

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 5, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman, Administrative Assistant Donna Berland and Wolf Creek Representative Tim East were also present for the meeting.
2. Rowley moved to approve the minutes of Monday, October 29, 2012, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$56.22.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. County Engineer Wayne Blackburn presented the Weekly Report for November 5, 2012.
5. Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
6. Item No. 99-13; Zoning Permit/Application Report: No Zoning Permits were issued during the past week.
7. Item No. 99-99; Landfill: October Total Tonnage Report

Solid Waste	529.00 tons
Const. Debris	441.30 tons
Special Waste	8.58 tons
Tree Limbs	14.23 tons
Metal	7.44 tons
Appliances	8
Car Tires	245
Truck Tires	17
Equip. Tires	3
Total Tires	265

8. Item No. 2012-50; Replacement of B73 and B74: Request authorization to solicit formal bids for the replacement and replace County Bridges B #73 and B #74 on 19th Road between Iris and Kafir. Review bids and make award.
- 8a. Saueressig moved, based upon the recommendation of the County Engineer, to approve the bid submitted by Midwest Construction Company, Inc. in the amount of \$422,174.71 for Bridge #73 and \$416,949.44 for Bridge #74 for a total amount of \$839,124.15 to be

approved as the best bid for County Bridges - B73 and B74 in place and that award be made according to the terms of the bid of County Bridge project B73 and B74 to be paid from the Special Bridge Fund, seconded by Combes. Motion carried.

9. Blackbourn also discussed the resealing the front entrance to the courthouse. Blackbourn and County Clerk Angie Kirchner have worked together on this project.
10. Blackbourn also presented the Construction Zone Report for the week of November 5, 2012.
11. Wolf Creek Representative Tim East and Emergency Management Director Russel Stuke met with the Board to discuss notification procedures during a Wolf Creek drill.
12. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for October 15, 2012 to November 2, 2012.
13. Item No. 95-9; Hotaling completed and emailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at Coffey County Hospital on Wednesday, November 7.
14. Item No. 95-21; Hotaling served as Coffey County PIO at WCNOE E-plan drill on October 23. Hotaling assisted PIO trainees at the Joint Information Center in Topeka.
15. Item No. 97-7; Hotaling assisted with the review of the Chamber of Commerce 'Coffey County Visitors and Relocation Guide'. Hotaling ordered a digital copy of the latest Coffey County map to be included in the guide. Hotaling attended a Chamber of Commerce After 5 event at Everything's Fabulous on October 18.
16. Item No. 95-25; Hotaling wrote and placed radio ads for the Christmas Craft Festival to be held on Saturday, November 17. Hotaling signed up to participate in the Coffey County Republicans 'Christmas On Us' promotion.
17. Item No. 05-2; Hotaling attended the Alliance for Technology Commercialization (ATC) Board of Directors meeting in Pittsburg on Thursday, October 25. The board reviewed the quarterly financial report and discussed winding down operations if funding support is not found by the end of the year.
18. Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Mound City on October 31. The board reviewed financial statements, loan accounts and one loan application. Hotaling met with Morph Business Consulting representatives to review progress with the six businesses participating in the foundation's Business Coaching Pilot Program. Some of the businesses were a little hesitant and slow starting at first, but are now moving forward and making great progress in planning and accounting. The board hopes to add six new businesses to the program next year. One of the original six participants is located in LeRoy.

19. Hotaling assisted Shopko in lining up speakers for their ribbon cutting / grand opening to be held on Thursday, November 29.
20. Hotaling met with Craig VanWey, SEK Kansas Department of Commerce Representative, on October 16 to discuss business visitations in Coffey County on November 15th. Hotaling finalized a schedule for visitations and met with COF Representative to discuss providing information to the businesses on COF services available to assist businesses with assembly, packaging, shipping, etc.
21. City of New Strawn Mayor Mark Petterson and Councilwoman Jeanne Haas met with the Board to discuss a sewer project in New Strawn.
- 21a. Saueressig moved to provide an Infrastructure/Economic Development Grant in the amount of up to \$90,000.00 to the City of New Strawn for the purpose of providing partial funding for the Industrial Drive Sewer Line Extension Project, with funds to be paid as invoices are submitted. Funds to come from the General Fund – Community Improvement Line Item, seconded by Rowley. Motion carried.
22. Sheriff Randy Rogers met with the Board to discuss fire alarm systems.
- 22a. Combes moved upon the recommendation of the Sheriff to approve the bid of PFAS, Topeka, Kansas in the amount of \$7,968.00 as the best bid for the fire alarm system for the Coffey County Jail and Sheriff's Office necessary to comply with Kansas State Fire Marshall's Office requirements and to authorize the purchase of same, and to authorize the Sheriff to sign all documents related thereto. Funds to come from the General Fund, Courthouse General Capital Outlay line item, seconded by Crotts. Motion carried.
- 22b. Robrahn moved upon the recommendation of the Sheriff, to approve the bid of Thweatt Electric, Burlington, Kansas in the amount of \$3,886.00 as the best bid for the installation of the fire alarm system for the Coffey County Jail and Sheriff's Office and to authorize the Sheriff to sign all documents related thereto. Funds to come from the General Fund, Courthouse General Capital Outlay Line item, seconded by Crotts. Motion carried.
23. Register of Deeds Gwen Birk met with the Board to request approval to apply for a department credit card. Birk stated that it is necessary due to businesses no longer wanting to direct bill from purchase orders.
24. Administrative Assistant Donna Berland presented the Board with a request from the Coffey County Airport for the remainder of reimbursement funds from the Parallel Taxiway project.
25. County Engineer Wayne Blackburn met with the Board to discuss employment positions in the Engineer's office. The Engineer's office would have a change in the Table of Organization chart by changing the Survey Technician II position to a Civil Engineering Technician position. Blackburn also discussed their reconstruction of the Road & Bridge department with the loss of the Construction Manager position. This position is going away due to the retirement of an employee.

26. The Board will question and sign warrants and vouchers for the month of November 2012 on Wednesday, November 28, 2012 at 9:00 a.m.
27. The Commission will not meet next week as the Commission will be attending the Annual Kansas Association of Counties Conference (KAC).
28. The courthouse will be closed for Veteran's Day.
29. The Board will meet on Thursday, November 15th at 9:00 a.m. to canvass the results of the November 2012 General Election and will meet with Kansas Department of Commerce Representative Craig VanWey on Friday, November 16th at 9:30 a.m., to discuss the Economic Development position.
30. The County Thanksgiving Dinner will be Friday, November 16th at the 4-H Building at Kelley Park from 11:30 a.m. until 1:00 p.m.
31. Robrahn adjourned the meeting at 12:24 p.m.

Correspondence

1. Coffey County Fire District #1 – Board Meeting Minutes of July 16, August 20, 2012
2. Hawver's Capitol Report – October 29, 30, 31, November 1, 2, 2012
3. Mary Walling – Thank you note – October 29, 2012
4. ECK Mental Health Center – Board Meeting Minutes of September 26, 2012
5. Coffey County Extension Council – Board Meeting Minutes of August 29, September 26, 2012
6. Kansas Statewide Homeless Coalition – 2013 Point-in-Time Homeless Count – October 29, 2012
7. City of LeRoy – Council Meeting Minutes of September 10, 2012
8. Whitney Damron – Property – Tax Plan not Simple – October 30, 2012
9. Kansas Historical Society - Kansas Preservation – Volume 34, Number 3 – 2012

Minutes, November 5, 2012

Signed:

Attest:

Chairman

County Clerk