

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, November 2, 2015. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Chris Phelan and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. Dale moved to approve the minutes of Monday, October 26, 2015 and Wednesday, October 28, as written, seconded by Combes. Motion carried.
3. Rowley moved to authorize and direct the Chairman to sign the **revised** Coffey County Payroll Notice for Victor C. Burr, New Hire, Subject to New Hire IPP, Sheriff's office, Jailer, Classification: LE-II-a, Wage: \$13.60, effective 10/21/15. (This is a revision of the date of the previously approved motion.), seconded by Saueressig. Motion carried.
4. Dale moved, upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Management Plan for 2016, seconded by Rowley. Motion carried.
5. Upon approval of the County Attorney as to form, move to approve the First Amendment to Decommissioning Agreement, between the Board of County Commissioners, Coffey County, Kansas and Waverly Wind Farm LLC, and authorize and direct the Chairman to execute same. This motion is tabled until Monday, November 9, 2015.
6. Economic Development Director Stacy Haines met with the Board regarding the Rural Opportunity Zone (ROZ) Program offered through the state. Haines and County Counselor Chris Phelan advised the Board that the County should go ahead and pay the invoice from the state for this year and for the remaining (4) years after, for a total of (5) years.
7. WCNOC Representative Tim East stated that a lot of good information was exchanged between County employees in the table top discussions regarding the Wolf Creek drill. East also thanked the Board for the assistance of Emergency Management Coordinator Russel Stukey with setting up an 800 MHz radio for drill purposes.
8. Zoning Administrator Heidi Harris reported issuing two zoning permits last week. Harris also requested to host the 2016 Kansas Association of Counties (KAC) Planning & Zoning Officials Conference in April of 2016. The Board agreed.
9. County Engineer Wayne Blackbourn met with the Board to present the weekly report for November 2, 2015.
10. Item No. 99-01; Road Permits: No Road Permits were issued during the past week.
11. Item No. 99-19; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
12. Item no. 2015-54; Request –Tire Purchase: Request authorization to solicit formal bids of assorted tires. Review and Award Bid.

- 13.** Dale moved, based upon the recommendation of the County Engineer, to find that the bid for assorted tires on October 28, 2015 from Bahr Tire as the best bid and to purchase same for the sum of \$33,341.86 to be paid from the Road and Bridge Fund, seconded by Combes. Motion carried.

COFFEY COUNTY HIGHWAY DEPARTMENT  
TIRES  
October 28, 2015  
2:00 p.m.

Summary of Bids														
Bidder	Item 1: Firestone: All Traction Radial Tubeless -18.4 x R38 23" / Qty 2		Item 2: Firestone - Radial All Traction 8 ply - 480 x 86 R34 1 Qty 2		Item 3: Firestone - All Traction FWD - 380 x 85 R28 / Qty 2		Item 4: Firestone - Radial All Traction 8 ply - 340 x 86 R24 1 Qty 4		Item 6: Continental - HD° -11R22.6 1 Qty 32		Item 6: Michelin - XGL-AZ -1400 R241 Qty 12		Total	
	EACH	SUB-TOTAL	EACH	SUB-TOTAL	EACH	SUB-TOTAL	EACH	SUB-TOTAL	EACH	SUB-TOTAL	EACH	SUB-TOTAL	...	..
Bahr Tire	\$880.62	\$1,761.24	\$921.34	\$1,842.68	\$639.85	\$1,279.70	\$585.20	\$2,340.80	\$423.71	\$13,558.72	\$1,046.56	612,658.72		\$33,341.86
LeRoy COOP	\$1,009.94	\$2,019.88	\$1,054.43	\$2,108.86	\$735.50	\$1,471.00	\$675.78	\$2,703.12	\$430.40	\$13,772.80	\$1,066.56	\$12,798.72		\$34,874.38
Steward's Service	\$1,049.95	\$2,099.90	\$1,069.60	\$2,139.20	\$796.34	\$1,592.68	\$745.30	\$2,981.20	\$428.12	\$13,699.84	No Bid	No Bid		\$22,512.82
Cross-Midwest Tires	\$1,150.00	\$2,300.00	\$1,274.00	\$2,548.00	\$1,120.08	\$2,240.16	\$849.00	\$3,396.00	\$403.65	\$12,916.80	No Bid	No Bid		\$23,400.96

- 14.** Blackburn also presented the Construction Zone Report for the week of November 2, 2015.
- 15.** Sheriff Randy Rogers met with the Board to discuss personnel matters of non-elected personnel.
- 15a.** Combes moved to enter into Executive Session for 15 minutes at 10:44 a.m., to include each of the Commissioners, the Sheriff and the County Counselor, to discuss personnel matters of non-elected personnel, to discuss addition to employment roster, seconded by Dale. Motion carried.
- 15b.** Rowley moved, upon submission by the Sheriff, to amend the wage classification system for the Sheriff's office by moving "Paid Reserve Trainee from LE-I-a thru f, L-II-a thru f and by moving Investigator from LE-IV to LE-III-a thru f, seconded by Dale. Motion carried.
- 15c.** Dale moved, upon the submission by the Sheriff, to approve the revised Table of Organization for the Sheriff's office, seconded by Combes. Motion carried.
- 15d.** Combes moved, upon the submission by the Sheriff, to approve the updated job description for the Sheriff's office. Job Descriptions are as follows: C-60 Communications Supervisor, C-61 Dispatcher, C-62 Jail Supervisor, C-63 Jailer, C-64 Administrative Assistant, C-64A records Clerk/Administrative Assistant, C-65 Undersheriff, C-66 Detective, C-66A Patrol Supervisor,

C-67 Deputy Sheriff, C-68 , Process Server, C-68A Lake Supervisor, C-68B Lake Patrol Attendant, C-68C Paid Reserve/Trainee, C-68D Reserve Deputy Sheriff, seconded by Meats. Motion carried.

- 15e. Dale moved, upon the submission by the Sheriff, to approve the payroll notice for Tim Hammye as a Paid Reserve/Trainee, LE-II-a, at an hourly wage of \$13.60, seconded by Rowley. Motion carried. This part-time position will fill in administrative vacancies on an as needed basis.
16. The Board will question and sign warrants and vouchers for the month of November on Tuesday, November 24th, at 9:00 a.m.
17. The Board will question and sign warrants and vouchers for the month of December on Wednesday, December 28th, 2015, during the meeting.
18. Meats adjourned the meeting at 11:46 a.m.

### **Correspondence**

1. Coffey Health System – Insider Newsletter – October 2015
2. Coffey County Extension Council – Board Meeting Minutes of September 30, 2015
3. KAC – Conference Phone App – October 29, 2015
4. The Kiplinger Letter – October 23, 2015
5. The Kiplinger Tax Letter – October, 23, 2015
6. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – October 27, 2015
7. Whitney Damron – Special Committee on Taxation – October 26, 2015

Minutes, November 2, 2015

Signed:

Attest:

Chairman

County Clerk