

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 27, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Mary Bloomer, Administrative Coordinator. Also present for part of the meeting was Mark Petterson, Coffey County Republican Editor. County Attorney Doug Witteman was unable to attend the meeting.
2. Crotts moved to approve the minutes of Monday, October 20, 2003, as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, October 20, 2003, paragraph 21, delete "more" in first sentence. Delete last sentence, replace with "The Commission was concerned that used tires might end up in road ditches".
3. **Consent Agenda:**
 - A. Upon the recommendation of the Road Supervisor, move to approve the extension of time for Clinton Sowder, as S.T. Temp., Equipment Operator, through November 30, 2003.
 - B. Upon the recommendation of the Health Administrator, move to authorize and direct the Chairman to sign the KDHE Bioterrorism Preparedness and Response Local Contract for the term of September 1, 2003 through August 30, 2004.
- 3 a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
4. Sipe moved to authorize and direct the Chairman to sign the Job Description for County Commissioner, seconded by Rowley. Motion carried.
5. The Board discussed requesting the other elected officials in the courthouse to draft job descriptions for their positions. The Administrative Coordinator was directed to notify the elected officials.
6. Sid Meeker, Coffey County Chamber of Commerce Director, visited with the Board about doing a letter of support designating eastern Kansas as a National Heritage Area.
 - 6 a. Merry moved to authorize and direct the Chairman to sign the Letter of Support to designate eastern Kansas as a National Heritage Area, seconded by Kirchner. Motion carried.
7. Andy Burr, Soil Conservationist, NRCS, was in to invite the Board to a Water Quality Tour sponsored by Coffey County NRCS. The tour will start at 9:00 a.m. on Thursday, October 30, 2003. Lunch will be served following the tour. Commissioners Crotts, Rowley, Sipe and Kirchner will be attending.
8. The Board discussed upgrading the riding lawn mower. The County Clerk was directed to get quotes for a new mower.

- 9.** The County Clerk was also directed to get a courthouse roof inspection scheduled and look into the cost of replacing an air conditioning unit for the south side of the courthouse.
- 10.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of October 20, 2003.
- 11.** Item No. 95-21; Hotaling sent information for attendance at WCNOC media day on October 29th to Becky Jewett. Activities will include a walk through of the steps required for outage contractors to become badged and a tour of the turbine and diesel generator buildings.
- 12.** Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting at the Coffey County Hospital. Members in attendance discussed member benefit information to be included in a membership brochure and also discussed a tour of the Flint Hills Technical College scheduled for November 17, 2003. Hotaling completed the minutes of the meeting.
- 13.** Item No. 97-7; Hotaling reviewed information on efforts to designate part of Eastern Kansas as a National Heritage Area for the story of Bleeding Kansas. Allen, Coffey, Wilson, and Woodson counties have come together to develop a four county tour centered on the history of this time period. Most of the activity relating to the story of Bleeding Kansas took place in LeRoy. If the National Heritage Area designation were obtained, increased tourism and recognition would benefit LeRoy and Coffey County. Other counties have invested \$500.00 as a minimum to assist in receiving this designation.
- 14.** Item No. 98-10; Hotaling attended SEK, Inc. entrepreneurship committee meeting on Friday, October 24th, at the Pittsburg State University Small Business Development Center (SBDC). Hotaling reviewed the list of reading materials and resource publications to be set up as the entrepreneur's resource sections in libraries throughout Southeast Kansas in the future. Committee members will continue to fine-tune the list and search for possible funding to set up these entrepreneur information sections.
- 15.** Item No. 98-10; Hotaling attended SEK, Inc. Economic Development Council meeting also on Friday, October 24th, at the Pittsburg City Hall. Hotaling reviewed the itinerary for the tour of Southeast Kansas by Kansas Department of Commerce Business Recruitment Representatives on November 18th and 19th. Hotaling reviewed the legislative position statement for SEK, Inc. Economic Development Council.
- 16.** Hotaling prepared information on 2 loan accounts for County Attorney Doug Witteman.
- 17.** Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated October 27, 2003. Also present was Robert Reed, Road Supervisor.
- 18.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 19.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

20. Item No. 99-13; Landfill: E-Scrap – C&D Update – Review and approve Aquaterra Proposal No. 0103098 for response to comments by KDHE regarding the C&D Landfill Permit Application. Waste Tire Grant Workshop.

21 a. Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Aquaterra Proposal No. 1013098 to provide a response to comments received from KDHE regarding the C&D Landfill Permit Application at a cost not to exceed \$8,900.00, to be paid from the General Fund, Landfill Capital Outlay Line, seconded by Merry. Motion carried.

22. The Board approved Caspar and Landfill Operator Jeff Beyer to attend a KDHE Waste Tire Grant Workshop at Salina on November 5, 2003.

23. Item No. 2003-27; Asphalt Crew: Request authorization to fill one equipment operator position on the Asphalt Crew. Position will be vacant due to the resignation of an employee.

23 a. Sipe moved to approve the County Engineer’s request to fill one (1) full time equipment operator position on the Asphalt Crew, seconded by Kirchner. Motion carried.

24. The Board scheduled a road tour for 8:30 a.m. Wednesday, November 12, 2003.

25. Caspar also presented the Construction Zone report for the week of October 27, 2003 and discussed several road construction projects in progress.

26. Kirchner moved to adjourn the meeting at 11:28 a.m. until 8:30 a.m. Wednesday, October 29, 2003, to sign Warrants and Vouchers and attend to other County matters that may arise, seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Required

1. Lincoln Elementary – Request for information
2. KAC – Letter regarding the Korean War Commemoration Partner Program

Response Optional

3. The Pipeline Group – Notice of Training
4. KDOT – Notice of Training
5. KDHE – Notice of Training

Response Not Required

6. Hawver's Capitol Report – 10-20-03; 10-21-03; 10-22-03; 10-23-03; 10-24-03
7. NACo – Legislative Bulletin
8. City of New Strawn – Minutes of 6-5-03; 7-3-03; 7-8-03; 8-13-03; 9-4-03
9. Kansas Preservation – Newsletter of Kansas State Historical Society
10. Corps of Engineers – Public Notice
11. Kansas Department of Revenue – Letter regarding appraisal maintenance plan for calendar year 2004
12. Blue Cross Blue Shield – Newsletter

Minutes, October 27, 2003

Signed:

Attest:

Chairman

County Clerk