

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 6, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant.
2. Crotts moved to approve the minutes of Monday, October 30, 2006, as written, seconded by Merry. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$87.70.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA Compensation for the month of November 2006, for John Zuern as Zoning Administrator.
- 3a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
4. Emergency Preparedness Coordinator Becky Jewett presented the monthly report for the month October 2006.
5. Hub Caspar, County Engineer, presented and discussed the weekly report dated November 6, 2006. John Zuern, Administrative Assistant, was also present.
6. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
7. Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
8. Casper also presented the Construction Zone Report for the week of November 6, 2006.
9. Sipe moved to recess into Executive Session for 10 minutes at 9:45 a.m. to include each of the Commissioners, Hub Caspar and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Merry. Motion carried.
10. The Board resumed regular session at 9:55 a.m.
11. Rowley moved to re-enter into Executive Session for 10 minutes at 9:56 a.m. to include each of the Commissioners, Hub Caspar and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Kirchner. Motion carried.
12. The Board resumed regular session at 10:06 a.m.

13. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of November 6, 2006.

14. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on Wednesday, November 1st, at 12 noon. Hotaling provided information on business prospects; the KEDA conference; SEK, Inc. Economic Development Council; and the KDOC Business Recruitment Marketing Campaign. Hotaling reviewed a sample relocation guide with the committee. Members offered assistance in gathering data for healthcare, housing, and retirement and assisted living facilities.

15. Item No. 95-25; Hotaling wrote and faxed ads promoting the November 18th craft fair to KSNP and KANS. Hotaling received a copy of an ad for the same event from CableOne that will be airing for the next two weeks.

16. Item No. 95-32; Hotaling sent a letter to Countertop Trends outlining the new COPs payment for the next 12 months. The COP Bonds were issued 10 years ago (October of 1996). Not one payment was late or missed over the 10 years and only 24 payments are remaining.

17. Item No. 96-3; Hotaling received the November CDBG payment from Mid-American Machine, LLC. Hotaling completed a voucher for funds to be forwarded to the Kansas Department of Commerce and submitted it to the County Clerk.

18. Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on Thursday, November 2nd. The committee approved administration contracts for CDBG projects in Linn, Allen, Bourbon, and Montgomery counties. Hotaling reviewed and approved the application for the SEKRPC 501(c)(3) tax exempt status. Hotaling discussed and approved to allow the Southeast Kansas Prosperity Foundation to use the SEKRPC 501(c)(3) as a conduit for marketing tax credits until next year when the foundation should receive its own 501(c)(3) designation.

19. Item No. 05-3; Hotaling participated in the Southeast Kansas Prosperity Foundation Board of Directors meeting via conference call. The board decided to meet with the SEKRPC Executive Committee to request using the RPC's 501(c)(3) status to market tax credits. The next 3 months are the best time to market the credits prior to 2006 tax returns being completed.

20. Item No. 05-4; Hotaling sent out a letter and an information packet to another possible vendor for the SRS Call Center. Hotaling sent a thank you letter and additional information to a call center vendor that visited Coffey County a week ago. Hotaling received additional information on incentives being offered by other communities and confirmed that the contracted appraiser inspected the Decker building last week.

21. Item No. 06-3; Hotaling sent a letter to KanBuild thanking them for providing information requested to complete a confidential application for economic development assistance. Hotaling sent them a receipt from the Treasurer for their application fee. Hotaling requested permission to share a confidential Economic Development Assistance application with Frontier Financial Partners (Wayne Symmonds), City of Lebo, and Larry Hendricks, Coffey County Special Counsel.

22. Hotaling reviewed and updated some information on the KDOT Sign Inventory report and returned to KDOT. Hotaling completed phone a survey with a KDOT representative concerning the next highway plan.

23. Hotaling completed the Loan Report for the period of October 1st to October 31st.

24. Rowley adjourned the meeting at 10:30 a.m.

Meetings attended

1. Rowley attended the KDOT meeting.
2. Sipe attended the 4-H Achievement reception.
3. Merry attended a summit on Local Governmental Consolidation in Salina, the Housing Authority Board meeting, and the 4-H Achievement reception.
4. Crotts attended the KDOT meeting.

Correspondence

No Response Required

1. Burlington City Council Regular Session - Oct. 18, 2006
2. FAXED letter from George Hall regarding Judge Fromme - Oct. 31, 2006
3. Letter from local attorneys regarding Judge Fromme - Nov. 2, 2006
4. Coffey County Housing Authority - Demolition Funding
5. The Kiplinger Letter - Oct. 27, 2006
6. Kansas Preservation - September - October 2006 Kansas State Historical Society Newsletter
7. Kenneth L. Morgan - Kansas Department of Commerce - Oct. 23, 2006 Attorney General - Autopsy Reimbursement Checklist

Minutes, November 6, 2006

Signed

Attest:

Chairman

County Clerk

