 Tractor with trade-in of TR-05 a 1990 Ford 7610 Tractor SN# BC74211 (without weights), seconded by Saueressig. Motion carried. This motion amends a similar motion made during the November 3, 2008 regular meeting that inaccurately listed one (1) TR-16, 1998 Ford 6635C4 Tractor, SN#1144730 as the trade-in.

16. Robrahn moved to enter into Executive Session for 5 minutes at 10:07 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

17. The Board resumed regular session at 10:12 a.m.

18. Blackburn presented the Construction Zone Report for the week of November 3rd, 2008.

- 19.** The Board will tour all roads in the County on Tuesday, November 25th, 2008, at 8:00 a.m.
- 20.** Economic Development Director presented the Bi-Weekly Report the period of October 27th, 2008 to November 7th, 2008.
- 21.** Item No. 95-9; Hotaling completed and mailed out agendas for Strategic Planning Committee meeting held at the Coffey County Hospital on Wednesday, November 5th. Hotaling reported on the closing of Countertop Trends certificate of participation bond, grant/loan for Countertop's recycling grinder, closing on the Kan-Seal loan and a prospect looking at sites in Lebo. The meeting was well attended and included a representative from Lebo City Councilman Jerry Julian.
- 22.** Item No. 95-24; Hotaling attended a presentation by Jim Garner, Secretary of the Kansas Department of Labor on the labor market in Southeast Kansas. Bobbiann Daugherty, Coffey County Employment Program Coordinator also attended the presentation which was sponsored by Southeast Kansas Inc.
- 23.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting on Thursday, November 6th. The Committee approved a computer contract, discussed the Neighborhood Stabilization Program, and approved intergovernmental reviews for four projects.
- 24.** Item No. 98-7; The Southeast Kansas Tourism Region members will meet at the Coffey County Museum on Thursday, November 20th from 10 a.m. to 1 p.m. County Commissioners are welcomed to attend.
- 25.** Item No. 01-4; Jim Stukey and Donna Berland presented information on the Coffey County mural program to the Lebo City Council. Hotaling provided mural easement forms to Donna for property owners to review.
- 26.** Item No. 05-1; Hotaling attended the Southeast Kansas Economic Development Council meeting at the Franklin Community Center in Crawford County. Hotaling discussed the organizations legislative position statement for the 2009 Legislative Session, upcoming meeting on the comprehensive transportation plan, and KEDA Economic Incentive's Survey.
- 27.** Item No. 08-3; An out-of-state call center operator is still considering a Burlington area location for a small 20 station operation. The company is planning to run an ad in the Coffey County Republican requesting that residents interested in working for the company come to the Coffey County Economic Development Office on Wednesday, November 12th.
- 28.** Item No. 08-4; Hotaling met with a prospect considering two sites in Lebo. The Company's decision is dependent upon pending federal grant funding and additional financing.

- 29.** Hotaling completed the loan report for the period of October 1st through October 31st.
- 30.** Hotaling took digital photos of libraries, murals, schools, new housing and apartments, recreations areas, etc. for a Welcome to Coffey County booklet.
- 31.** Hotaling wrote and placed ads for the Christmas Craft Festival for KSNP Burlington and KANS in Emporia. The festival will be held Saturday, November 22nd.
- 32.** Crotts moved to approve an access easement to Menard, Inc. d/b/a Kan-Seal across Coffey County Airport frontage to the property commonly and formerly known as the AST real property, and to authorize and direct the Chairman to sign same upon the approval of the County Attorney as to form, seconded by Robrahn. Motion carried.
- 33.** Rowley moved to approve the Termination of Lease Agreement related to the lease between Coffey County, Kansas and Aviation Simulation Technology, Inc. dated April 8, 1996, and to authorize and direct the Chairman to sign the same, seconded by Saueressig. Motion carried.
- 34.** Crotts moved, upon the recommendation of the Economic Development Director, to find that approximately .526 acres, commonly known as the AST real property, is no longer required, or cannot prudently be used for public purposes of the County, and as such should be sold to Menard, Inc., d/b/a Kan-Seal for the appraised value of \$4,300 and to confirm the October 13, 2008, approval to sell said property, seconded by Rowley. Motion carried.
- 35.** 21st Century Learning Center Director Monique Burns and USD #244 Burlington Schools Superintendent Dale Rawson met with the Board to request \$20,000 for the continued operations of the Afterschool Program. Burns presented a Coffey County Afterschool Fact Sheet of grants received. Rawson discussed the financial aspects of the Afterschool Program and expenditures needed to run the Program. Rawson stated that this year there will not be federal funding available for the program. Economic Development Director Jon Hotaling was also present. No action was taken.
- 36.** Emergency Management Coordinator Russel Stukey met with the Board to present the monthly report for October 2008. Stukey requested to replace the Chevy Suburban and to purchase a ½ ton 4-wheel drive club cab pickup truck to drive on a regular basis for Emergency Management. Sheriff Randy Rogers was also in attendance. Rogers spoke on behalf of Emergency Management and the necessity of needing a vehicle for the Emergency Management Coordinator to have available in the event of a County Emergency. The Board directed Stukey to go before the Vehicle Committee.
- 37.** County Election Officer Angie Kirchner presented the poll books and tally sheets of the General Election to the County Board of Canvassers for the purpose of canvassing the records.

- 38.** The Board reviewed and initialed the tally sheets and poll books for the write-in votes.
- 39.** Robrahn moved, upon the recommendation of the County Election Officer, to accept 62 provisional ballots, and reject 36 provisional ballots, consistent with state statutes, and the provisional vote totals will be added to the appropriate races, seconded by Saueressig. Motion carried.
- 40.** Sipe moved to certify the results of the Canvass Board, seconded by Crotts. Motion carried.
- 41.** Rowley moved to adjourn the Canvass Board at 1:00 p.m. and the Board reconvened as a Board of County Commissioners, seconded by Robrahn. Motion carried.
- 42.** There will not be a meeting the week of Monday, November 17th, 2008, so that the Board can attend the Kansas Association of Counties (KAC) Conference in Wichita, Kansas. The Board will have their next regular scheduled meeting on Monday, November 24th, 2008.
- 43.** The Board will sign warrants and vouchers on Monday, November 24, 2008, at 1:00 p.m.
- 44.** Sipe adjourned the meeting at 1:05 p.m.

Correspondence

1. Coffey County Historical Society & Museum - Minutes of September 22, 2008
2. Terracon - Delivering Success Newsletter - Fall 2008
3. Whitney Damron - Article: Kansas revenues appeared steady in October - November 3, 2008
4. Whitney Damron - The Senate Report - November 4, 2008
5. Whitney Damron - 2008 Election Update - November 5, 2008

6. Coffey County Council on Aging - Minutes of September 5, 2008
7. KAC - Draft 2009 Legislative Policy Statement - November 5, 2008
8. Hawver's Capitol Flash - November 4, 5, 10, 2008
9. Lebo City Council Meeting Minutes - October 6, 2008
10. The Kiplinger Letter - October 31, 2008
11. The Kiplinger Tax Letter - October 31, 2008

Minutes, November 10, 2008

Signed:

Attest:

Chairman

County Clerk