

1. The Commission Chambers opened at 8:00 a.m., Monday, October 25, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present. Tim Sipe was absent from the meeting.
2. Robrahn moved to approve the minutes of Monday, October 18, 2010, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Gayla S. Ticker. A tract of land beginning 790 feet South and 30 feet W of the NE corner of Section 23, Township 19 S. Range 16 E of Sixth P.M., thence W. 330 feet, thence S. 89 feet thence E. 330 feet thence N. 89 feet, to the place of beginning, Coffey County, Kansas, subject to easements and restrictions of record. Book Volume 232, Page 61-62 of the records of the Register of Deeds for Coffey County, Kansas.
 - B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Joanne Bock. Lots ten (10) in block One hundred twenty-nine (129), in the City of Burlington, Coffey County, Kansas. Book Volume 232, Page 59-60 of the records of the Register of Deeds for Coffey County, Kansas.
 - C. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Kimberly A. Manwaring. Lots One (1), Two (2), and Lot A, all in block one (1) of Hillview subdivision to Coffey County, Kansas. Book Volume 232, Page 167-168 of the records of the Register of Deeds for Coffey County, Kansas.
 - D. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Dorothy L. Gregersen. Lots One (1), Two (2), Three (3), Four (4) and Five (5), Block Eighty-four (84), City of LeRoy, Coffey County Kansas. Book Volume 232, Page 55-56 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Housing Authority Director Steve Lightle met with the Board to discuss the completion of a grant for the period of October 1, 2009 through September 20, 2010. The grant was in the

amount of \$47,900 with a match of \$45,900 from Coffey County Housing. The USDA Rural Development also provided an additional \$36,736, the homeowner contributed \$10,675 and Coffey County contributed an additional \$7,285.

5. Health Department Administrator Lindsay Payer met with the Board to discuss Liquor Tax funding distributions.

5a. Crotts moved upon the recommendation of the Drug & Alcohol Committee, to authorize and direct the Health Department Administrator to distribute the Liquor Tax funds to the following entities by June 30, 2011, seconded by Rowley. Motion carried.

Regional prevention Center Local Activities	\$2,500.00
DFC Grant Application	2,500.00
USD 243	1,600.00
USD 244	1,600.00
USD 245	1,600.00
MHCECK	Up to 2,500.00
Therapy services	1,769.70
TOTAL	14,069.70

6. Engineer Wayne Blackburn presented the weekly report for the week of October 25, 2010.

7. Item No. 93-01; Road Permit Report: Two Road Permits were issued during the past week.

8. Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

9. Item No. 2010-47; Equipment Purchase-1-Ton Truck - Request authorization to solicit formal bids for one (1) one ton truck to be paid from the General fund Public Works Equipment line item. Motion made and approved: 9/20/10. Vehicle Committee approved spec's 10-18-2010. Bid Date Nov. 10, 2010

10. Blackburn also presented the Construction Zone report for the week of October 25, 2010.

11. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for October 11, 2010 to October 22, 2010.

12. Item No. 95-24; Hotaling participated in the Heartland Center for Leadership Development webinar #5 of a series of five webinars on Leadership Development and Board Effectiveness. Webinar 5 was on Governance Effectiveness and included information on techniques and processes effective boards use to plan and manage meetings. Some of the techniques and processes discussed included: tips for conducting effective meetings; chairing and managing meetings; meeting action plans; agendas; consent agendas; procedures for making decisions; and minutes.

13. Item No. 95-32; Hotaling joined Laurie Gooding and Jamie Hofling of Network Kansas on a tour of Countertop Trends plant and recycling grinder which was financed in part by Network Kansas and Coffey County Economic Development. The grinder saves the company about \$38,000 annually in waste disposal fees and the wood dust from the grinder is used by a Missouri company to manufacture composite decking material.

14. Item No. 97-7; Hotaling discussed the visitors guide developed with the Coffey County Chamber of Commerce with several printing vendors considering submitting bids for the 2011 reprint of the booklet. Hotaling worked with the Chamber of Commerce on a new ad for the 2011 Kansas Fishing Regulations booklet published by Outdoor Sales and Marketing Group. Hotaling emailed a camera ready ad to the publisher.

15. Item No. 04-3; Hotaling set up tours of Charloma and Kan-Seal on Monday, October 18th, from 10:30 a.m. to 2:30 p.m. for Jennifer Nelson of the Overland Park office of the Mid American Manufacturing Technology Center, (MAMTC). Nelson presented information on energy audits, marketing programs, innovation assistance, etc. Both companies expressed interest in some of the programs available from MAMTC.

16. Item No. 05-3; Hotaling participated in two conference call meetings with the Southeast Kansas Prosperity Foundation Board of Directors. Hotaling approved a loan for a downtown business in Fort Scott. Hotaling reviewed a Coffey County business loan application. The decision on the Coffey County loan was tabled until additional information requested by the Board is provided.

17. Item No. 10-2; Hotaling reviewed information from the City of Lebo on the Fanestil Meats project and briefly discussed a few concerns with business owner on infrastructure and financing arrangements.

18. Hotaling met with Craig VanWey of the Kansas Department of Commerce Southeast Kansas Regional office to discuss Enterprise Zone Incentives and application for incentives for several possible business projects.

19. Environmental Technician Marilyn Eccles met with the Board to discuss the updated Sanitation/Environmental Codes for Coffey County.

20. Saueressig recessed the meeting at 10:57 a.m., until Wednesday, October 27th, at 9:00 a.m. to question and sign warrants and vouchers for the month of October 2010, to meet with the Economic Development Director and discuss any other County business that may arise.

21. Correspondence

1. City of Waverly – Zoning Regulations – October 21, 2010
2. Mental Health Center – Minutes of Board of Director’s Meeting on September 22, 2010
3. KAC – Legislative Updates – October 20, 22, 2010

4. Hawver's Capitol Flash – October 19, 21, 22, 2010
 5. Melvern Pride – Thanksgiving Dinner – October 25, 2010
 6. Burlington Housing Authority – Plains Apartments Open House – October 16, 2010
 7. Coffey County Library Board Meeting – Minutes of September 20, 2010
 8. Coffey County Hospital – Minutes of Board of Trustee Meeting on August 16 and September 20, 2010
 9. City of Lebo – Regular Council Meeting Minutes of August 2, 2010
 10. City of Lebo – Special Council Meeting Minutes of August 26, 2010
 11. City of Lebo – Special Council Meeting Minutes of August 18, 2010
 12. City of Lebo – Regular Council Meeting Minutes of September 13, 2010
 13. City of Lebo – Tax Abatement Hearing Minutes of September 13, 2010
 14. City of Lebo – Special Council Meeting Minutes of September 20, 2010
 15. The Kiplinger Letter – October 15, 2010
 16. The Kiplinger Tax Letter – October 15, 2010
 17. City of LeRoy – Council Meeting Minutes of August 2 and September 13, 2010
 18. City of New Strawn – Council Meeting Minutes of August 5, 2010
- Minutes, October 25, 2010

Signed:

Attest:

Chairman

County Clerk