

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 29, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. Mark Petterson, Coffey County Republican, was also present for part of the meeting.

2. Rowley moved to approve the minutes of Monday, October 22, 2001, as written, seconded by Sleezer. Motion carried.

3. **CONSENT AGENDA:**

A. Move to approve Form CP-4, Coffey County Position and Wage Classification Chart. The revision shifts Sheriff's Department Dispatchers to the Technical Professional Classification. The position in the Sheriff's Department, previously titled Dispatcher/Secretary, is changed to Secretary.

3 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. The County Clerk presented a bid for restoration services for the Coffey County Courthouse. The Board requested the Clerk to get more bids for the service.

5. Birk also presented a proposal for a service agreement for the heating, ventilation and air conditioning system for the courthouse. The Board asked Birk to get an assessment of our current system such as efficiency, life expectancy, etc. Birk will gather the information and get back to the Board.

6. Sheriff Randy Rogers met with the Board to further discuss the Sheriff's department pay scale. Rogers presented a proposed emergency position and wage classification change showing a proposal to readjust placement and classification for employees in his department. Rogers also requested the Board waive the \$1.50 cap for the salary increase for the dispatchers.

6 a. Following a lengthy discussion, Sipe moved to authorize and direct the Chairman to sign the Coffey County Payroll Notices for the following Dispatchers in the Sheriff's Department, seconded by Rowley. Motion carried.

Marilyn Vorhees – New classification of T/P-II-f(-); New hourly wage of \$13.53.

Cheryl Bartlett – New classification of T/P-II-f(-); New hourly wage of \$13.53.

Donna Salava – New classification of T/P-II-e(-); New hourly wage of \$12.94.

Jarrid Herr – New classification of T/P-II-a(-); New hourly wage of \$10.59.

Jennifer Knight – New classification of T/P-II-a(-); New hourly wage of \$10.59.

Amanda Sowder – New classification of T/P-II-a(-); New hourly wage of \$10.34.

7. Jon Hotaling, Economic Development Director, presented the weekly report for the week of October 22<sup>nd</sup> to October 26<sup>th</sup>, 2001.
8. Item No. 97-8; Hotaling reviewed Rock Creek Woodworks loan documents and provided balances including interest and late charges to Larry Hendricks.
9. Item No. 98-10; Hotaling assisted in the management and participated in the SEK, Inc. "Go SEK" first annual golf tournament fundraiser for SEK, Inc., a 12-county regional economic development organization. Hotaling provided prizes promoting Coffey County attractions and products. Commissioner Merry also assisted and participated in the October 26<sup>th</sup> event.
10. Item No. 00-2; Hotaling attended the 21<sup>st</sup> Century Community Learning Center Advisory Council meeting. The council discussed the upcoming schedule of programs and events. Hotaling reviewed the Lights-on After School event that was held October 11<sup>th</sup>. The children's play was a big success and plans for a Christmas production are underway.
11. Item No. 01-1; Hotaling met with Garry DeSloover, President of Kansas Die Casting in LeRoy. He is working on out-of-state leads. The September 11<sup>th</sup> tragedy has caused several customers to reduce orders. A defense contractor may provide some substantial new business. Hotaling toured the facility and viewed the new display that Kansas Die Casting will use promoting the company at trade shows.
12. Hotaling attended the Supervisor Employee Assistance Training Program.
13. Hotaling met with a designer to review possible promotional materials for the ArtTrain and Smithsonian Exhibitions.
14. Crotts moved to recess into Executive Session at 10:41 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Sipe. Motion carried.
15. The Board resumed regular session at 10:46 a.m.
16. Robert Reed, Road Supervisor, presented the weekly report dated October 29, 2001. John Zuern, Administrative Assistant, was also present. Caspar was unable to attend due to illness.
17. Item No. 93-01; Road Permit Report: Two Road Permits were issued during the past week.
18. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**19.** Item No. 99-13; Landfill: Update report. **Reed reported the new Subtitle D Landfill will start accepting trash on Monday, November 5, 2001. Reed said the landfill will not be completely finished but they will be able to start putting in trash at that time. Reed also presented the results of Free Landfill Week held October 15<sup>th</sup> – 20<sup>th</sup>, 2001.**

**20.** The Board questioned why a particular right-of-way area on Fauna Road and 16<sup>th</sup> Road is not being mowed like the other right-of-ways. Reed explained it was a request from an adjoining landowner. The Board directed Reed to mow that area as we do other right-of-ways.

**21.** The Board began signing warrants and vouchers for the month of October.

**22.** The County Attorney presented a breakdown of the 2001 tax sale. Total taxes (\$42,098.70) and costs (\$3,795.46) were recovered.

**23.** Chairman Gene Merry will be at a Fiber Optic Control Board meeting at 1:00 p.m. at the Coffey County Hospital and will be unable to be present when the afternoon Board meeting is called to order. Representatives from Sprint will be present at that meeting.

**24.** Commissioner Sipe reported on a Sericea Lespedeza information meeting at Yates Center last week arranged by Representative Derek Schmidt. Commissioner Rowley was also present at that meeting.

**25.** Commissioner Merry thanked the Board for the flower arrangement for the services of Barbara Merry's father.

**26.** The Board briefly discussed the upcoming pre-exercise and graded drills with Wolf Creek.

**27.** The Board discussed the employee's Thanksgiving luncheon and selected November 16<sup>th</sup> as the day for the celebration.

**28.** The Board recessed for lunch at 12:10 p.m. until 1:00 p.m. to finish warrants and vouchers.

**29.** Vice-Chairman Sipe called the meeting back to order at 1:00 p.m.

**30.** The Board continued signing warrants and vouchers.

**31.** Chairman Gene Merry returned to the meeting at 2:25 p.m.

**32.** Crotts moved to adjourn the meeting at 2:53 p.m., seconded by Merry. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Kansas Highway Patrol – Letter regarding U.S. Justice Department Equipment Grant.

Response Optional

2. KDHE – Notice of Seminar

Response Not Required

3. City of New Strawn – Minutes – January 2001 through September 6, 2001
4. Whitney Damron – Letter regarding Special Committee on Assessment & Taxation
5. Midwest Assistance Program - Newsletter

Minutes, October 29, 2001

Signed:

Attest:

Chairman

County Clerk