

1. The Commission Chambers opened at 8:00 a.m., Monday, October 26, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present. Tim Sipe was absent from the meeting.

2. Robrahn moved to approve the minutes of Monday, October 19th, 2009, as written, seconded by Rowley. Motion carried.

3. Consent Agenda

A. Move to approve the insertion of the quarterly flyer from The Consortium in the October 30, 2009 payroll envelopes.

3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.

4. Noxious Weed Director Lead Man Mike Lawrence met with the Board to request the purchase of a software upgrade.

4a. Saueressig moved, based upon the recommendation of Todd Bemis, Noxious Weed Director, to waive the purchasing policy as to competitive bidding for good cause, said cause being the vendor is a single source supplier contract, and to approve the purchase of GIS Star Update from Star Programming, in the amount of \$3,000 and approve the purchase of same, to be paid from the Noxious Weed Fund, seconded by Crotts. Motion carried.

5. Engineer Wayne Blackburn presented the weekly report for the week of October 26, 2009.

6. Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.

7. Item No. 99-13: Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

8. Blackburn stated that the Power Ditcher should arrive on Wednesday for the Board to take a look at.

9. Blackburn also presented the first HVAC Upgrade Application and Certification for payment from Modern Air Conditioning, Inc. in the amount of \$20,070. County Clerk Angie Kirchner discussed the increase in costs of installing 2x2 ceiling grid and 2x2 ceiling tiles vs. the 2x4 ceiling tiles originally quoted. Kirchner also updated the Board on the status of the project.

10. Blackburn also presented the Construction Zone report for the week of October 26th, 2009.

- 11.** Saueressig moved to enter into Executive Session for 15 minutes at 9:55 a.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 12.** The Board resumed regular session at 10:10 a.m.
- 13.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for October 12, 2009 to October 23, 2009.
- 14.** Item No. 96-3; Hotaling contacted Terry Marlin with the Kansas Department of Commerce Community Development Block Grant Program regarding proposal for a Coffey County business. The Division Director has been out of the office but the review of the proposal and final decision should be completed by the end of the month.
- 15.** Item No. 98-6; After meetings in Chanute on Friday, October 16th, Hotaling met with Allen County Commissioner Dick Works, and Dennis Arnold, Linn County representative for SEKRPC, to view a possible office building in Humboldt for the SEKRPC.
- 16.** Item No. 05-1; Hotaling attended the Southeast Kansas Inc. Economic Development Council meeting in Chanute on Friday, October 16th. The meeting included a 3-hour training session entitled 'Vision 20/20 Finance' provided by the Mid-America Manufacturing Technology Center (MAMTC). The training involved teams composed of meeting attendees that engaged in a business simulation running a manufacturing company, winning orders and competing to become the company with the highest retained earnings. The Vision 20/20 Finance Program provides participants with a better understanding of the numbers that drive a manufacturing company.
- 17.** Item No. 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting in Chanute on Friday, October 16th, after MAMTC training. The Board reviewed loan accounts and decided to proceed with legal action on two delinquent accounts. Discussed a possible partnership with the Small Business Administration (SBA) in establishing a Micro Loan Program. SBA would match the amount the Foundation invests in the fund. The Board also finalized revisions to the loan application form and to loan processing and closing costs. Next meeting – December 3rd in Chanute before the SEKRPC Semi-annual General Commission meeting & dinner at 6 p.m.
- 18.** Item No. 09-1; Hotaling attended the Lebo Train Viewing Pavilion Committee meeting in Lebo on October 12th. Hotaling provided information on crossing closing amount paid to the City of LeRoy by Union Pacific for the committee to compare with BNSF offer for closing a street in Lebo. Hotaling completed a draft timeline for the committee to consider as they proceed with the pavilion project.
- 19.** Item No. 09-2; Hotaling met with Burlington City Councilman, Chuck Coker, to review an Economic Development Infrastructure Grant request for lot 7 in Burlington Commerce Park. Hotaling completed a draft motion for the grant request to County Attorney, Doug Witteman.

20. Hotaling sent information to City Clerks in Burlington, Lebo, LeRoy and Waverly on the Blue Skyways website where these cities websites are available. The information focused on how these cities can update their website information for Blue Skyways.

21. Hotaling spoke with LeRoy Mayor Bill Freeman about the Governors' Hometown Signs Program through the Kansas Department of Transportation (KDOT). LeRoy would be eligible for two signs honoring the city as the hometown of the 14th Governor of Kansas, Governor John W. Leedy. The signs would be placed on the east and west Hwy 58 entrances into LeRoy. Cost of the two signs is \$2,000 and includes installation by KDOT. Coffey County Economic Development could assist the city with the cost of the signs.

22. Hotaling attended the swearing in ceremony for Coffey County Treasurer Brenda Cherry.

23. Hotaling attended the Heartland Procurement Technical Assistance Center (HPTAC) government contracting seminar in Garnett on October 20th. The seminar was sponsored by the Coffey, Anderson and Linn County Economic Development Organizations. Information on federal, state and local government registrations and certifications were provided along with a review of the services provided by HPTAC. Advantages for businesses locating in SBA Historically Underutilized Business Zones (HUD Zone) were also presented. Coffey, Anderson, Allen and Linn counties are designated SBA HUB Zones through 2011. Fifteen attended the seminar with 3 attending from Coffey County.

24. Copier Committee members Sheriff Randy Rogers, Administrative Assistant Donna Berland, Information Technology Director Bill Bauer and Appraiser Connie Lawrence were present for the copier bid opening. The Board opened the bids at 10:30 a.m. Bids received were as follows:

<u>Vendor</u>	<u>Amount</u>
Digital Connections	
Lanier LD-040SPF	\$5,963.00
Heartland Office Systems	
Lexmark XM-850E	\$6,395.00
Lexmark XM-852E	\$6,995.00
Copy Products, Inc.	
Toshiba E-Studio 355	\$4,395.00
NEC 3640-D	\$4,995.00
Konica Minolta Biz Hub 362	\$5,495.00

The Committee will meet to review all bids and make a recommendation to the Board by Wednesday, October 28, 2009.

25. Saueressig moved to enter into Executive Session for 10 minutes at 10:42 a.m., to include each of the Commissioners and the Economic Development Director, to discuss confidential and financial secrets of a corporation, seconded by Crotts. Motion carried.

26. The Board resumed regular session at 10:52 a.m.

27. Emergency Management Coordinator Russel Stukey met with the Board to discuss the draft Memorandum of Understanding between Coffey County, Lyon County and the City of Emporia for reimbursement for use of the Reception care facility. Stukey also discussed a Memorandum Of Understanding from State of Kansas Homeland Security for a Transfer of Property Agreement. Stukey was uncertain at this time to go forward with the Agreement. No action was taken.

28. Rowley recessed the meeting at 11:17 a.m., to sign warrants and vouchers for the month of October on Wednesday, October 28th, 2009, at 8:30 a.m., and address any other County business that may arise.

Correspondence

1. The Kiplinger Letter – October 16, 2009
2. The Kiplinger Tax Letter – October 16, 2009
3. 2008 Auditor's Report – Coffey County Library – October 20, 2009
4. KDOT – Project Applications for High Risk Rural Roads – October 20, 2009
5. KU Public Management Center – CPM Program Graduation Ceremony – October 26, 2009
6. KS LTAP Newsletter – Summer 2009 edition
7. Hawver's Capitol Flash – October 16, 21, 22, 2009
8. Solid Waste Update – October 2009 edition
9. Mental Health Center of East Central Kansas – Board Meeting Minutes of August 19, 2009
10. Kansas Department of Revenue – Annual Statistical and Procedural Compliance Review of County Appraiser's Office – October 23, 2009
11. Coffey County Transportation – Board Meeting Minutes of July 2009
12. Coffey County Hospital – Board Meeting Minutes of September 21, 2009
13. City of LeRoy – Council Meeting Minutes of July 6, 16, August 3, September 14, 2009
14. COF Training Services – Board Meeting Minutes of September 16, 2009

15. League of Kansas Municipalities – League News – October 23, 2009

Minutes, October 26, 2009

Signed:

Attest:

Chairman

County Clerk