

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, November 1, 2004 to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Fred Rowley, Jr., and Larry Crotts present. Also present Angie Kirchner, Budgetary Accounting Specialist I, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Mark Petterson, Coffey County Republican Editor.
2. Rowley moved to approve the minutes of Monday, October 25, 2004 as corrected, seconded by Sipe. Motion carried. Corrections were: Paragraph 2., after 1st sentence, add "Motion carried." Paragraph 10, delete 'Assocation' replace with "Association" delete 'tipping' replace with "tonnage". Paragraph 13, after 'Commissioners' add ", Jon Hotaling". Paragraph 20, at the beginning of paragraph add "Item No. 98-10;" Paragraph 22, delete 'America' replace with "-American" delete '1' replace with "8". Add new "Paragraph 23. In preparation for the public hearing this evening, Hotaling and the Board discussed the proposed resolution regarding a grant of property tax exemptions and tax incentives for real and personal property regarding economic development." Re-number paragraphs accordingly. Paragraph 24, delete 'Commissioner'. Under Response Not Required, Paragraph 3. delete 'refarding' replace with "regarding" add "- between 'Mid American'".
3. Kirchner moved to approve the minutes of Thursday, October 28, 2004 as written, seconded by Crotts. Motion carried 4-0-1. Rowley abstained.
4. Sipe moved to approve the minutes of Monday evening, October 25, 2004 as written, seconded by Kirchner. Motion carried.
5. Consent Agenda
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of November 2004, for John Zuern as Zoning Administrator
 - B. Move to authorize the Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$6.10
 - C. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Titania Cathcard, Jailer, at a classification of LE-II-a and an hourly wage of \$9.71, effective November 1, 2004
 - D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Carl Humphrey, Jailer, at a classification of LE-II-a and an hourly wage of \$9.71, effective November 1, 2004
6. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

- 7.** Tim Austin, Road and Bridge Civil Engineering Technician, informed the Board of a complaint from a citizen in Jacob's Creek who's sewer was backing up into the home. A plumber was supposed to have inspected the connection, but had not.
- 7a.** Rowley moved to direct the Road and Bridge department to dig up the sewer in question at Jacob's Creek to inspect the connection and see if there is a problem on the County's side or if it is the citizen's responsibility, seconded by Crotts. Motion carried.
- 8.** Rita Dawson and Cade B. Rensink, County Extension Agents, invited the Board to the 4-H Achievement Reception, Sunday, November 7 and also invited the Board to the Annual Extension Council Meeting, Monday, November 8 at 5:30 p.m.
- 9.** Resnick explained the Swine Breed Classification changes that have been made in 4-H that will give the children more of an opportunity to show their breed and an opportunity for the children to receive more awards. This next year will be a trial period to see if the changes will be beneficial.
- 10.** Hub Caspar presented and discussed the weekly report dated November 1, 2004. Robert Reed, Road Supervisor and John Zuern, Administrative Assistant was also present.
- 11.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 12.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 13.** Item No. 99-13; Fall Clean up Week Totals, September 2004 Post Closure Inspection, Lysimeter Readings, E-Scrap article; Request authorization to dispose of approximately 200 tons of scrap iron and white goods located at the county Landfill.
- 13a.** Merry moved to approve the County Engineer's request to dispose of approximately 200 tons of Scrap Iron and White Goods, located at the County Landfill, by sale to the best bidder based on high competitive bid per ton and to publish a Notice of Intent for such disposal in the Official County Newspaper, seconded by Sipe. Motion carried.
- 14.** Coffey County will be presented the Kansas County Public Improvement Award for counties with less than 10,000 in population at the KAC (Kansas Association of Counties) banquet on November 22, 2004.
- 15.** The Board will meet at the courthouse at 8:30 a.m. on Friday, November 12th, 2004 to take a road tour with the County Engineer, Hub Caspar.
- 16.** Kirchner moved to authorize and direct the Chairman to sign the proclamation declaring the week of November 8, 2004 through November 14, 2004 as Veterans Appreciation Week, seconded by Crotts. Motion carried.

17. Steve Lightle, Coffey County Housing Authority Director, presented the demolition report.
18. Lightle completed the bidding process and submitted bids for funding. Lightle requested an expenditure of \$10,420.00 for demolition of the 7 properties that were bid on.
- 18a. Merry moved upon the recommendation of Steve Lightle, Housing Authority Director, to approve the expenditure of up to \$10,420.00 for demolition projects, with funds to come from the General Fund, Community Improvement line, seconded by Crotts. Motion carried.
19. Jon Hotaling presented and discussed the weekly report for the week of October 25th, 2004.
20. Item No. 95-9; Hotaling completed and mailed out agendas for the strategic planning committee meeting to be held November 3rd, at 12 noon, at the Coffey County Hospital.
21. Item No. 95-24; Hotaling attended the Kansas Renewable Energy Conference, in Topeka, on October 27th. Hotaling attended sessions on ‘Wind Energy and Utilities’, ‘Transmission Issues’ and ‘The Politics of Renewable Energy’. Wind turbine manufacturers, utilities, engineering firms, state agencies, and the USDA Rural Development – all had booths at the conference.
22. Item No. 95-29; Hotaling finalized Leadership Coffey County class #1 agenda and mailed them to the class members and presenters for this session entitled ‘County & State Government’. Senator Derek Schmidt will speak to the class after dinner at the Meadows.
23. Item No. 96-3; Hotaling toured the Mid-American Machine operation with Wayne Symmonds and Terry Marlin of the Kansas Department of Commerce. Hotaling submitted combined ‘Notice of Finding of No Significant Effect on the Environment’ and ‘Notice to Public of Request for Release of Funds’ to the newspaper for publication on November 2nd.
24. Hotaling continued to review tax exemption incentive policy. Hotaling met with Mayor Bill Freeman to discuss the policy. Doug Witteman and Hotaling will be available to answer questions about the policy at the LeRoy City Council meeting on November 1st. Hotaling will have a final draft available for the Commission on November 1st.
25. Hotaling delivered information on the Kan Step grant program to Bill Walker, Coffey County Fire Administrator.
26. Merry moved to adopt Resolution No. 743, A RESOLUTION ESTABLISHING THE POLICIES AND PROCEDURES OF THE COUNTY OF COFFEY FOR GRANTING PROPERTY TAX EXEMPTIONS IN ACCORDANCE WITH SECTION 13, ARTICLE 11 OF THE KANSAS CONSTITUTION AND KANSAS STATUTES ANNOTATED 12-1740 ET. SEQ., seconded by Rowley. Motion carried.
27. Doug Witteman requested an Executive Session with the Board and Jon Hotaling.

28. Crotts moved to recess into Executive Session at 10:43 a.m. for 5 minutes to include each of the Commissioners, Doug Witteman, and Jon Hotaling for attorney/client privilege, seconded by Sipe. Motion carried.

29. The Board resumed regular session at 10:48 a.m.

30. Merry requested an Executive Session with the Board and County Attorney Doug Witteman.

31. Merry moved to recess into Executive Session at 10:58 a.m. for 10 minutes for attorney/client privilege to include each of the Commissioners and the County Attorney, seconded by Sipe. Motion carried.

32. The Board resumed regular session at 11:08 a.m.

33. Rowley moved to adjourn the meeting at 11:10 a.m. seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hutinett, Schlotterbeck and Burns – Coffey County Audit for year ended 12-31-03
2. Coffey County Library – Notice of Calendar of events
3. Metal Roofing Specialist – Letter regarding services
4. Hawver’s Capital Report – Misc. dates
5. City of Burlington – Minutes of 10-6-04
6. Kansas State Historical Society – Quarterly Newsletter

Response Optional

7. KDHE – Notice of grant programs and deadlines
8. Kansas State University – Notice of Symposium
9. Joe Rossini – e-mail regarding web page management program.

Response Required

10. Monique Burns – Application for Coffey County Hospital Board of Trustees position
11. Esley Schmidt – Application for Coffey County Hospital Board of Trustees position

Minutes, November 1, 2004

Signed:

Attest:

Chairman

County Clerk