

1. The Commission Chambers opened at 8:00 a.m., Monday, November 9, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.

2. Sipe moved to approve the minutes of Monday, November 2nd, 2009, as written, seconded by Crotts. Motion carried.

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tom Johnson, Officer/Investigator/Patrol Supervisor, Sheriff's Office, November CSA Pay, \$291.93.

3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. Emergency Management Coordinator Russel Stukeley met with the Board to give an update on the meeting in Emporia with Lyon County.

5. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for November 2009. Payer reported that the Health Department has been very busy providing flu shots. Payer stated that the groups that are recommended by Kansas Department of Health and Environment (KDHE) to receive the H1N1 flu shot are pregnant women & their spouses, kids from 6 mos. to 18 yrs. old, health care workers in direct contact and anyone caring for infants less than 6 mos. Payer stated that the Health Department is going to start providing flu shots for those 25 yrs. to 40 yrs. old that have underlying health conditions. Payer reported that H1N1 is generally affecting those 35 yrs. old and younger. Payer requested to purchase visual aid equipment to assist with teaching the effects of smoking and how it affects the lungs. The Board directed Payer to visit with the Drug & Alcohol Advisory committee and submit a proposal. Sheriff Randy Rogers was also present.

6. Engineer Wayne Blackbourn presented the weekly report for the week of November 9, 2009.

7. Item No.93-01; Road Permits Report: One Road Permit was issued during the past week.

8. Item No. 99-13: Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

9. Blackbourn also presented the Construction Zone report for the week of November 9th, 2009.

10. Item No. 2009-45: Equipment Purchase - Special Bridge: Request authorization to solicit formal bids for one (1) Compact Track Loader. Bid Date: November 4, 2009 at 2:00 pm. Make award.

10a. Sipe moved, based upon the recommendation of the County Engineer, that the bid submitted by White Star Machinery for one (1) Compact Track Loader for a 2009 Bobcat T300-A91 as being the best bid and to purchase same for sum of \$48,013.00, to be paid from the Special Bridge Equipment Fund, seconded by Rowley. Motion carried.

11. Item No. 2009-49: Equipment Purchase – Rock Rake.

11a. Crotts moved to approve the County Engineer’s request to solicit informal bids for one (1) Power Rock Rake to be paid from the Special Bridge Equipment fund, seconded by Saueressig. Motion carried.

12. Item No. 2009-50: Equipment Purchase – Pickup: Request authorization to solicit formal bids for one (1) ¾ ton Pickup.

12a. Sipe moved to approve the County Engineer’s request to solicit formal bids for one (1) ¾ ton pickup to be paid from the Public Work Equipment Fund, seconded by Saueressig. Motion carried.

13. Item No. 2009-52: Equipment Purchase – Motor Grader: Request authorization to solicit formal bids for one (1) Motor Grader with trade-in of B-17, a 1997 John Deere 770BH Motor Grader SN#DW770BH560124.

13a. Crotts moved to approve the County Engineer’s request to solicit formal bids for one (1) Motor Grader with trade in of B-17, a 1997 John Deere 770BH SE# 560124 to be paid from the Public Works Equipment fund, seconded by Rowley. Motion carried.

14. Economic Development Director Jon Hotaling met with the Board to present the Bi-Weekly report for October 26, 2009 to November 6, 2009.

15. Item No. 95-9; Hotaling completed and emailed the Strategic Planning Committee agendas and minutes from the last meeting to committee members. Hotaling attended the meeting held on November 4th at the Coffey County Hospital. Hotaling presented information to the committee on the Lebo Train Viewing Pavilion; a Lebo business prospect; the Southeast Kansas Tourism Region meeting in November; the Heartland Procurement Technical Assistance Center seminar; the Enterprise Zone renewal; the information to New Strawn and Gridley City Clerks on Blue Skyways web site hosting for communities; and on the Leadership Coffey County Program for 2010.

16. Item No. 95-29; Hotaling completed Leadership Coffey County class schedules, brochures, application forms, class agendas and confirmed sites and presenters for most of the classes. Brochures and application forms were mailed to all high school counselors in Coffey County. Applications are due by December 18th. There needs to be a minimum of around 10 participants to hold the classes in 2010.

- 17.** Item No. 96-3; Hotaling confirmed a new payment schedule with the Kansas Department of Commerce CDBG Administrator for a Coffey County business. Hotaling sent the new payment schedule to the business.
- 18.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After Hours event hosted by the Back Street Grill.
- 19.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on November 5th. The committee approved entering into a lease with the City of Chanute for office space upon final inspection of the office renovations by the committee on December 3rd. A nominating committee was appointed to provide a slate of officers for 2010 at the annual combined executive committee and general commission meeting in Chanute on December 3rd. SEKRPC grant writers are assisting the City of LeRoy in finding funding for a city project.
- 20.** Item No. 08-4; Hotaling reviewed a letter from a prospect for Lebo. The letter outlined incentives and assistance requested by the prospect from the city and the County. Hotaling sent the prospect a summary of what incentives would likely be approved and others that most likely would not be approved by the City Council and County Commission. Hotaling presented information to the Lebo City Council at their meeting on November 2nd.
- 21.** Hotaling provided information on SBA loans and on the Small Business Development Center Outreach Office's assistance to a Coffey County business.
- 22.** A retail business requested information on relocation assistance.
- 23.** Hotaling completed the monthly fee report and filed it with Donna Berland
- 24.** Hotaling completed the loan report for the period of October 1st – 31st.
- 25.** Engineer Wayne Blackburn met with the Board to request an Executive Session to discuss personnel matters of non-elected personnel.
- 25a.** Robrahn moved to enter into Executive Session for 15 minutes at 11:10 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
- 26.** The Board resumed regular session at 11:25 a.m.
- 27.** Saueressig moved to enter into Executive Session for 20 minutes at 11:28 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
- 28.** The Board resumed regular session at 11:48 a.m.

29. The Board will sign warrants and vouchers for the month of November 2009 on Monday November 23, 2009 at 8:30 a.m.

30. Rowley adjourned the meeting at 11:55 a.m.

Correspondence

1. The Kiplinger Letter – October 30, 2009
2. The Kiplinger Tax Letter – October 30, 2009
3. Coffey County Historical Society & Museum – Timelines Newsletter November 2009
4. Hawver’s Capitol Flash – November 3, 4, 5, 6, 2009
5. Whitney Damron – Articles of Interest – November 6, 2009
6. Oden Enterprises, Inc. – October 29, 2009
7. Brad Homman – Dickinson County – Totally Green Meeting at KAC Conference – November 5, 2009
8. Coffey County Extension Council – Minutes of September 30, 2009
9. Coffey County Conservation District – Minutes of September 10, 2009
10. Sarah Meyer – KAC – 2009 KAC Annual Conference – November 4, 2009
11. League of Kansas Municipalities – League News – November 4, 2009
12. Jeremy Viscomi – KU Energy Council 2nd Annual Conference – November 4, 2009
13. KAC Legislative Updates – Bills from the Joint Committee on Corrections/Juvenile Justice - November 3, 2009
14. Burlington City Council – Minutes of October 21, 2009
Minutes, November 9, 2009

Signed:

Attest:

Chairman

County Clerk

