

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 30, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. WCNOC Representative Jenny Hageman and The Coffey County Republican Editor Mark Petterson were also present for part of the meeting.

2. Sleezer moved to approve the minutes of October 23, 2000, as corrected. Seconded by Knapp. Motion carried. Corrections were: October 23, 2000, paragraph 10, add "Fee" after 'Permit'. Paragraph 11, add "Palmetto Holdings L.L.C.," after 'Brach'.

3. Powell moved to approve the minutes of October 27, 2000 as written. Seconded by Sleezer. Motion carried.

4. **CONSENT AGENDA:**

A. Approve payment of \$35.00 annual membership dues for Mary Bloomer, Administrative Coordinator, for the Kansas County Administrators' Association.

B. Upon the recommendation of the Noxious Weed Director, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Heath Birk, upon completion of IPP, with a change in classification from MIIIa(-) to MIIIa and a change in his hourly wage from \$9.88 to \$10.13.

4a. Sleezer moved to approve the Consent Agenda as submitted. Seconded by Knapp. Motion carried.

5. Knapp moved to authorize and direct the Chairman to sign the Memorandum regarding E-Mail Service Provider to Department Heads. Seconded by Sipe. Motion carried.

6. Knapp moved, upon the request of SSG Kenneth Harred, to approve the request for funding distribution for the Kansas National Guard, Burlington branch, in the amount of \$1,500.00, as has been distributed in previous years, with funds to come from Courthouse General Fund, Contractual Services line. Seconded by Sipe. Motion carried.

7. Sleezer moved to authorize the Appraiser to apply for a VISA Business Credit Card from Commerce Bank, through First National Bank of Kansas, for departmental use. Seconded by Knapp. Motion carried. This replaces the card currently used by the department.

8. Merry moved, upon approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Letter of Intent with Cellular One and all documents necessary to change service for Coffey County, Kansas, from the Business Plan to the Corporate Pooled Value Plan. Seconded by Sipe. Motion carried.

- 9.** Sipe moved, upon the recommendation of the Information Systems Administrator, to approve the purchase of a storage station for the firewall, web server and e-mail server area, and accept the bid of Space Design Technology, at a cost of \$2,828.00 plus shipping, with funds to come from the Equipment Reserve Fund. Seconded by Knapp. Motion carried.
- 10.** Steve Lightle, Coffey County Housing Authority Director, updated the Board on recent activities by the Coffey County Housing Authority. Mr. Lightle took over his duties as Director on September 4, 2000. Lightle said the state funded houses in Lebo and Burlington have both been sold. Other items discussed were the Home Rehabilitation Program and future grant funding.
- 11.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of October 23rd to October 27th, 2000.
- 12.** Item No. 95-9; Hotaling mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital on Wednesday, November 1, 2000.
- 13.** Item No. 96-5; Hotaling met with an out-of-state prospect to review lease documents on the spec building. Hotaling introduced the prospect to Martha Newkirk, City of Burlington, who explained the utility deposits, temporary electrical service, occupancy permit, etc. Hotaling worked on a news release to be approved by the prospect on Tuesday, October 31, 2000.
- 14.** Item No. 98-7; Hotaling reviewed the SEK Tourism Region treasurer's reports and bank statements. Hotaling prepared reports and documents for the new treasurer taking office on November 16, 2000.
- 15.** Item No. 98-10; Hotaling mailed out news releases for SEK, Inc. November 9th Joint Executive Committee, Trustees, Council Chairs and Co-Chairs meeting and plant tour in Fort Scott. Ward-Kraft, Inc, will host the plant tour. Hotaling faxed memos to the Executive Committee on SEK, Inc. to report that negotiations with the Executive Director candidate have been completed and the candidate will start on December 4, 2000 and will attend the annual meeting on December 6, 2000.
- 16.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center Advisory Council meeting at the Burlington Elementary School. Some questions on operations were discussed. The "Lights on Afterschool" event on October 12th had over seventy-five (75) participants in attendance. The Calendar of Activities for November was discussed. Hotaling viewed promotional materials from the Wellington Community Learning Center.
- 17.** Hotaling discussed hosting the Regional Kansas Leadership Forum (KLF) meeting in Burlington with Ron Wilson, President of KLF. The meeting would be held

in March of 2001 and would bring thirty (30) to forty (40) KLF members into Coffey County for a 9:00 a.m. to 3:00 p.m. meeting.

18. Hotaling sent out Flight Training Scholarship information, agreements and invitations for a scholarship proclamation reception to students from USD# 243 and #244. Students from USD# 245 should be recommended by the counselor next week.

19. Knapp moved to recess into Executive Session at 10:40 a.m. for five (5) minutes to include each of the Commissioners, the Economic Development Director and the County Attorney, to discuss matters, which would be deemed privileged in the attorney/client relationship. Seconded by Sleezer. Motion carried.

19a. The Board resumed regular session at 10:45 a.m.

20. Powell moved to re-enter Executive Session at 10:46 a.m. for five (5) minutes with the same people for the same reasons. Seconded by Merry. Motion carried.

20a. The Board resumed regular session at 10:51 a.m.

21. Robert Reed, Road Supervisor, presented the weekly report dated October 30, 2000. John Zuern, Administrative Assistant, was also present. County Engineer Hub Caspar was unable to attend due to illness.

22. Item No. 93-01; Road Permit Report: Two (2) Road Permits were issued during the past week.

23. Item No. 99-99; Zoning Permit/Applications Report: One (1) Zoning Permit was issued during the past week.

24. Reed reported on a problem with one (1) mile of road on 23rd Road between Xeric and Yearling. Reed said a complaint was received from a local farmer that the fences are too narrow for some farm equipment. Some of the Board will view the area before making a decision.

25. Zuern reported the contracts for the lighting project should be ready to sign at next Monday's Board meeting.

26. Sleezer moved upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Terri Lawson at a classification of LEIIB(-), and an hourly wage of \$9.18, subject to completion of her physical. Seconded by Knapp. Motion carried.

27. Sipe moved to adjourn the meeting at 11:20 a.m. Seconded by Powell. Motion carried.

CORRESPONDENCE:

Response Required

1. SSG Harred-Letter requesting annual disbursement.

Response Optional

2. American Nonsmoker's Rights Foundation-Letter regarding ordinances concerning smoking.

Response Not Required

3. Coffey County Airport Board-Minutes-October 18, 2000.
4. ESRI-Letter regarding exhibit at KAC Conference.
5. US Army Corps of Engineers-Public Notice No. 200100102.
6. BG Consultants-Letter regarding luncheon during KAC Conference.
7. City of Burlington-Minutes-October 4, 2000 and September 20, 2000.
8. NRC-Notice of Significant Meeting.

Minutes, October 30, 2000

Signed:

Attest:

Chairman

County Clerk