

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 28, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Mark Petterson, Coffey County Republican, was present for part of the meeting.

2. Sipe moved to approve the minutes of October 21, 2002 as written, seconded by Rowley. Motion carried.

3. **Consent Agenda:**

A. Upon the recommendation of the County Clerk, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Leticia Hammond, New Hire Janitor, at a classification of MIIa(-) and an hourly wage of \$7.91.

3 a. Merry moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Rowley moved, upon the recommendation of the Information Systems Administrator and approval of the County Attorney as to form, to approve the Invitation to Bid for a Disaster Recovery Tape Backup System and to publish the same, seconded by Sipe. Motion carried.

5. The County Attorney and the County Appraiser discussed the transfer of the Andrew Corporation building to a prospective buyer.

6. Jon Hotaling, Economic Development Director, presented the weekly report for the week of October 21<sup>st</sup> to October 25<sup>th</sup>, 2002.

7. Item No. 95-10; Hotaling spoke with Leonard Jirak about possible clean out around Coffey County Lake boat ramp. Hotaling will need to determine the width, length and depth of the project. Hotaling also will determine where the cleaned out material will be stacked and dumped and if the County Road and Bridge Department would be involved. Hotaling also needs to determine if the project should go through the formal bidding process. Hotaling spoke with Jeff Hodges of Lebo and he thinks a local contractor can handle the job. He stated that the rig can operate in two feet of water with no problem.

8. Item No. 95-29; Hotaling hosted the Leadership Coffey County get acquainted picnic at Kelley Hall. Hotaling said there are seven participants in this year's class. Dennis George helped with the cooking and cleanup; John Andrick helped with setting up and putting away the tables and chairs and moving the grill; and Bobbiann Daugherty presented a short program on True Colors. The next class will be Tuesday, November 12<sup>th</sup>, starting at 2 p.m. in the Coffey County Commission Room.

**9.** Item No. 98-10; Hotaling attended the SEK, Inc. quarterly membership meeting held in Pittsburg, Kansas. Angela Morelock of BKD, LLP presented a seminar on “Fraud in the Work Place”. Jim Aubuchon of PSU presented a program on the new veterans memorial to be constructed on campus in 2003. Chairpersons of the tourism council, the transportation council, the economic development council, and the workforce council provided information on their legislative agendas for the 2003 Legislative Session.

**10.** Item No. 00-2; Hotaling attended the 21<sup>st</sup> Century Community Learning Center Advisory Council Meeting. After the meeting, Hotaling reviewed the information on the University of Oklahoma’s Sooner Flight Academy Program. This is a one-week program for grades 1-12. The program was recognized as the Outstanding Aviation Education Program in the Nation in 2001. One day of the program would be held at the Coffey County Airport. The Airport is supportive and could host the program the 3<sup>rd</sup> or 4<sup>th</sup> week of June.

**11.** Hotaling provided a copy of a letter from the City of Waverly regarding use of Economic Development Special Expenditure Funds.

**12.** Item No. 02-1; Hotaling hosted the 4<sup>th</sup> and final E-Commerce, Small Business Facilitation Seminar. Presenters were Wayne Symmonds of the Eastern Kansas Economic Development Group and Kent Hoyt of Burlington Tax & Financial Center. There were 8 in attendance.

**13.** Hotaling also introduced David Shedd of Oldcastle Precast, Inc., who is purchasing the building known as the Andrew Corporation building. Bob McMaken, Andrew Corporation, Ron Stump, Burlington City Mayor, Robert Hyde, Western National Bank, and Martha Newkirk, Zoning Administrator, Burlington City, were also present for the discussion. Shedd, Oldcastle Precast, Inc., gave a presentation on the types of product they will be manufacturing at the Burlington facility. Shedd said they will keep the skeleton crew that is currently at the plant, and their goal is to build the work force back as soon as possible.

**13 a.** Rowley moved, upon the approval of the County Attorney as to form, to approve the Consent and Acknowledgment related to the assignment of the lease of the property, commonly known as the spec building, from Andrew Corporation to Oldcastle Precast, Inc., and to authorize and direct the Chairman to sign same, seconded by Sipe. Motion carried.

**13 b.** Sleezer moved, upon the approval of the County Attorney as to form, to approve the Ingress and Egress Easement across the land commonly known as the Andrews property and to authorize and direct the Chairman to sign same, seconded by Crofts. Motion carried.

**13 c.** Sipe moved, upon the approval of the County Attorney as to form, to approve the Joint Instructions related to the transfer of the land commonly known as the Andrews

property, and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.

**13 d.** Crotts moved, upon the approval of the County Attorney as to form, to approve the Warranty Deed related to the transfer of the land commonly known as the Andrew property from the Board of Coffey County Commissioners to Oldcastle Precast, Inc., seconded by Sleezer. Motion carried.

**13 e.** Oldcastle Precast, Inc. will then exercise the purchase option for the Andrew building from Coffey County at a cost of \$77,000. The building will then be placed on the tax roll.

**14.** Hub Caspar, County Engineer, presented the weekly report dated October 28, 2002. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Jeff Beyer, Landfill Supervisor, were also present.

**15.** Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

**16.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**17.** Item No. 99-13; Landfill: Discuss proposed disposal of passenger car tires.

**18.** As of this date, Yoho and Son have not accepted a contract offered by Coffey County for baled tires. Champlin Tire Recycling, Inc. at Concordia has made a proposal to provide regular pickup and disposal of waste passenger car tires from the landfill at the following rates: passenger cars (\$1.00); truck tires (\$5.00); and tractor tires (\$15.00). The Board authorized Caspar to dispose of the tires with Champlin Tire Recycling, Inc. This item will be placed on the Consent Agenda next week for approval for future disposal of tires.

**19.** Item No. 2002-06; B354 Structural Steel: Review bid tabulation and approve purchase.

Bids presented:

<b>Vendor</b>	<b>Bid</b>
Krueger Shop	\$20,786.08

**19 a.** Sipe moved, based upon the recommendation of the County Engineer, to purchase the structural steel for B354 (24-U.5) from Krueger Shop at a cost of \$20,786.08, to be paid from the Special Bridge Fund, seconded by Crotts. Motion carried.

**20.** Item No. 2002-07; B87 (12-R.5) (KDOT 16C-3779-02): Review, approve and sign Utility Relocation Agreements for Bridge No. 87.

**20 a.** Sipe moved, based upon the recommendation of the County Engineer, to approve and sign the Utility Relocation Agreements for B87 (KDOT 16C-3779-01) with Coffey County Rural Water District #3, Sprint and Westar Energy, seconded by Rowley. Motion carried.

**21.** Caspar and the Board discussed other Road and Bridge matters.

**22.** As discussed earlier this month, Caspar was directed to draft a letter indicating the County's interest to the company requesting permission to bring solid waste to the Coffey County Landfill.

**23.** Merry moved, upon the recommendation of the County Engineer, to authorize and direct the Chairman to sign the Waste Tire Agreement #1 with Yoho and Son Tire Cutting Service, seconded by Sipe. Motion carried.

**24.** Caspar and Hotaling will draft a request for proposals for the cost of deepening the boat ramp area at Coffey County Lake.

**25.** Sleezer moved to adjourn the meeting at 11:58 a.m. until 8:30 a.m. Tuesday, October 29, 2002, to sign warrants and vouchers and to attend to other County business that may arise, seconded by Merry. Motion carried.

## **CORRESPONDENCE:**

### Response Optional

1. BG Consultants – Invitation

### Response Not Required

2. Hawver's Capital Report – 10-22-02; 10-23-02; 10-24-02; 10-25-02; 10-26-02
3. Bill Linde – email regarding annual meeting
4. Sam Robinson – Letter regarding public information
5. Corps of Engineers – Public Notices
6. Coffey County Airport Board – Minutes of 9-18-02 and 6-12-02
7. KDOCH – Letter regarding grant for Osage County Water District #4
8. Kansas Preservation – Newsletter from Kansas State Historical Society

Minutes, October 28, 2002

Signed:

Attest:

Chairman

County Clerk