

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 04, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr., and Larry Crotts were present. Also present were Angie Kirchner, Budgetary Accounting Specialist I and Doug Witteman, Coffey County Attorney. Jeanenne Ryan, WCNOC, and Mark Petterson, Coffey County Republican, were present for part of the meeting.

2. Sipe moved to approve the minutes of October 28, 2002 as written, seconded by Sleezer. Motion carried.

3. Crotts moved to approve the minutes of October 29, 2002 as corrected, seconded by Rowley. Motion carried. Correction was: after 'was' change 'appointed' to "reappointed."

4. **Consent Agenda:**

A. Move to authorize the County Engineer to select a vendor to dispose of waste tires in a timely manner and to provide a quarterly report to the Board regarding said activity.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the Month of November 2002.

C. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Judith A. Powell, regarding Lots 6 and 7 in Block 146 in the city of Burlington.

D. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Dorelda L. Prothe, regarding Lot 15, in Block 1 in the original town of Waverly, Coffey County, Kansas.

E. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Charlene A. Wood Phillips, regarding a tract of land commencing at a point 473.2 feet South of the Northwest corner of the Southwest Quarter (SW ¼) of Section Twenty-six (26), in Township Twenty-one (21), or Range Fifteen (15), East of the sixth Principal Meridian, thence East 186 feet, thence North 60 feet, thence West 186 feet, thence South 60 feet to place of beginning in the City of Burlington, Kansas.

F. Upon the recommendation of the County Clerk, move to extend the term of employment of Allison Mauertc, S.T. Temp Janitor, up to November 15, 2002.

4 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

5. Sleezer moved, upon the approval of the County Attorney as to form, to approve the lien Affidavit and Agreement and Termination of Lease Agreement related to the former Andrews property and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried

6. Crotts moved to authorize and direct the Chairman to sign the memorandum to Department heads regarding year-end expenditures.
7. Rowley moved to approve the memorandum *Version II* to eligible employees regarding distribution of longevity pay, seconded by Crotts. Motion carried.
8. Rebecca Jewett, Emergency Preparedness Coordinator, presented the monthly report October 2002.
9. Jewett also discussed KDHE's cleanup of the small mercury spill at the elementary school October 24<sup>th</sup>, 2002.
10. Elysa Lovelady, Coffey County Appraiser, met with the Board to discuss submitting bids for a printer for the Appraiser's Office. The Clerk's Office will purchase the old printer.
11. Merry moved to approve the revised Invitation to Bid for a printer for the Appraiser's Office and further direct the County Clerk to publish the same, seconded by Sipe. Motion carried. Note: There will not be a trade-in.
12. Jon Hotaling, Economic Development Director, presented the weekly report for the week of October 28<sup>th</sup> to November 1<sup>st</sup>, 2002.
13. **Item No. 95-9;** Hotaling completed and mailed out Strategic Planning Committee meeting agendas for 11-06-02 meeting to be held at 12 noon at the Coffey County Hospital.
14. **Item No. 95-10;** Hotaling met with Sheriff Randy Rogers, Undersheriff Kenny Roney, KDW&P representatives, Jeannene Ryan of WCNOG and County Engineer Hub Caspar, to review measurements, specs, maps, etc. for excavation project at Coffey County Lake boat ramp. Invitation for bids should be completed by 11-08-02.
15. **Item No. 95-29;** Hotaling finalized the agenda for Leadership of Coffey County class to be held on 11-12-02. Hotaling mailed the agendas to class members and presenters. Hotaling assembled materials on county budgets and boards for presentation to the class. Presenters also include Senator Derek Schmidt, Becky Jewett, Elysa Lovelady and Alberta Andrick at the Meadows.
16. **Item No. 97-7;** Hotaling attended the Coffey County Chamber of Commerce Holiday Business Expo at Kelly Hall and the 4-H Building on Friday evening.
17. **Item No. 98-10;** Hotaling hosted the SEK, Inc. Economic Development Council meeting at the Coffey County Museum. About 14 economic development professionals from across SEK attended. Also attending were Steve Lightle, Coffey County Housing Authority, Gene Merry, Coffey County Commission, and Senator Derek Schmidt.

18. Crotts moved to authorize the solicitation of bids for an excavation project below the boat ramps at Coffey County Lake with funding for the project to come from the Economic Development Special Expenditures Fund and the Coffey County Lake Operations Fund, seconded by Merry. Motion carried.
- 19 **Item No. 02-2;** Hotaling reviewed invoices received from Kansas Assemblies, Inc. and submitted for payment.
20. Sipe moved to recess into Executive Session at 10:55 a.m. for 5 minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Crotts. Motion carried.
21. Merry moved, upon the recommendation of the County Engineer and the approval of the County Attorney, to find that approximately 100 tons of bentonite is no longer required, or cannot be prudently used for public purposes of the county and to sell such property for \$100.00 per ton FOB, to any appropriate buyers of same and to publish notice of this intent to sell two times in the official county newspaper, seconded by Sleezer. Motion carried.
22. The Board resumed regular session at 11:00 a.m.
23. Hub Caspar, County Engineer, presented the weekly report dated November 4, 2002. Robert Reed, Road Supervisor and John Zuern, Administrative Assistant were also present.
24. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.
25. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
26. Item No. 2002-08; Equipment Purchase: Request authorization to solicit bids for two (2) Dump Trucks.
27. Rowley moved to approve the County Engineer's request to solicit bids for two (2) Dump Trucks with one trade-in, seconded by Sipe. Motion carried.
28. Crotts moved to adjourn the meeting until 8:30 a.m. on Friday, November 8<sup>th</sup> 2002 to canvass the results of the November 5<sup>th</sup>, 2002 General Election and attend to other county matters that may arise, seconded by Rowley. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. Coffey County 4-H Council – Invitation to Achievement Banquet.

Response Not Required

2. League of Municipalities – Newsletter 10-28-02
3. Hawver’s Capital Report – 10-28-02; 10-29-02; 10-30-02; 10-31-02; 11-01-02
4. Kansas State University - Newsletter
5. Whitney Damron – Newspaper Article
6. KDOC&H – Letter regarding use of federal homeowner funds.

Minutes, November 4, 2002

Signed:

Attest:

Chairman

County Clerk