

1. The Commission Chambers opened at 8:00 a.m., Monday, November 8, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. Robrahn moved to approve the minutes of Monday, November 1, 2010 as written, seconded by Sipe. Motion carried.
3. Sipe moved, upon the recommendation Information Technology Director Bill Bauer and approval of the County Attorney, to approve the invoice from McAfee in the amount of \$2,268 for the County email anti-virus and spam protection, with funds to come from the General Fund, Technology Training and Equipment Line Item, seconded by Rowley. Motion carried.
4. Rowley moved upon the recommendation of the County Clerk and the County Engineer, to find that all Jail Boiler replaced systems and/or equipment components are no longer required or cannot prudently be used for public purposes of the County and should be disposed of by requiring the successful bidder to remove same from County property, seconded by Robrahn. Motion carried. Motion carried.
5. Crotts moved, upon the recommendation of the County Clerk and the County Engineer, to award the bid for the Coffey County Jail Boiler replacement to Modern Air of Emporia, Kansas at the base bid of \$34,500 as being the best bid, seconded by Sipe. Motion carried.
6. Coffey County Insurance Representative Gina Berry and Public Risk Underwriters Representative Brent Eslinger met with the Board to request additional time to turn in an insurance bid.
7. Coffey County Health Administrator Lindsay Payer met with the Board to present the monthly report for October 2010.
8. Engineer Wayne Blackbourn presented the weekly report for the week of November 8, 2010.
9. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
11. Item No. 99-99; Landfill: Monthly Waste Report – October 2010.

Solid Waste	754.14
Special Waste	1.51
Const. Debris	528.62
Tree Limbs	46.01
Appliances	7

Metal	5.96
Pass. Tires	223
Truck Tires	37
Equip. Tires	2

(Out of County processed tires 8.23 tons, metal 5.96 tons)

12. October 2010 Ground Water Monitoring Report – Aquaterra: No volatile organic compounds were detected in any ground water sample collected from the monitoring well network.

13. Item No. 2010-49; Equipment Purchase - Compact Utility Tractor - Request authorization to solicit formal bids for one (1) one (30-40 hp) Compact Utility Tractor for the seeding crew to be paid from the Road and Bridge Fund.

13a. Moved to approve the County Engineer’s request to solicit formal bids for one (1) one Compact Utility Tractor purchase with no trade-in with said purchase to be paid from the Road and Bridge Fund. The motion was tabled until Monday, November 22nd, 2010.

14. Item No. 2010-50; Equipment Purchase – Skid Steer Trailer - Request authorization to solicit formal bids for one (1) one Utility Trailer for the Construction Crew to be paid from the Road and Bridge Fund.

14a. Sipe moved to approve the County Engineer’s request to solicit formal bids for one (1) one Compact Utility Trailer with said purchase to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.

15. Item No. 2010-51; Personnel – Three (3) Full Time Positions - Request to advertise and hire one (1) Equipment Operator for the Motor Grader Crew, one (1) Light Equipment Operator and one (1) full – time payroll and cost accounting clerk.

15a. Sipe moved to approve the County Engineer’s request to advertise and hire: one (1) Equipment Operator for the Motor Grader Crew, one (1) Light Equipment Operator and one (1) full – time payroll and cost accounting clerk, seconded by Crotts. Motion carried 4-yes, 0-no, 1-abstention Rowley. With the road use agreement between Horizon Wind Energy and the County most of the cost for the additional employees shall be reimbursed back to the County for the impact to reconstruct and maintain the roads during the two years (projected time) for the construction of the proposed wind farm project.

16. Blackbourn also presented the Construction Zone report for the week of November 8, 2010.

17. Robrahn moved to convene as a Board of Canvassers to canvass the results of the November 2nd, 2010 General Election, at 10:00 a.m., seconded by Rowley. Motion carried.

17a. County Election Officer Angie Kirchner presented the poll books and tally sheets of the 2010 General Election to the County Board of Canvassers for the purpose of canvassing the records.

17b. The Board reviewed and initialed the tally sheets and poll books for the write-in votes.

17c. Saueressig moved to recess as a Board of Canvassers at 10:27 a.m., to address other County business, seconded by Rowley. Motion carried.

18. The Board opened insurance bids at 10:30 a.m. Those in attendance were KCAMP Representative Brandon Mann, KWORCC Representative Carl Eyman and Bids received were:

Trustpoint Insurance – Burlington, KS

Employee Mutual Company

Option 1 - Total Premium (Commercial & Work Comp) \$208,288

Option 2 – Total Premium (Commercial & Work Comp) \$215,732

Travelers

Option 1 – Total Premium (Commercial & Work Comp) \$234,740

Option 2 – Total Premium (Commercial & Work Comp) \$235,568

KCAMP – Topeka, KS

Option A – Commercial Premium \$ 94,910

Option B – Commercial Premium \$100,790

Option C – Commercial Premium \$110,985

KWORCC – Topeka, KS

Option 1 – Work Comp Premium \$119,796

19. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for October 25, 2010 to November 5, 2010.

20. Item No. 95-9; Hotaling completed and emailed agendas for November 3rd Strategic Planning Committee meeting held at the Coffey County Hospital. Hotaling attended the meeting and provided updates on several business projects and information on SEK Prosperity Foundation funding pending for a LeRoy business, MAMTC tour of Charloma and Kan-Seal, Network Kansas tour of Countertop Trends, Prosperity Foundation meeting in Garnett and webinar #5 in Heartland Center for Leadership Development webinar series.

21. Item No. 95-32; Hotaling discussed a new program offered to SEK manufacturers by the Mid-America Manufacturing Technology Center (MAMTC) with Kara Beyer at Countertop Trends, LLC. The program is called ‘Eureka! JumpStart’ and assists manufacturers in focusing on innovative ideas for developing new sources of revenue. Countertop Trends would like to go through the program and inquired is Coffey County could assist on a 50/50 matching basis. The program is designed to save jobs by developing new revenue sources for manufacturers.

- 22.** Item No. 97-7; Hotaling met with the Chamber of Commerce Executive Director to review printing quotes for a reprint of the Visitor & Relocation Guides. Hotaling met with one of the quoting vendors to review the quote and projected additions or changes to the guide. Hotaling also discussed reprinting the Coffey County maps in 2011.
- 23.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on November 4th. The committee reviewed the organizations FY 2009-2010 Audit Report and discussed the purchase of a new copier and lead based paint spectrum analyzer. The committee also reviewed a loan portfolio and discussed possible actions for delinquent accounts.
- 24.** Item No. 98-7; Hotaling discussed the upcoming Southeast Kansas Tourism Region (SEKTR) meeting with the Chamber Executive Director. Hotaling emailed information to the SEKTR secretary on the lunch cost, start time, RSVP deadline and a map with the meeting location (Eisenhower Learning Center).
- 25.** Item No. 05-2; Hotaling attended the quarterly Board of Directors meeting for the Alliance for Technology Commercialization (ATC) at Pittsburg State University. Hotaling reviewed FY 2010 audit compilation, discussed business and entrepreneurial projects receiving assistance from ATC in developing new products, and reviewed new electronic ATC newsletter.
- 26.** Item No. 05-3; Hotaling attended a special meeting of the Southeast Kansas Prosperity Foundation Board of Directors in Garnett to discuss a USDA grant application. The grant would provide up to \$100,000 per year to the foundation to be used to provide technical training to businesses and entrepreneurs in business financial management, legal requirements, marketing, etc. The grant application deadline is December 22nd.
- 27.** Item No. 08-1; Hotaling contacted Kansas Small Business Development Center representative Tom Byler for information on state licensing requirements for an out-of-state contractor to work in Coffey County.
- 28.** Item No. 10-2; Hotaling met with Ray Barmby concerning Fanestil infrastructure needs. Hotaling provided information to the Fanestil owner on possible sources for infrastructure funding through the State of Kansas and USDA.
- 29.** Hotaling met with a LeRoy business to discuss information needed to finish a loan application with the SEK Prosperity Foundation.
- 30.** Hotaling provided infrastructure and zoning information to a person inheriting some land in Coffey County.
- 31.** Hotaling mailed a letter and county map to all City Clerks requesting information on any additions, deletions, changes, etc. needed on the map before we get the map reprinted in 2011. Hotaling also provided the information to the County Engineer.

- 32.** Hotaling assisted a Coffey County citizen with an Enterprise Zone Sales Tax Exemption application.
- 33.** Hotaling provided information on sales tax and licensing information to a Coffey County resident starting a home based business.
- 34.** Hotaling also presented the monthly Loan Report to the Board.
- 35.** East Central Mental Health Center Director Bill Persinger and Board Member Jane Mudge, met with the Board to give an update of services provided to Coffey County residents and the financial logistics of the Mental Health Center. Mudge presented a plaque to the Board in appreciation of the County support provided to the Mental Health Center.
- 36.** Rowley moved to enter into Executive Session for 20 minutes at 11:30 a.m., to include each of the Commissioners, the Economic Development Director and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Crotts. Motion carried.
- 37.** The Board resumed regular session at 11:50 a.m.
- 38.** Engineer Blackburn returned to meet with the Board to give an update on a call over the weekend to replace a stop sign and give an update on a road opening.
- 39.** The Board reconvened as a Board of Canvassers at 12:07 p.m.
- 39a.** Crotts moved, upon the recommendation of the County Election Officer, to accept 28 provisional ballots, and reject 4 provisional ballots, consistent with state statutes, and the provisional vote totals will be added to the appropriate races, seconded by Sipe. Motion carried.
- 39b.** Election Officer Angie Kirchner added that there were 3 precincts (Lincoln, Ottumwa and Spring Creek) that had a tie for Township Clerk. Kirchner stated that to be in compliance with state statutes, there will need to be a special drawing by the Board of Canvassers.
- 39c.** The Board scheduled the special drawing on Monday, November 22nd, at 10:30 a.m.
- 39d.** Robrahn moved to certify the results of the Canvass Board, seconded by Rowley. Motion carried.
- 39e.** Crotts moved to adjourn the Canvass Board at 12:14 p.m., seconded by Saueressig. Motion carried.
- 40.** The Board discussed bidding the County insurance again in three (3) years and after that, a rotation schedule of bidding it every four (4) years.
- 41.** The employee Thanksgiving Dinner will be Friday, November 19th, 2010.

42. The Board will question and sign warrants and vouchers for the month of November on Wednesday, November 24, 2010, at 8:30 a.m.

43. The Board will be attending the Kansas Association of Counties (KAC) Conference on Monday, November 15, 2010 and will hold their next regularly scheduled meeting on Monday, November 22, 2010.

44. Saueressig adjourned the meeting at 12:32 p.m.

45. **Correspondence**

1. Hawver's Capitol Flash – October 29, 30, November 1, 2, 3, 4, 5, 2010
2. League of Kansas Municipalities Publication – League News – November 1, 5, 2010
3. KAC Legislative Updates – November 3, 2010
4. KDOR – DMV Modernization Project – Training for County Treasurers & Staff
5. Whitney Damron – Bremby Out at KDHE
6. The Kiplinger Letter – October 29, 2010
7. The Kiplinger Tax Letter – October 29, 2010
8. Schlotterbeck and Burns, LLC – Coffey County Library Board – Auditor's Report – 2009
9. Whitney Damron – 2010 General Election Report – November 3, 2010
10. City of Burlington – Council Meeting Minutes of October 20, 2010
11. Whitney Damron – Brownback Moves on Transition – November 4, 2010
12. Hawver's Capitol Report – November 1, 2010
13. Sarah Meyer – KAC – 2010 Annual Conference – November 1, 2010

Minutes, November 8, 2010

Signed:

Attest:

Chairman

County Clerk

